September 18, 2015

To: All School Board Members

From: Jean Peterson, Superintendent

Re: Working agenda for the public hearing, regular/annual and organizational meeting on Monday, September 21, 2015 beginning at 5:45 p.m. at the School Administration Office, 1207 1st Street West, Independence, IA

Public Hearing

1. PLEDGE OF ALLEGIANCE
   A. Call to Order

2. THE PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED TOTAL COST FOR THE CONSTRUCTION OF THE NEW BASEBALL/SOFTBALL COMPLEX

3. ADJOURNMENT

Regular/Annual Meeting

1. CALL TO ORDER

2. FRIENDS OF EDUCATION
   A. Prairie Hills Assisted Living

   We would like to thank Prairie Hills Assisted Living for donating school supplies for the students at East and West Elementary.

   B. VFW Auxiliary

   We would like to thank the VFW Auxiliary for donating school supplies for the students at East and West Elementary.

   C. Independence PTO

   We would like to thank the Independence PTO for providing water bottles and school supplies for the students and candy bars for the staff at East and West Elementary. They do many things throughout the school year to support our students and staff.

   Educating people to be life-long learners and respectful, responsible citizens.
D. Geater Machining & Manufacturing, Co.
We would like to thank Geater Machining & Manufacturing, Co. and their employees for donating several backpacks filled with school supplies for the students at West Elementary.

E. Sheryl Jahnel
We would like to thank Sheryl Jahnel for donating school supplies for the students at East Elementary.

F. Backpacks and School Supplies – Back to School Night
We would like to thank the following for donating backpacks and school supplies for the students at East and West Elementary: B & D Promotions, Burco Sales – Darin and Niki Burco, Crawford Farms – Gary and Karen Crawford, #45 Curt Martin Racing – Curt and Deb Martin, Dunlap Motors, Hair Gallery – Courtney Cue, Rod and Mary Grother, Independence Plumbing, Heating and Cooling – Dick, Susie and Justin Curry, Mike Flaucher Painting – Mike Flaucher, Re/Max Independence Realty – Curt Martin, State Farm Insurance – Tim Reed and Tarpy Trucking – Lavern and Renee Tarpy.

G. McDonald’s
We would like to thank McDonald’s for donating various incentive awards for the students at West Elementary.

H. Dairy Queen
We would like to thank Dairy Queen for donating various incentive awards for the students at West Elementary.

3. SPOTLIGHTS ON EDUCATION
A. National Merit Scholar Semifinalists
We would like to recognize and honor Adam Goedken and Ross Thedens for being named National Merit Scholar Semifinalists.

4. CONSIDERATION OF ACTION ON CONSENT ITEMS
A. Approval of the minutes of the public hearing on August 17, 2015, the regular meeting on August 17, 2015 and the special meeting on August 31, 2015. Motion 4.A.
I am seeking approval of the minutes.

B. Approval of Agenda
I am seeking approval of the agenda. Motion

C. Approval of Board Policies (*changes noted) Motion 4.C.
Second Readings:

<table>
<thead>
<tr>
<th>POLICY #</th>
<th>POLICY NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. 210.1</td>
<td>Development of Policy</td>
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<tr>
<td>2. 210.2</td>
<td>Adoption of Policy</td>
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<td>3. 210.3</td>
<td>Dissemination of Policy</td>
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<td>4. 210.4</td>
<td>Suspension of Policy</td>
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<tr>
<td>5. 210.5</td>
<td>Administration in the Absence of Policy</td>
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<tr>
<td>6. 210.6</td>
<td>Review and Revision of Policy</td>
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<tr>
<td>7. 210.7</td>
<td>Review of Administrative Regulations</td>
</tr>
</tbody>
</table>

I am seeking approval of the above policies’ second readings.
First Readings:

<table>
<thead>
<tr>
<th>POLICY #</th>
<th>POLICY NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>410.6 (New Policy) Summer School Licensed Employees</td>
</tr>
<tr>
<td>2.</td>
<td>603.11 (New Policy) Summer School Instruction</td>
</tr>
<tr>
<td>3.</td>
<td>504.8* Student Activity Program</td>
</tr>
<tr>
<td>4.</td>
<td>211.1 Annual Meeting</td>
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<tr>
<td>5.</td>
<td>211.2 Regular Meeting</td>
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<td>6.</td>
<td>211.3 Special Meeting</td>
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<td>7.</td>
<td>211.4 Work Sessions</td>
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<td>8.</td>
<td>211.5 Meeting Notice</td>
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<tr>
<td>9.</td>
<td>211.6 Quorum</td>
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<tr>
<td>10.</td>
<td>211.7 &amp; 211.7R1 Rules of Order and Rules of Order Regulation</td>
</tr>
<tr>
<td>11.</td>
<td>211.8 Method of Voting</td>
</tr>
</tbody>
</table>

I am seeking approval of the above policies’ first readings.

D. Transfers/Reassignments

<table>
<thead>
<tr>
<th>NAME</th>
<th>PREVIOUS ASSIGNMENT</th>
<th>NEW ASSIGNMENT</th>
<th>SALARY</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lois Johnson</td>
<td>East/West 5.75 hr Para</td>
<td>BCSC 5.75 hr Sp Ed Para</td>
<td>$13.00/hr</td>
<td>10/15/2015</td>
</tr>
</tbody>
</table>

I am seeking approval of the above transfer(s)/reassignment(s)

E. New Hires (pending acceptable background checks)

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>SALARY</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Doyle</td>
<td>.5 FTE Strength and Conditioning Coach</td>
<td>$2,515</td>
<td>08/03/2015</td>
</tr>
<tr>
<td>Ron Hearn</td>
<td>JH Boys Basketball Coach</td>
<td>$2,286</td>
<td>11/16/2015</td>
</tr>
</tbody>
</table>

I am seeking approval of the above new hire(s).

F. Approval of Financial Reports

1. Approval of Bills – Director Donnelly will have reviewed the bills
2. Vendor Report
3. Board Report
4. Budget Report
5. Financial Settlement Statement as of June 30, 2015

Motion 4.F.

5. ANNOUNCEMENTS, COMMUNICATIONS and PRESENTATIONS

A. Comments from the Public. Residents of the District, students attending the District, parents/guardians of students attending the District, and District staff members may address the Board about any topic relevant to the District whether on the current agenda or not. Those who wish to speak must sign up at the beginning of the meeting. Speaker’s participation is limited to three minutes once per board meeting. The Board President may need to reduce the three-minute time limit to accommodate more speakers in the 20 minutes allotted for the public forum. The Board must approve an extension of the 20-minute time allocation to allow all speakers up to three-minutes. The views and opinions of citizens addressing the Board do not necessarily reflect those of the Board, District administration, or staff. We ask speakers to remember that Iowa law prohibits the Board from discussing specific employees or students or their performance. Student speakers will state their name and school. Others will state their name and address.

B. Comments from the Board/Superintendent
C. Presentations
   2. 2015-2016 Affirmative Action Report – Danielle Meyer
   3. Iowa Assessment - Annual Yearly Progress (AYP) Notification – Principals
   4. Annual Progress Report (APR)
   5. ACT – John Howard

6. REPORTS
   A. Building Administrator Reports
      1. Junior-Senior High School Principal
      2. Junior-Senior High School Assistant Principal
      3. West Elementary Principal
      4. East Elementary/Early Childhood Center Principal

   B. Activities Director Report

   C. Director of School Improvement Report

   D. Director of Technology Report

   E. Director of Food Service Report

   F. Director of Buildings & Grounds Report

   G. Director of Transportation Report

7. OLD BUSINESS
   A. Board Policy 906.1 and 906.1E1 Community Use of School District Facilities & Equipment

8. NEW BUSINESS
   A. Annual Progress Report (APR)

   B. SBRC Approval – Special Education Negative Balance

   C. Accept Bid for Baseball/Softball Complex

   D. Approve Contract with Larson Construction Co., Inc. for Baseball/Softball Complex

   E. Canvass of Board Election from September 8, 2015 – Receive and File

   F. Comments from Outgoing Board Member(s) and Recognition of their Service

   G. ADJOURNMENT OF RETIRING BOARD

Organizational Meeting of the Board

1. Lynnette Engel, Board Secretary, will preside over the meeting until a board president is elected.
CALL TO ORDER

A. Administration of Oath to Elected Members

*Lynnette Engel, Board Secretary, will administer the oath to new members.*

B. Election of a President of the Board

Ballots will be distributed to the board members to vote for President of the School Board for 2015-2016. Members must sign the ballots so the votes can be recorded. A majority of those voting is necessary to elect. The oath of office will be administered to the Board President.

*Lynnette Engel will read off the ballots of each member who was nominated and the nominated board member will be recorded.*

C. Election of a Vice President of the Board

Ballots will be distributed to the board members to vote for Vice President of the School Board for 2015-2016. Members must sign the ballots so the votes can be recorded. A majority of those voting is necessary to elect. The oath of office will be administered to the Board Vice President.

*Lynnette Engel will read off the ballots of each member who was nominated and the nominated board member will be recorded.*

D. Set Regular Board Meeting Dates, Time and Location for 2015-2016

Presently the Board meets on the third Monday of the month at 6:00 p.m. in the Central Administration Office Boardroom for regular meetings.

2015-2016 Proposed School Board Meetings

Meetings will begin at 6:00 p.m. on the third Monday of the month in the Central Administration Office Boardroom in Independence

October 19, 2015
November 16, 2015
December 21, 2015
January 18, 2016
February 15, 2016
March 21, 2016
April 18, 2016
May 16, 2016
June 20, 2016
July 18, 2016
August 15, 2016
September 19, 2016

*Motion*
E. Roll Call Vote Order

<table>
<thead>
<tr>
<th></th>
<th>Eddy</th>
<th>Hansen</th>
<th>Meador</th>
<th>Smith</th>
<th>Whited</th>
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<tbody>
<tr>
<td>Oct/Nov</td>
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<tr>
<td>Dec/Jan/Feb</td>
<td>Hansen</td>
<td>Meador</td>
<td>Smith</td>
<td>Whited</td>
<td>Eddy</td>
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<tr>
<td>Mar/Apr</td>
<td>Meador</td>
<td>Smith</td>
<td>Whited</td>
<td>Eddy</td>
<td>Hansen</td>
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<td>May/June</td>
<td>Smith</td>
<td>Whited</td>
<td>Eddy</td>
<td>Hansen</td>
<td>Meador</td>
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<tr>
<td>July/Aug/Sept</td>
<td>Whited</td>
<td>Eddy</td>
<td>Hansen</td>
<td>Meador</td>
<td>Smith</td>
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F. Committee Assignments for 2015-2016
### G. Committee Assignments for 2015-2016

<table>
<thead>
<tr>
<th>Committee</th>
<th>Current Member</th>
<th>New Member</th>
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<tbody>
<tr>
<td>1. Extra-Curricular Activities</td>
<td>Brian C. Eddy &amp; Eric B. Smith</td>
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<tr>
<td>3. IASB – Legislative Network</td>
<td>Rusty Donnelly, Shelly Whited &amp; Rusty Donnelly, Eric B. Smith, Rusty Donnelly</td>
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<td>4. IASB – Delegate Assembly (represents the school district at the 2015 IASB Delegate Assembly on Nov. 18, 2015)</td>
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<td>5. Buchanan County Conference Board (1 year)</td>
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<td>6. Mustang Foundation Board of Directors</td>
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<td>7. Calendar Committee</td>
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<td>8. School Improvement Advisory Committee - SIAC</td>
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<td>9. Mentor/Volunteer Advisory Board</td>
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<td>10. Career and Technical Advisory Committee</td>
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<td>11. City/County/School Representatives</td>
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<td>12. Wellness Committee</td>
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<td>13. Indee Agriculture Education (1)</td>
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<td>14. Playground Committee</td>
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<td>15. Traffic Flow Committee</td>
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<td>16. Tree and Landscaping Committee</td>
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<td>17. Sustainable Independence</td>
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<td>18. Auditorium Marketing Committee</td>
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### 3. NEW BUSINESS

**A. Annual Insurance Report**

B. Ahlers & Cooney, P.C. and Lynch Dallas, P.C. as Legal Counsels for the District and Board of Directors

C. Resolution Naming Depositories

**Roll Call Vote**

D. Resolution to Pay Bills When the Board is Not in Session

**Roll Call Vote**

E. Resolution to Issue Payroll

**Roll Call Vote**
F. Resolution to Authorize the Use of a Check Protector and Signer and the Proper Control of the Signer  

Roll Call Vote


H. Contract with Drury Hotels Company, LLC, d/b/a Drury Inn & Suites Indianapolis NE for the Band Trip to Indianapolis, IN  

I. Travel Request Form – December, 2015 Mid-West International Band Clinic in Chicago, IL  

J. Travel Request Form – February, 2016 Platteville Jazz Festival in Platteville, WI  

K. Event Rental Agreement with Henderson Event Center, LLC  

L. Employee Benefit Trust  

M. Attending the 70th Annual IASB Convention – November 18-20, 2015  

N. Election of Director District #9 Representative to the AEA 267 Board of Directors  

O. Sale of Bricks from the Old Junior-Senior High School  

P. Sale of Gym Floor Sections from the Old Junior-Senior High School

8. ADJOURNMENT

UPCOMING MEETINGS – To Be Determined