

PTO Meeting Minutes

February 21, 2018

Meeting was called to order at 6:03 pm at East Elementary Conference Den.

Members present included Cheri Reed, Kathy Meyer, Brittany Holt, Virginia Lake, Duana Howard, Jill Brunner, Louise Brown and Cyndi Losey.

Welcome

Louise Brown, Co-chair, welcomed everyone to the February PTO Meeting and introductions were made.

Treasurer's Report (Jill Brunner)

PTO Fund

Beginning Balance: 12/26/17	<u>\$20,084.86</u>
Total Income	\$49.50
Total Expenses	\$4,910.38
Ending Balance: 1/26/18	<u>\$15,223.98</u>
Expected Expenses:	\$936.00 (Ball Toss-playground)

East Funds

Beginning Balance: 12/26/17	<u>\$4,069.44</u>
Income	\$1,068.40
Expenses	\$0.00
Ending Balance: 1/26/18	<u>\$5,137.84</u>

Total Checkbook Balance: 1/26/18 **\$20,361.82**

Secretary's Report (Cyndi Losey)

The January meeting minutes are posted on the district website for any member that would like to read them.

Old Business

Crayons for Kindergarten Roundup have been ordered. After this order, the PTO will have roughly the same amount of coloring books and crayons.

The Mustang Foundation Banquet was another success. Cyndi Losey and her mother-in-law made a red velvet cake with the school logo and Shannon Conaway presented it at the banquet. We do not know the amount raised for the desserts at this time.

Update on the Waterloo Black Hawks hockey game scheduled for February 24-Eric (the manager) has received quite a few calls for ticket purchases! We will not know the official total until a check is issued, but this may be something we continue to do in the future.

New Business

There will be two PTO board positions available for the 2018-2020 school years. The term for Shannon Conaway, Co-Chair and Cyndi Losey, Secretary will be up in May. If you know of anyone that is interested, please let a board member know.

Family Movie Night will be Friday, March 9 in the West Elementary Gym. The movie will start at 6:30 pm. Cyndi will take care of the flier and send out a Google form email for volunteer sign up.

All fund requests will be due by April 1, 2018. The last meeting to vote on these will be Wednesday, April 11, 2018

Tim Ditch from Cherrrydale presented to the group for the spring fundraiser. After his presentation, the group discussed the options from the company and then voted unanimously to go with the catalogs and not the chocolate products. The timeline for the fundraiser is March 12-March 26 with product samples from the catalogs at the upcoming Family Movie Night. Tim will provide inflatables free of charge for the students after the fundraiser ends.

We discussed changing the due date of Teacher Reimbursements. We proposed to move it to April 1 and it was approved unanimously by paper ballot vote.

We briefly discussed Staff Appreciation Week to kick start ideas and will continue this discussion at next month's meeting. Staff Appreciation Week is at the beginning of May.

Upcoming Events

March PTO Meeting--Wednesday, March 14 at 6:00 pm

Family Movie Night--Friday, March 9 at 6:30 pm

Spring Fundraiser--March 12-26

Fund Requests

Virginia Lake presented 2 fund requests. She is requesting funds to purchase 2 sets of the Iowa Children's Choice Award books for both East and West. In the past she has purchased 1 set for each school, but they are so popular with the students and this year's set corresponds with the Battle of the Books Challenge at West, she would like to have more of the books available. She is able to purchase the first set at a 50% discount. Mrs. Lake is also requesting funds to purchase a snack for a Reading Across America activity she does with Reading Buddies (older students paired up with younger students). The cost for the books is \$259.52 for East and \$224.99 for West. The amount requested for the snack is \$400.00. Both of these requests were approved.

Kathy Meyer and Brittany Holt presented a fund request for classroom rugs for their kindergarten students. They are interested in the same kind of rug that Mrs. Beatty had gotten with squares on it to designate student space during gathering times. The cost of 2 rugs would be \$871.70. This request was approved.

Meeting was adjourned at 7:13 pm.

Submitted by Cyndi Losey/PTO Secretary

PTO Board/Officers: Shannon Conaway, Rebecca West and Louise Brown, Co-Chairs; Jill Brunner, Treasurer; Cyndi Losey, Secretary