

**Independence Community School Board Meeting
Regular Meeting
September 16, 2019**

The regular meeting of the Independence Community School Board was called to order at 6:00 pm by Chair Eric Smith at the Administrative Office, Independence, IA on September 16, 2019. Members attending: Eric Smith, Kim Hansen, Brian Eddy, Jennifer Sornson, Gina Trimble, Superintendent Russell Reiter and Board Secretary Laura Morine. Pledge of Allegiance was recited.

FRIENDS OF EDUCATION

A. Charlie Kramer, Norby's Farm Fleet, Jim McMillan, Winthrop Veterinary Clinic, Cameron Schmitt, Pipestone Veterinary Clinic, Rick and Julie Wulfekuhle, Pets Allowed, and Kathy McCoy/Tim Hurley Thank you for your willingness to contribute and assist with the Independence Jr/Sr High School Therapy dog program as it is greatly appreciated. McCoy is a great addition to our school.

B. Employees of the Buchanan County Health Center

Thank you to the employees of the Buchanan County Health Center for generously donating school supplies to the Independence Community School District. It is truly appreciated.

APPROVAL OF AGENDA– Eddy moved to approve the agenda. Hansen second, motion carried 5-0.

CONSIDERATION OF ACTION ON CONSENT ITEMS – Eddy moved to approve the consent items A-D, with policy 505.6 being removed from the first readings. Sornson second, motion carried 5-0.

- A. Approval of the minutes of the regular meeting on August 19, 2019 and the work session on August 28, 2019.
- B. Approval of Board Policies (*changes noted)

First Readings:

	POLICY #	POLICY NAME
1.	203*	Board of Directors' Conflict of Interest
2.	206.2*	Vice President
3.	309*	Communication Channels
4.	501.5*	Attendance Center Assignment
5.	503.4*	Good Conduct Policy (Also Referenced in Policy 504.5 and the Index)
6.	505.6*	Graduation Requirements
7.	603.1*	Basic Instruction Program
8.	701.1	Fiscal Year
9.	701.2	Depository of Funds
10.	701.3	Classification of Accounts
11.	701.4	Transfer of Funds
12.	701.5	Financial Records
13.	701.6	Governmental Accounting Practices
14.	702 and 702.1R1	Cash in School Buildings and Gate Receipts
15.	703.1	Budget Planning
16.	703.2	Spending Plan
17.	703.3	Recommended Solvency Ratio

C. Approval of Resignations

NAME	ASSIGNMENT	DATE
Heather Hupke	Head Softball Coach	08/31/2019
Barb Kiler	Bus Garage 4.25 hr Bus Driver	08/19/2019
Holli Osvald	Assistant Softball Coach	08/20/2019

D. Approval of New Hires (*pending acceptable background checks*)

NAME	ASSIGNMENT	SALARY	DATE
Ashley Cobb	JSH 6.0 hr Cook/Food Service Worker	\$10.10/hr	08/26/2019
Pam Frisch	Assistant Girls Tennis Coach	\$3,694	03/16/2020
Brenda Hearn	JH Volleyball Coach	\$2,309	08/26/2019
Robert Hocken	Bus Garage 4.25 hr Bus Driver	\$17.55/hr	08/26/2019
Tiffany Lampe	JSH 3.0 hr/week After School Intervention Program Para	\$10.95/hr	09/10/2019
Lisa Preuss	JSH 3.0 hr/week After School Intervention Program Para	\$15.07/hr	09/10/2019
Megan Rawlins	JH Girls Basketball Coach	\$2,309	10/28/2019
Junior Rodnez	JSH 8.0 hr Night Custodian	\$11.10/hr + \$700 Night Stipend	09/09/2019
Allison Sorg	Assistant Volleyball Coach	\$2,405	08/21/2019

E. Approval of Financial Reports – Sornson moved to approve the financial reports. Trimble second, motion carried 4-0 with Eddy abstaining.

1. Bills – Director Sornson reviewed the bills
2. Vendor Report
3. Board Report
4. Budget Report – Supt Reiter and Director of Finance reported that the UAB had increased this past year by .17%. The solvency ratio increased from 13% to 13.68%.

ANNOUNCEMENTS, COMMUNICATIONS and PRESENTATIONS

Comments from the Board/Superintendent – Sornson reported that the Independence FFA chapter would be hosting the Northeast Iowa District Review Night on February 5th and they are looking for about 75 judges for the event. If anyone is interested please contact Mr. Haden. Eddy thanked Heather Hupke for all she did for the softball program and noted she will be hard to replace. Supt. Reiter presented a certificate from EMC Insurance to acknowledge a workman’s comp mod factor of less than one. That mod factor is reflected in our workman’s comp insurance rates. A sample resolution was presented that many school districts are passing at the board table to let the Iowa Athletic Associations (IAHSAA and IGHSAA) know that there is a need for modification of how schools are classified for district and state tournaments. This may be brought before the board at a later time. Supt. Reiter is looking into purchasing and installing signage to remind people that all of the school district’s property is a no tobacco/nicotine/vaping zone. Supt. Reiter also reminded the board that we will have a work session on facility plans in the near future. There have been some staffing changes at the ISU Extension office. They are still wanting to provide services to the district and they are working out the details.

Presentations

1. Books on Wheels – Kay Reidy volunteered her time this summer to take the “Books on Wheels” to Rowley and Brandon once a week for 5 weeks. Those two communities don’t have a public library and the service was greatly appreciated by families in those areas.
2. District Technology and Security – Steve Noyes presented a quick overview of our technology and the ongoing security measures. Most of our data is stored off line and our programs are web based. This add extra security to our data.

REPORTS

A. Building Administrator Reports

1. Junior-Senior High School Principal
2. Junior-Senior High School Assistant Principal
3. West Elementary Principal
4. East Elementary/Early Childhood Center Principal

B. District Director Reports

1. Activities Director Report
2. Director of School Improvement Report
3. Director of Technology Report
4. Director of Food Service Report
5. Director of Buildings & Grounds Report
6. Director of Transportation Report

NEW BUSINESS

A. Consider Approval of the 2019 FFA Fruit Sales Fundraiser – October 1st - November 1st – Sornson moved to approve the FFA Fruit Sales Fundraiser. Hansen second. Motion failed 0-5 as the board would like more information on the fundraiser.

B. Consider Approval of the School Improvement Advisory Committee (SIAC) Membership for 2019-2020 – Trimble moved to approve the SIAC membership. Eddy second, motion carried 5-0.

C. Consider Approval of the Entourage Yearbooks Terms of Service Acceptance Form – Trimble moved to approve the yearbook contract with Entourage. Trimble requested that whoever signs the contract to review all the details. Hansen second, motion carried 5-0.

D. Consider Approval of the Concurrent Enrollment Contract with Northeast Iowa Community College for 2019-2020 Academic Year – Sornson move to approve the NICC Concurrent Enrollment Contract for FY19-20. Trimble second, motion failed 0-5.

E. Consider Approval of the Charter Contract with Tri-State Travel for Charter No. 117425 for the December 2020 HS Music Department Trip to Florida. Trimble moved to approve the Tri-State Travel trip to Orlando in December 2020. Sornson second. Motion failed 0-5 as board wanted more information on the contract.

F. Consider Approval of the Leisure Sales Agreement with Rosen Centre Hotel for the December 2020 HS Music Department Trip to Florida – Eddy moved to approve the hotel contract for December 2020 trip. Hansen second, motion carried 5-0.

G. Consider Approval of the Allowable Growth for Negative Special Education Balance – Trimble moved to approve the Allowable Growth for Negative Special Education balance of \$345,751.82. Hansen second, motion carried 5-0.

ADJOURNMENT – Eddy moved to adjourn the meeting. Sornson second. Motion carried 5-0 and meeting adjourned at 7:00 pm.