



# Independence Community School District

1207 1st Street West  
Independence, Iowa 50644

(319) 334-7400 Phone

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**Russell Reiter** ♦ Superintendent  
**Stephen Noyes** ♦ Director of Technology

**Laura J. Morine** ♦ Director of Finance/Board Secretary  
**Erin Burmeister** ♦ Director of School Improvement

December 14, 2018

To: All School Board Members

Kim Hansen – DD #3 '19

Eric B. Smith – DD #2 '19

From: Russell Reiter, Superintendent

Jennifer Sornson – DD #3 '21

Gina Trimble – At Large '21

Brian C. Eddy – DD #1 '19

Re: Working agenda for the regular meeting on **Monday, December 17, 2018** beginning at **6:00 p.m.** at the **School Administration Office**, 1207 1st Street West, Independence, IA

1. PLEDGE OF ALLEGIANCE
  - A. Call to Order
  
2. FRIENDS OF EDUCATION
  - A. Merry Christensen  
*We would like to thank Merry Christensen for generously donating hand knitted hats and mittens for the students at East Elementary.*
  
  - B. Post 2440 VFW and Post 2440 Women's Auxiliary  
*We would like to thank the Post 2440 VFW and Post 2440 Women's Auxiliary for presenting Veteran's Day assemblies for our students at East and West Elementary and the Junior-Senior High School.*
  
3. CONSIDERATION OF ACTION ON CONSENT ITEMS
  - A. Approval of the minutes of the regular meeting on November 19, 2018 and the work session on December 4, 2018.
  
  - B. Approval of Agenda

C. Approval of Board Policies (\*changes noted)

**Second Readings:**

	POLICY #	POLICY NAME
1.	501.6	Student Transfers In
2.	501.7	Student Transfers Out or Withdrawals
3.	501.8	Student Attendance Records
4.	501.9	Student Absences – Excused
5.	501.10, 501.10E1*, and 501.10R*	Truancy, Sample Letter to Parent/Guardian(s) Regarding Attendance, and Truancy Regulation
6.	501.11	Student Release During School Hours
7.	501.12	Pregnant Students
8.	501.13	Married Students
9.	501.14	Students of Legal Age
10.	501.15	Open Enrollment Transfers – Procedures as a Sending District
11.	501.16	Open Enrollment Transfers – Procedures as a Receiving District
12.	501.17	Homeless Children and Youth
13.	501.18	Student Work Permits
14.	219.5*	Activity Passes for Board Members

**First Readings:**

	POLICY #	POLICY NAME
1.	710.2*	Free or Reduced Price Meals Eligibility <b>(Due to changes in Iowa Code §283A.11, I am requesting the Board waive the second reading of this policy.)</b>
2.	710.4*	Meal Charges <b>(Due to changes in Iowa Code §283A.11, I am requesting the Board waive the second reading of this policy.)</b>
3.	502.1	Student Appearance
4.	502.2	Care of School Property/Vandalism
5.	502.3	Use of Bicycles
6.	502.4	Use of Motor Vehicles
7.	502.6	Student Complaints and Grievances
8.	502.7	Student Lockers

D. Approval of Transfers/Reassignments

NAME	PREVIOUS ASSIGNMENT	NEW ASSIGNMENT	SALAR Y	DATE
Michelle Bartz	Bus Garage 6.5 hr Sp Ed Para	East Elem 6.5 hr Sp Ed Para	\$10.35/hr	11/28/2018

E. Approval of Financial Reports

1. Bills – Director Trimble will have reviewed the bills
2. Vendor Report
3. Board Report
4. Budget Report

4. ANNOUNCEMENTS, COMMUNICATIONS and PRESENTATIONS
  - A. Comments from the Public. Residents of the District, students attending the District, parents/guardians of students attending the District, and District staff members may address the Board about any topic relevant to the District whether on the current agenda or not. Those who wish to speak must sign up at the beginning of the meeting. Speaker's participation is limited to three minutes once per board meeting. The Board President may need to reduce the three-minute time limit to accommodate more speakers in the 20 minutes allotted for the public forum. The Board must approve an extension of the 20-minute time allocation to allow all speakers up to three-minutes. The views and opinions of citizens addressing the Board do not necessarily reflect those of the Board, District administration, or staff. We ask speakers to remember that Iowa law prohibits the Board from discussing specific employees or students or their performance. Student speakers will state their name and school. Others will state their name and address.
  - B. Comments from the Board/Superintendent
  - C. Presentations
    1. Piper Jaffray Update – Matt Gillaspie
    2. Equipment Breakdown – Melissa Kaufman, EMC Insurance
    3. Procedures Manual – Laura Morine and Justin Putz
5. REPORTS
  - A. Building Administrator Reports
    1. Junior-Senior High School Principal
    2. Junior-Senior High School Assistant Principal
    3. West Elementary Principal
    4. East Elementary/Early Childhood Center Principal
  - B. District Director Reports
    1. Activities Director Report
    2. Director of School Improvement Report
    3. Director of Technology Report
    4. Director of Food Service Report
    5. Director of Buildings & Grounds Report
    6. Director of Transportation Report
6. OLD BUSINESS
  - A. Junior-Senior High School Scheduling Update
  - B. Consider Approval of Trotter Trail Easement
7. NEW BUSINESS
  - A. Consider Approval of Travel Request Form – February 2019 Platteville Jazz Festival in Platteville, WI
  - B. Consider Approval of At-Risk/Drop Out Prevention District Budget Application 2019-2020
  - C. Consider Approval of Equipment Breakdown Insurance
  - D. Consider Approval of Audit Firm

E. Consider Approval of Resolution to Close Donation Account

8. ADJOURNMENT

**EXEMPT SESSION**  
Negotiations Strategy Session

UPCOMING MEETINGS –

**Monday, January 21st Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**  
**Monday, February 18th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**  
**Monday, March 18th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**  
**Monday, April 15th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**  
**Monday, May 20th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**  
**Monday, June 17th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**  
**Monday, July 15th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**  
**Monday, August 19th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**  
**Monday, September 16th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**  
**Monday, October 21st Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**  
**Monday, November 18th Regular/Annual and Organizational Meeting 6:00 p.m. - Central Office Board Room, Independence**