September 18, 2017

To:   All School Board Members
     Shelly Whited – At-Large ‘17
     Eric B. Smith – DD #2 ‘19
     Brian C. Eddy – DD #1 ‘19
     Kim Hansen – DD #3 ‘19
     Heather Meador – DD #3 ‘17

From: Jean Peterson, Superintendent

Re: Working agenda for the regular/annual and organizational meeting on Monday, September 18, 2017
beginning at 6:00 p.m. at the School Administration Office, 1207 1st Street West, Independence, IA

Regular/Annual Meeting

1. PLEDGE OF ALLEGIANCE
   A. Call to Order

2. FRIENDS OF EDUCATION
   A. Rush Park Motel
   We would like to thank Rush Park Motel for donating school supplies for the students at East and West Elementary.

   B. Pizza Ranch
   We would like to thank Pizza Ranch for providing discount cards for staff of Independence Schools in honor of Education Appreciation Days.

   C. VFW Ladies Auxiliary
   We would like to thank the VFW Ladies Auxiliary for purchasing clothes and shoes for a family and donating to Champ’s Cupboard.

3. CONSIDERATION OF ACTION ON CONSENT ITEMS
   A. Approval of the minutes of the regular meeting on August 21, 2017.  
   I am seeking approval of the minutes.  

   B. Approval of Agenda
   I am seeking approval of the agenda.

Educating people to be life-long learners and respectful, responsible citizens.
C. Approval of Board Policies (*changes noted)

Second Readings:

<table>
<thead>
<tr>
<th>POLICY #</th>
<th>POLICY NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>103, 103.E1, 103.E2, 103.E3, 103.E4, 103.E5, 103.E6, and 103.R1</td>
</tr>
<tr>
<td>2.</td>
<td>104, 104.1, and 104.2</td>
</tr>
<tr>
<td>3.</td>
<td>105 and 105.R1</td>
</tr>
<tr>
<td>4.</td>
<td>106, 106.E1, 106.E2, 106.E3, and 106.R1</td>
</tr>
</tbody>
</table>

I am seeking approval of the above policies’ second readings.

D. Resignations

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jack Goedken</td>
<td>JH Boys Basketball Numbers Coach</td>
<td>08/22/2017</td>
</tr>
<tr>
<td>Kim Hennings</td>
<td>JSH 3.0 hr Dishwasher/Food Service Worker</td>
<td>08/24/2017</td>
</tr>
</tbody>
</table>

I am seeking approval of the above resignation(s).

E. New Hires (pending acceptable background checks)

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>SALARY</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brook Carey</td>
<td>JH After School Intervention Program Teacher</td>
<td>$30.47/hr</td>
<td>09/12/2017</td>
</tr>
<tr>
<td>Tiffany Lampe</td>
<td>JH After School Intervention Program Para</td>
<td>$10.10/hr</td>
<td>09/12/2017</td>
</tr>
<tr>
<td>Lisa Preuss</td>
<td>JH After School Intervention Program Para</td>
<td>$14.07/hr</td>
<td>09/12/2017</td>
</tr>
</tbody>
</table>

I am seeking approval of the above new hire(s).

F. Approval of Financial Reports

1. Approval of Bills – Director Hansen will have reviewed the bills
2. Vendor Report
3. Board Report
4. Budget Report
5. Financial Settlement Statement as of June 30, 2017

Motion 3.F.

4. ANNOUNCEMENTS, COMMUNICATIONS and PRESENTATIONS

A. Comments from the Public. Residents of the District, students attending the District, parents/guardians of students attending the District, and District staff members may address the Board about any topic relevant to the District whether on the current agenda or not. Those who wish to speak must sign up at the beginning of the meeting. Speaker’s participation is limited to three minutes once per board meeting. The Board President may need to reduce the three-minute time limit to accommodate more speakers in the 20 minutes allotted for the public forum. The Board must approve an extension of the 20-minute time allocation to allow all speakers up to three-minutes. The views and opinions of citizens addressing the Board do not necessarily reflect those of the Board, District administration, or staff. We ask speakers to remember that Iowa law prohibits the Board from discussing
specific employees or students or their performance. Student speakers will state their name and school. Others will state their name and address.

B. Comments from the Board/Superintendent

C. Presentations
2. ACT Graduation Year 2017 – John Howard

5. REPORTS
A. Building Administrator Reports
1. Junior-Senior High School Principal
2. Junior-Senior High School Assistant Principal
3. West Elementary Principal
4. East Elementary/Early Childhood Center Principal

B. District Director Reports
1. Activities Director Report
2. Director of School Improvement Report
3. Director of Technology Report
4. Director of Food Service Report
5. Director of Buildings & Grounds Report
6. Director of Transportation Report

6. NEW BUSINESS
A. SBRC Approval – Special Education Negative Balance

B. Canvass of Board Election from September 12, 2017 – Receive and File

C. Comments from Outgoing Board Member(s) and Recognition of their Service

D. ADJOURNMENT

Organizational Meeting of the Board

1. Laura J. Morine, Board Secretary, will preside over the meeting until a board president is elected.

2 CALL TO ORDER
A. Administration of Oath to Elected Members
Laura J. Morine, Board Secretary, will administer the oath to new members.

B. Election of a President of the Board
Ballots will be distributed to the board members to vote for President of the School Board for 2017-2018. Members must sign the ballots so the votes can be recorded. A majority of those voting is necessary to elect. The oath of office will be administered to the Board President.
Laura J. Morine will read off the ballots of each member who was nominated and the nominated board member will be recorded.
C. Election of a Vice President of the Board
Ballots will be distributed to the board members to vote for Vice President of the School Board for 2017-2018. Members must sign the ballots so the votes can be recorded. A majority of those voting is necessary to elect. The oath of office will be administered to the Board Vice President.

Laura J. Morine will read off the ballots of each member who was nominated and the nominated board member will be recorded.

D. Set Regular Board Meeting Dates, Time and Location for 2017-2018
Presently the Board meets on the third Monday of the month at 6:00 p.m. in the Central Administration Office Boardroom for regular meetings.

2017-2018 Proposed School Board Meetings:
October 16, 2017
November 20, 2017
December 18, 2017
January 15, 2018
February 19, 2018
March 19, 2018
April 16, 2018
May 21, 2018
June 18, 2018
July 16, 2018
August 20, 2018
September 17, 2018

E. Roll Call Vote Order
Oct/Nov Eddy, Hansen, Smith, Sornson, Trimble
Dec/Jan/Feb Hansen, Smith, Sornson, Trimble, Eddy
Mar/Apr Smith, Sornson, Trimble, Eddy, Hansen
May/June Sornson, Trimble, Eddy, Hansen, Smith
July/Aug/Sept Trimble, Eddy, Hansen, Smith, Sornson

F. Committee Assignments for 2017-2018
### G. Committee Assignments for 2017-2018

<table>
<thead>
<tr>
<th>Committee</th>
<th>Current Member</th>
<th>New Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Extra-Curricular Activities</td>
<td>Brian C. Eddy &amp; Eric B. Smith</td>
<td></td>
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<tr>
<td>3. IASB – Legislative Network</td>
<td></td>
<td>Shelly Whited &amp; Kim Hansen</td>
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<tr>
<td>4. IASB – Delegate Assembly (represents the school district at the 2017 IASB Delegate Assembly on Nov. 15, 2017)</td>
<td>Brian C. Eddy</td>
<td></td>
</tr>
<tr>
<td>5. Mustang Foundation Board of Directors</td>
<td></td>
<td></td>
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<tr>
<td>6. Calendar Committee</td>
<td>Brian C. Eddy</td>
<td></td>
</tr>
<tr>
<td>7. School Improvement Advisory Committee - SIAC</td>
<td>Eric B. Smith</td>
<td>Kim Hansen</td>
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<tr>
<td>8. Mentor/Volunteer Advisory Board</td>
<td>Shelly Whited</td>
<td>Eric B. Smith</td>
</tr>
<tr>
<td>9. Career and Technical Advisory Committee</td>
<td>Eric B. Smith</td>
<td>Heather Meador &amp; Eric B. Smith</td>
</tr>
<tr>
<td>10. Indee Agriculture Education</td>
<td>Kim Hansen</td>
<td>Eric B. Smith</td>
</tr>
<tr>
<td>11. Traffic Flow Committee</td>
<td></td>
<td>Eric B. Smith &amp; Kim Hansen</td>
</tr>
<tr>
<td>12. Tree and Landscaping Committee</td>
<td>Shelly Whited</td>
<td>Brian C. Eddy</td>
</tr>
<tr>
<td>13. Sustainable Independence</td>
<td></td>
<td>Eric B. Smith</td>
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<tr>
<td>14. Auditorium Marketing Committee</td>
<td></td>
<td></td>
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<tr>
<td>15. Buchanan County Conference Board</td>
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<tr>
<td>16. Paver/Trail Funds Committee</td>
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<tr>
<td>17. Resource Enhancement and Protection (REAP) Committee</td>
<td></td>
<td>Eric B. Smith</td>
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### 3. NEW BUSINESS

A. Annual Insurance Report

B. Ahlers & Cooney, P.C. and Lynch Dallas, P.C. as Legal Counsels for the District and Board of Directors

C. Resolution Naming Depositories

**Roll Call Vote**

D. Resolution to Pay Bills When the Board is Not in Session

**Roll Call Vote**

E. Resolution to Issue Payroll

**Roll Call Vote**

Motion

Motion 3.C.

Motion 3.D.

Motion 3.E.

Motion
F. Resolution to Authorize the Use of a Check Protector and Signer and the Proper Control of the Signer  

**Roll Call Vote**

G. Sustainable Independence Solar Project  

H. Sustainable Independence Solar Project  

I. Travel Request Form – December, 2017 Chicago, IL  

J. School Improvement Advisory Committee (SIAC) Membership for 2017-2018  

K. Attending the 72nd Annual IASB Convention – November 15-17, 2017  

L. Event Rental Agreement with Henderson Event Center, LLC – Winter Dance  

M. Event Rental Agreement with Henderson Event Center, LLC – Prom  

N. Boys’ Bowling Sharing Agreement with North Linn for 2017-2018  

O. Girls’ Bowling Sharing Agreement with North Linn for 2017-2018  

P. Foreign Exchange Students Who Are Seniors Participating in Commencement Ceremony  

Q. Foreign Exchange Students Who Are Seniors Participating in Commencement Ceremony  

R. Superintendent Peterson’s Retirement Effective June 30, 2018  

S. Superintendent Search  

4. **ADJOURNMENT**  

**UPCOMING MEETINGS** –  
**To Be Determined**