

**Independence Community School Board Meeting  
Regular Meeting  
January 21, 2019**

A regular meeting of the Independence Community School Board was called to order at 6:00 p.m. by Chairman Eric Smith at the Administration Building, Independence, Iowa on January 21, 2019.

Members Present: Chairman Eric Smith, Kim Hansen, Brian Eddy, Jennifer Sornson and Gina Trimble

Superintendent: Russell Reiter

Board Secretary: Laura Morine

The Board recited the Pledge of Allegiance.

**CONSIDERATION OF ACTION ON CONSENT ITEMS**

Motion by Eddy, second by Hansen to approve consent items 2A-F. Trimble would like to include vaping to the first reading policies where necessary. Eddy amended the motion to include vaping in the policies, Hansen second. Motion carried 5-0.

A. Approval of the minutes of the regular meeting on December 17, 2018, the public hearing on January 7, 2019, and the special meeting on January 7, 2019.

B. Approval of Agenda

C. Approval of Board Policies (\*changes noted)

**Second Readings:**

	POLICY #	POLICY NAME
1.	502.1	Student Appearance
2.	502.2	Care of School Property/Vandalism
3.	502.3	Use of Bicycles
4.	502.4	Use of Motor Vehicles
5.	502.6	Student Complaints and Grievances
6.	502.7	Student Lockers

**First Readings:**

	POLICY #	POLICY NAME
1.	505.6*	Graduation Requirements
2.	502.8	Weapons
3.	502.9*	Smoking – Drinking – Drugs
4.	906.2*	Tobacco/Nicotine-Free Environment
5.	502.10*, 502.10E1, and 502.10R1	Search and Seizure, Search and Seizure Checklist, and Search and Seizure Regulation
6.	502.11	Interviews of Students by Outside Agencies
7.	503.1 and 503.1R1	Student Conduct and Student Suspension
8.	503.2	Expulsion
9.	503.3, 503.3E1, and 503.3R1*	Fines – Fees – Charges, Fee Waiver Application, and Student Fee Waiver and Reduction Procedures
10.	503.4	Good Conduct Rule
11.	503.5	Corporal Punishment
12.	604.7*	Instruction at a Post-Secondary Educational Institution
13.	604.8*	Concurrent Enrollment Textbook Fee

#### D. Approval of Resignations

NAME	ASSIGNMENT	DATE
Virginia Lake	Yearbook Advisor	End of 2018-2019 School Year
Angela Webb	BCSC Secretary	01/04/2019

#### E. Approval of Transfers/Reassignments

NAME	PREVIOUS ASSIGNMENT	NEW ASSIGNMENT	SALARY	DATE
Megan Rawlins	JH Track Coach	Head Boys Track Coach	\$4,572	02/18/2019

#### F. Approval of New Hires (*pending acceptable background checks*)

NAME	ASSIGNMENT	SALARY	DATE
Gwen Decker	West Elem 7.0 hr Sp Ed Para	\$9.50/hr	01/07/2019
Elizabeth Dolan	.75 hr Crossing Guard Para - Mornings	\$9.50/hr	01/09/2019
Elizabeth Dolan	ECC 3.75 hr Sp Ed Para	\$9.50/hr	01/09/2019
Bryce Pierce	Assistant Girls Track Coach	\$2,540	02/18/2019
Blake Willenborg	Assistant Baseball Coach	\$2,743	04/29/2019

G. Approval of Financial Reports – Motion by Trimble, second by Hansen to approve the financial reports. Trimble spent time to understand the processes for reconciling bank records. She was then able to tie the Treasurers Report and Monthly Expenditure reports back to each other. The reconciliation reports will also be available when bills are reviewed. Smith, Trimble, Sornson and Hansen voted “aye”, Eddy abstained. Motion carried 4-0.

1. Bills – Director Trimble reviewed the bills
2. Vendor Report
3. Board Report
4. Budget Report

### **ANNOUNCEMENTS, COMMUNICATIONS and PRESENTATIONS**

A. Comments from the Public. No public comments.

B. Comments from the Board/Superintendent. Hansen has her first County Conference Board meeting on Tuesday night. Trimble attended the Traffic Flow meeting and Calendar meeting. Smith asked how All District Assembly went and Eddy said staff appreciated Supt. Reiter’s opening comments. Supt. Reiter reported that Dr. Wise from the DE was in the district last week for a visit and toured the buildings. The Calendar Committee had meet and working on some good suggestions. The calendar should be ready for a public hearing and approval at February meeting. The Traffic Flow Committee met and looking at some changes for the West Elementary parking lot. Supt Reiter will work with EMC Insurance regarding traffic flow. The Scheduling Committee will meet on January 30<sup>th</sup>. Supt. Reiter is continuing to work with Iowa Big, East Buchanan CSD and Jesup CSD to do a pilot program this spring. EMC provided training for the Equipment Breakdown Insurance and that will start February 1. The District will work with the Iowa Workforce Development in proposing a formalized intern apprenticeships for our students. A formal invitation from the Global K-12 Education Research Association for the fifth annual conference was received. The conference will be held during Oct. 11<sup>th</sup> -14<sup>th</sup>, 2019 in Foreign Language Education Group, Shijiazhuang, China. The association covers all the costs for attending.

## **REPORTS**

### **A. Building Administrator Reports**

1. Junior-Senior High School Principal
2. Junior-Senior High School Assistant Principal
3. West Elementary Principal
4. East Elementary/Early Childhood Center Principal – There is a local preschool/daycare that is asking about joining the PK4 consortium.

### **B. District Director Reports**

1. Activities Director Report
2. Director of School Improvement Report
3. Director of Technology Report
4. Director of Food Service Report
5. Director of Buildings & Grounds Report
6. Director of Transportation Report

## **OLD BUSINESS**

A. Junior-Senior High School Scheduling Update – Currently the administration team and scheduling committee are working to increase the number of skinny classes and reduce the number of block classes as that offers more flexibility for staffing and increases availability of classes for students. New social study standards will be enforced for the 2020-2021 school year but there will need to be some changes for next year to allow for a better transition. A Personal Finance class will be added for next year.

## **NEW BUSINESS**

A. Consider Approval of Travel Request Form for November 2019 – Band to Perform at the 2019 Bands of America Grand Nationals in Indianapolis, IN - Hanson moved to approve the travel request, Sorenson second the motion. The entry fee will be \$975 instead of the \$900 that was stated on the travel request. David Lang said that he would like to do a rotation between the BOA trips and the Disney World trip. BOA is also doing a regional contest at Waterloo. Trimble asked how these two contests will affect the music budget since it is a general fund expense. The Band Boosters does help with some of the expenses for the contests. Supt Reiter said that discussions need to begin for future trips so that parents can plan for the big trips and know how often they would be. Eddy thinks this is great public relations for the district and provides opportunities for our students but understands the budget concerns. Motion carried 5-0.

B. Consider Approval of Hawkeye Community College List of Concurrent Courses for Fall 2019 – Eddy moved to approve the concurrent course list for Fall of 2019. Trimble second the motion. Eddy asked about the qualifications necessary for our staff to teach the Hawkeye classes. Teachers would need a Master's Degree or have a specific number of hours in the course area. Hawkeye has final approval of the staff. The list of classes has been reduced for the Fall of 2019. The classroom and office space that Hawkeye currently uses will be reviewed for next year as well. Principal Howard also reviewed the changes to PSEO classes with the Board. Motion carried 5-0.

C. Consider Approval of Farm Lease for 2019-2020 – Sornson moved to approve the 2019-2020 farm lease. Trimble second. Eddy asked that the lease run from March 1, 2019 to March 1, 2020. Sornson moved to amend with new dates, Trimble second, motion carried 5-0.

D. Consider Approval of Benefit Broker/Consultant Mark J. Becker & Associates, LLC – Eddy moved to approved Mark Becker & Associates, LLC as the new Benefit Broker/Consultant beginning February 1, 2019. Sornson second. Trimble said she had reviewed the selection process with Director of Finance Morine prior to the meeting and felt the process was done in the proper manner. Motion carried 5-0.

E. Consider Approval for Student Enrollment in Iowa Learning Online – Hansen moved to approve the Iowa Learning Online option for our students. Sornson second. The cost of these classes are \$260 per student and are very rigorous. Motion carried 5-0.

President Smith called a recess at 7:20 pm and the meeting convened at 7:30 pm.

F. Closed Session – Trimble moved that the Board conduct a hearing to consider the late open enrollment request and to review and discuss records which are required by state or federal law to be kept confidential as provided by Iowa Code Section 21.5(1)(a). Hansen second. Roll call vote: Trimble -‘aye’, Sornson – ‘aye’, Hansen – ‘aye’, Eddy – ‘aye’, Smith – ‘aye’. Board moved into closed session at 7:30 pm.

Closed session ended at 10:47 pm and no official action was taken during the closed session.

G. Action Regarding Late Open Enrollment Application – Hansen moved that the Board approve the late open enrollment request that was the subject of the closed session. The student has not shown good cause for the late application or shown repeated acts of harassment or serious health condition that the District cannot adequately address; however, approval of the late open enrollment request is in the best interest of the student and the District. Trimble second, motion carried 5-0.

**ADJOURNMENT** – Eddy moved to adjourn the meeting. Sornson second. Motion carried 5-0. Meeting adjourned at 10:49 pm.

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Eric B. Smith, Board President

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Laura J. Morine, Board Secretary