

**Independence Community School Board Minutes
Organizational Meeting
September 18, 2017**

An organizational meeting of the Independence Community School Board was called to order at 6:45 pm by Board Secretary Morine at the Administration Building, Independence, Iowa on September 18, 2017.

Members Present: Eric Smith, Brian C. Eddy, Kim Hansen, Jennifer Sornson, and Gina Trimble.
Superintendent Jean Peterson
Board Secretary: Laura Morine

CALL TO ORDER

A. Administration of Oath to Elected Members – Morine administered the oath to Jennifer Sornson and Gina Trimble.

B. Election of a President of the Board – Ballots for President of the School Board for 2017-2018 were as follows:

Board Member	Vote
Brian C. Eddy	Eric Smith
Kim Hansen	Eric Smith
Eric Smith	Brian Eddy
Jennifer Sornson	Eric Smith
Gina Trimble	Eric Smith

Eric Smith was elected and sworn in as Board President and then presided over the rest of the meeting.

C. Election of a Vice President of the Board

Board Member	Vote
Brian C. Eddy	Kim Hansen
Kim Hansen	Brian Eddy
Eric Smith	Brian Eddy
Jennifer Sornson	Kim Hansen
Gina Trimble	Brian Eddy

Brian Eddy was elected and sworn in as Board Vice President.

D. Set Regular Board Meeting Dates, Time and Location for 2017-2018

Motion by Eddy, second Hansen to approve the following meeting dates. All meetings will start at 6:00 p.m. in the Central Administration Office Boardroom. Motion carried unanimously.

2017-2018 Proposed School Board Meetings:

- October 16, 2017
- November 20, 2017
- December 18, 2017
- January 15, 2018
- February 19, 2018
- March 19, 2018
- April 16, 2018
- May 21, 2018
- June 18, 2018
- July 16, 2018
- August 20, 2018
- September 17, 2018

E. Roll Call Vote Order

Motion by Eddy, second by Hansen to approve the following Roll Call Vote Order. All voted “aye”. Motion carried.

Oct/Nov	Eddy, Hansen, Smith, Sornson, Trimble
Dec/Jan/Feb	Hansen, Smith, Sornson, Trimble, Eddy
Mar/Apr	Smith, Sornson, Trimble, Eddy, Hansen
May/June	Sornson, Trimble, Eddy, Hansen, Smith
July/Aug/Sept	Trimble, Eddy, Hansen, Smith, Sornson

F. Committee Assignments for 2017-2018

Discussion was held by the Board on the multiple committees that need a board representative and who would be interested in those committees.

<u>Committee</u>	<u>Current Member</u>	<u>New Member</u>
1. Extra-Curricular Activities	Brian C. Eddy & Eric B. Smith	Brian C. Eddy & Eric B. Smith
2. Review Board Meeting Bills	Oct/Nov - Whited Dec/Jan/Feb - Meador Mar/Apr - Smith May/June - Eddy Jul/Aug/Sept - Hansen	Oct/Nov - Smith Dec/Jan/Feb – Sornson Mar/Apr - Hansen May/June - Eddy Jul/Aug/Sept - Trimble
3. IASB – Legislative Network	Brian C. Eddy	Brian C. Eddy
4. IASB – Delegate Assembly (represents the school district at the 2017 IASB Delegate Assembly on Nov. 15, 2017)	Brian C. Eddy	Eric B. Smith
5. Mustang Foundation Board of Directors	Shelly Whited & Kim Hansen	Jennifer Sornson & Kim Hansen
6. Calendar Committee	Eric B. Smith	Gina Trimble
7. School Improvement Advisory Committee - SIAC	Kim Hansen	Kim Hansen
8. Mentor/Volunteer Advisory Board	Shelly Whited	Gina Trimble
9. Career and Technical Advisory Committee	Eric B. Smith	Jennifer Sornson
10. Indee Agriculture Education	Eric B. Smith	Jennifer Sornson
11. Traffic Flow Committee	Heather Meador & Eric B. Smith	Gina Trimble & Eric B. Smith
12. Tree and Landscaping Committee	Kim Hansen	Kim Hansen
13. Sustainable Independence	Eric B. Smith	Eric B. Smith
14. Auditorium Marketing Committee	Eric B. Smith & Kim Hansen	Brian Eddy & Kim Hansen
15. Buchanan County Conference Board	Shelly Whited	Kim Hansen
16. Paver/Trail Funds Committee	Brian C. Eddy	Brian C. Eddy
17. Resource Enhancement and Protection (REAP) Committee	Eric B. Smith	Removed Committee
18. City Council Liaisons		Eric Smith-Brandon/Rowley Rest of board members will rotate based on audit bills month

G. Committee Assignments for 2017-2018 - Motion by Sornson, second by Eddy to approve the proposed committee assignments. All voted “aye”. Motion carried.

NEW BUSINESS

A. Annual Insurance Report

Morine presented the Annual Insurance Report to the Board.

B. Board of Directors' and District Legal Counsel

Eddy moved to approve Ahlers & Cooney, P.C. and Lynch Dallas, P.C. as Legal Counsels for the District and Board of Directors. Second by Hansen. All voted "aye". Motion carried.

C. Resolution Naming Depositories

Motion Hansen, second Sornson to approve the resolution Naming Depositories as BankIowa, Security State Bank and Bankers Trust. The full resolution can be viewed at the Administration Office. Roll call vote: Eddy – Aye, Hansen – Aye, Smith – Aye, Sornson – Aye, Trimble – Aye. Motion carried 5-0.

D. Resolution to Pay Bills When the Board is Not in Session

Motion Hansen, second Trimble to approve Resolution to Pay Bills When the Board is Not in Session. The full resolution can be viewed at the Administration Office. Roll call vote: Eddy – Aye, Hansen – Aye, Smith – Aye, Sornson – Aye, Trimble – Aye. Motion carried 5-0.

E. Resolution to Issue Payroll

Motion Eddy, second Hansen to approve Resolution to Issue Payroll. The full resolution can be viewed at the Administration Office. Roll call vote: Eddy – Aye, Hansen – Aye, Smith – Aye, Sornson – Aye, Trimble – Aye. Motion carried 5-0.

F. Resolution to Authorize the Use of a Check Protector and Signer and the Proper Control of the Signer

Motion Hansen, second Sornson to approve Resolution to Authorize the Use of a Check Protector and Signer and the Proper Control of the Signer. The full resolution can be viewed at the Administration Office. Roll call vote: Eddy – Aye, Hansen – Aye, Smith – Aye, Sornson – Aye, Trimble – Aye. Motion carried 5-0.

G. Sustainable Independence Solar Project

Wendy VanDeWalle was present to discuss the progress on securing funds for the solar array to be placed out by the FFA Greenhouse.

H. Sustainable Independence Solar Project

Motion by Eddy, second Hansen to approve the donations from the Sustainable Independence Solar Project Committee and the grant from WPPI for \$3,575, subject to Board approval of the Reimbursement contract. Motion carried unanimously.

I. Travel Request Form – December, 2017 Chicago, IL

Motion by Eddy, second Hansen to approve the Travel Request from David & Lisa Lang for the Midwest International Band Clinic in Chicago. Motion carried unanimously.

J. School Improvement Advisory Committee (SIAC) Membership for 2017-2018

Motion by Eddy, second by Sornson to approve the committee membership. The full membership list can be viewed at the Administration Building. Motion carried unanimously.

K. Attending the 72nd Annual IASB Convention – November 15-17, 2017

Board discussed who would be attending the IASB Convention. Trimble, Hansen, and Smith will attend, along with Peterson & Morine.

L. Event Rental Agreement with Henderson Event Center, LLC – Winter Dance

Motion by Hansen, second by Trimble to approve the rental agreement. Motion carried with Eddy abstaining.

M. Event Rental Agreement with Henderson Event Center, LLC – Prom

Motion by Hansen, second by Trimble to approve the rental agreement. Motion carried with Eddy abstaining

N. Boys' Bowling Sharing Agreement with North Linn for 2017-2018

Motion by Eddy, second by Hansen to approve the sharing agreement. Motion carried unanimously.

O. Girls' Bowling Sharing Agreement with North Linn for 2017-2018

Motion by Sornson, second by Hansen to approve the sharing agreement. Motion carried unanimously.

P. Foreign Exchange Students Who Are Seniors Participating in Commencement Ceremony

Howard presented what other schools in the WAMAC conference are doing.

Q. Foreign Exchange Students Who Are Seniors Participating in Commencement Ceremony

Moved by Hansen, second by Trimble to present honorary certificates to the senior foreign exchange students. Motion carried unanimously.

R. Superintendent Peterson's Retirement Effective June 30, 2018

Hansen reluctantly moved to approve Supt. Peterson's retirement letter. Eddy reluctantly second the motion. Motion carried unanimously. Smith thanked Supt. Peterson for her service and being so instrumental in passing the bond issue for the new JSH building.

S. Superintendent Search

Morine will reach out to five search firms for proposals to have a company do the search. The proposals will be discussed at a work session in order to narrow it down to 2-3 firms. At that point we will ask those firms for a presentation. Firms contacted in anticipation of the resignation, felt that since we are starting the search process now, we should have a good pool of candidates.

ADJOURNMENT

Eddy moved to adjourn, Hansen second. Meeting adjourned at 8:35 pm. Motion carried.

Eric Smith
President

Laura Morine
Board Secretary