



Meeting Minutes  
September 19th, 2018

Meeting called to order 5:33pm at East Media Center.

Members present included: Rebecca West (Chair), Jill Brunner (Treasurer), Helen Lukes, Jessica Hack, Danielle Donnelly, Kelci Jahnel, Heather Nefzger, Cheri Reed, Brenda Hearn, Nikki Sidles & Duana Howard.

Welcome

Rebecca welcomed everyone to the meeting and started introductions.

Treasurer's Report (Jill)

PTO Funds:

Beginning Balance: 05/09/2018	<u>\$27,106.81</u>
Total Income	\$3,021.11
Total Expenses	\$4,295.09
Ending Balance: 09/19/2018	\$25,832.83

East Funds:

Beginning Balance: 05/09/2018	<u>\$5,707.06</u>
Income	\$504.22
Expenses	\$2,108.12
Ending Balance: 09/19/2018	\$4,103.16

Total Checkbook Balance: 09/19/2018      \$29,935.99

\*Since May meeting- Some last minute Cherrydale items came in so now that has all officially been taken care of. Amazon smile and West Memory books were included in income. The movie license at West has also been renewed.

Secretary's Report (Rebecca) There is a "Quick Link" for Parent Teacher Organization (PTO) on the district website. Monthly meeting minutes are posted on the PTO page.

### Old Business

It was voted back in the May 2018 meeting that the PTO would not host a Kids Zone area at a Vintage event here in Independence this fall as there was no benefit for the organization.

Staff Appreciation went over very well at the end of the school year. Panera was a huge hit.

Inflatables had been hosted at both East and West. Thank you to everyone for their patience with this day as always.

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### New Business

The teacher conference was discussed and PTO will host this Thursday October 4th . We will again get sandwiches from First Street Deli along with sending out a sign up sheet for donations from families for Chips, Water, Ice and Desserts. A budget of \$300 was proposed and put on the paper ballot. **Approved**

During conferences it is planned to ask the teachers to have a sign up sheet for a PTO contact list so when we have volunteer opportunities we can push those out to families and be most up to date for the current school year.

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Meetings will be held on 2nd Wednesday of each month as they were the previous school year. We have moved the meeting time up to 5:30pm as it has seemed to be a much more convenient time for many.

We also discussed the term and new board members we are trying to get for PTO. We have decided that we will still need at least 2 new board members. We would like even more to try to teach people the roll of the board before putting them in a seat position. We hope to vote on two new members at our October meeting.

### Fund Requests

Kelci Jahnel presented 3 different fund requests. First for a classroom carpet. Teh students would benefit from this by having a clear boundaries during large group instruction. It will also foster independence for transitions and will help to focus on instruction and learning rather than where the child is sitting. Secondly, sit spots. Students will benefit from these as they will give them a clear visual as to where to sit and or stand in the classroom. The sit spots will help with classroom management and smooth transitions. Lastly for Student/Classroom headsets. The extra sets will be usefully when the students break, to use if the parents have not purchased or to be used with classroom CD players or computers.

**Approved**

Tami Corbin( by Danielle Donnelly) presented a request for 5 sets of mesh team vests. Organized recess activities have been developed to help minimize behavioral referrals and also to reward students for meeting expectations. **Approved**

Jaci Hitchcock(by Linda Hearn) presented a request for PTO to pay for tickets to the BlackHawk Theatre. Students will be reading the Stinky Cheese man in class and learning about poetry. There is also a fellow 4th grade student who will be in the play. It would be great to show our support to her. **Approved**

Meeting adjourned at 6:24pm

Submitted by Rebecca West / Co Chair

PTO Board/Officers:

Rebecca West Co-Chair

Jill Brunner Treasurer