



Independence Community School District

1207 1st Street West
Independence, Iowa 50644

(319) 334-7400 Phone
(319) 334-7404 Fax

Russell Reiter ♦ Superintendent
Stephen Noyes ♦ Director of Technology

Laura J. Morine ♦ Director of Finance/Board Secretary
Erin Burmeister ♦ Director of School Improvement

December 12, 2019

To: All School Board Members

From: Russell Reiter, Superintendent

Matt O'Loughlin – DD #1 '23
Kim Hansen – DD #3 '23
Eric B. Smith – DD #2 '23
Jennifer Sornson – DD #3 '21
Gina Trimble – At Large '21

Re: Working agenda for the regular meeting on **Monday, December 16, 2019** beginning at **5:30 p.m.**
at the **School Administration Office**, 1207 1st Street West, Independence, IA

1. PLEDGE OF ALLEGIANCE
 - A. Call to Order
2. APPROVAL OF AGENDA
3. CONSIDERATION OF ACTION ON CONSENT ITEMS
 - A. Approval of the minutes of the regular/annual meeting on November 18, 2019, the organizational meeting on November 18, 2019, the work session on December 5, 2019, and the special session on December 5, 2019.

B. Approval of Board Policies (*changes noted)

First Readings:

| | POLICY # | POLICY NAME |
|-----|-----------------------------|--|
| 1. | 704.1 | Local – State – Federal – Miscellaneous Revenue |
| 2. | 704.2 | Sale of Bonds |
| 3. | 704.4 | Gifts – Grants – Bequests |
| 4. | 704.5 | Student Activities Fund |
| 5. | 704.6 | Post-Issuance Compliance for Tax-Exempt Obligations |
| 6. | 705.1 and 705.1R1 | Purchasing – Bidding and Suspension and Debarment of Venders and Contractors Procedure |
| 7. | 705.2 | Requisitions and Purchase Orders |
| 8. | 705.3 | Receiving Goods and Services |
| 9. | 705.4 | Payment for Goods and Services |
| 10. | 705.5 | Unpaid Warrants |
| 11. | 706.3 and 706.3R1 | Pay Deductions and Pay Deduction Regulation |
| 12. | 707.1 | Secretary/Treasurer’s Reports |
| 13. | 707.2 | Secretary/Treasurer’s Annual Report |
| 14. | 707.3 | Publication of Financial Reports |
| 15. | 707.4 | Audit |
| 16. | 707.5 and 707.5R1 | Internal Controls and Internal Controls Procedures |
| 17. | 708 | Care, Maintenance and Disposal of School District Records |
| 18. | 709.1 | Insurance Program |
| 19. | 709.2 | Insurance Report |
| 20. | 710.1 | School Nutrition Program |
| 21. | 710.2 | Free or Reduced Price Meals Eligibility |
| 22. | 710.3 | Vending Machines |
| 23. | 710.4 | Meal Charges |
| 24. | 710.5 | Records and Reports |
| 25. | 711.1 | Student School Transportation Eligibility |
| 26. | 711.2, 711.2R1, and 711.2R2 | Student Conduct on School Transportation, Student Conduct on School Transportation Regulation, and Use of Video Cameras on School Buses Regulation |
| 27. | 711.3 | Student Transportation for Extracurricular Activities |
| 28. | 711.4 | Transportation Equipment |
| 29. | 711.5 | School Vehicle Routes |
| 30. | 711.6 | Discretionary Stops by School Vehicles |
| 31. | 711.7 | Summer School Program Transportation Service |
| 32. | 711.8 | Transportation of Nonresident and Nonpublic School Students |
| 33. | 711.9 | Transportation of Nonschool Groups |
| 34. | 711.10 | School Bus Safety Instruction |
| 35. | 711.11 | Transportation in Inclement Weather |
| 36. | 711.12 and 711.12R1 | District Vehicle Idling and District Vehicle Idling Regulation |

C. Approval of Resignations

| NAME | ASSIGNMENT | DATE |
|-------------|---------------------------|------------|
| Ashley Cobb | JSH 6.0 hr Cook/FS Worker | 11/19/2019 |

D. Approval of Transfers/Reassignments

| NAME | PREVIOUS ASSIGNMENT | NEW ASSIGNMENT | SALARY | DATE |
|--------------|-----------------------------|---------------------------|------------|------------|
| Gail Burlage | West Elem 3.0 hr Dishwasher | JSH 5.5 hr Cood/FS Worker | \$10.10/hr | 12/09/2019 |

E. Approval of New Hires (*pending acceptable background checks*)

| NAME | ASSIGNMENT | SALARY | DATE |
|----------------|-------------------------------|------------|------------|
| Matt Miller | JH Boys Basketball Coach | \$1,988 | 01/06/2020 |
| Kristin Pierce | Assist Girls Basketball Coach | \$2,565 | 11/18/2019 |
| Nicole Troyer | ECC 5.0 hr Sp Ed Para | \$10.10/hr | 11/19/2019 |

F. Approval of Financial Reports

1. Bills – Director Trimble will have reviewed the bills
2. Vendor Report
3. Board Report
4. Budget Report

4. ANNOUNCEMENTS, COMMUNICATIONS and PRESENTATIONS

A. Comments from the Public. Residents of the District, students attending the District, parents/guardians of students attending the District, and District staff members may address the Board about any topic relevant to the District whether on the current agenda or not. Those who wish to speak must sign up at the beginning of the meeting. Speaker's participation is limited to three minutes once per board meeting. The Board President may need to reduce the three-minute time limit to accommodate more speakers in the 20 minutes allotted for the public forum. The Board must approve an extension of the 20-minute time allocation to allow all speakers up to three-minutes. The views and opinions of citizens addressing the Board do not necessarily reflect those of the Board, District administration, or staff. We ask speakers to remember that Iowa law prohibits the Board from discussing specific employees or students or their performance. Student speakers will state their name and school. Others will state their name and address.

B. Comments from the Board/Superintendent

5. REPORTS

A. Building Administrator Reports

1. Junior-Senior High School Principal
2. Junior-Senior High School Assistant Principal
3. West Elementary Principal
4. East Elementary/Early Childhood Center Principal

B. District Director Reports

1. Activities Director Report
2. Director of School Improvement Report
3. Director of Technology Report
4. Director of Food Service Report
5. Director of Buildings & Grounds Report
6. Director of Transportation Report

6. NEW BUSINESS

A. Consider Approval of the Travel Request Form – December, 2019 for David Lang and Paul Upmeyer to Attend the Midwest International Band & Orchestra Clinic in Chicago, IL

- B. Consider Approval of the Travel Request Form – January, 2020 Independence FFA trip to Minneapolis, MN
- C. Consider Approval of the Travel Request Form – July, 2020 Independence FFA Officer Retreat in Lanesboro, MN
- D. Consider Approval of the Travel Request Form – October, 2020 Independence FFA to the National FFA Convention in Indianapolis, IN
- E. Consider Approval of the Agreement with BMD for Scenic Projections
- F. Consider Approval of the Application to the School Budget Review Committee for Special Education Administrative Costs Associated with Lied Center (Bremwood) Consortium Program for the 2020-2021 School Year
- G. Consider Approval of the Application to the School Budget Review Committee for Special Education Administrative Costs Associated with River Hills Consortium Program for the 2020-2021 School Year
- H. Consider Approval of the School Budget Review Committee (SBRC) Application Fall 2019 – On-Time Funding Modified Allowable Growth for Increasing Enrollment, Open Enrollment Out not in Fall 2018, and LEP (Limited English Proficient) Beyond 5 Years
- I. Consider Approval of the Resolution Approving Revenue Purpose Statement, Ordering an Election on a Revenue Purpose Statement to Authorize Expenditures From Revenue Received From the State Secure an Advanced Vision for Education Fund, and Ordering the Publication of a Notice of Election

Roll Call Vote

7. ADJOURNMENT

UPCOMING MEETINGS –

- Monday, January 20th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**
- Monday, February 17th Regular Meeting 5:30 p.m. - Central Office Board Room, Independence**
- Monday, March 16th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**
- Monday, April 20th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**
- Monday, May 18th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**
- Monday, June 15th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**
- Monday, July 20th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**
- Monday, August 17th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**
- Monday, September 21st Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**
- Monday, October 19th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**
- Monday, November 16th Regular/Annual and Organizational Meeting 6:00 p.m. - Central Office Board Room, Independence**