October 23, 2009

To: All School Board Members
From: Devin Embray, Superintendent

Voting Orders:
Dawnye Sturtz – DD #2 ‘11
Charlie McCordle – DD #3 ‘11
John Christensen – DD #3 ‘13
Kathryn Jensen – DD #1 ‘11
Stacy Henderson – At-Large ‘13

Re: Working agenda for the regular meeting and work session on Monday, October 26, 2009 at 7:00 p.m. at the School Administration Office, 1207 First Street West, Independence, Iowa

1. PLEDGE OF ALLEGIANCE
   A. Call to order

2. FRIEND OF EDUCATION
   A. Aerial Services by Hoskie
   We would like to thank Jerry Hoskins for fixing the flag pole at the football field before the home game on October 16th.

3. CONSIDERATION OF ACTION ON CONSENT ITEMS
   A. Approval of minutes of the regular meeting on September 21, 2009, the organizational meeting on September 21, 2009, the special session on October 5, 2009, the work session on October 6, 2009, the special session on October 15, 2009, the work session on October 15, 2009, the special session on October 20, 2009 and the work session on October 20, 2009.
   I am seeking approval of the minutes.

   B. Approval of agenda
   I am seeking approval of the agenda.

   Motion 3.A.

   Motion
C. Approval of Board Policies (* changes noted)  

**Second Readings:**

<table>
<thead>
<tr>
<th>POLICY #</th>
<th>POLICY NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. 704.1*</td>
<td>Local-State-Federal-Miscellaneous Revenue</td>
</tr>
<tr>
<td>2. 704.2</td>
<td>Sale of Bonds</td>
</tr>
<tr>
<td>3. 704.3</td>
<td>Investments</td>
</tr>
<tr>
<td>4. 704.4</td>
<td>Gifts-Grants-Bequests</td>
</tr>
<tr>
<td>5. 704.5*</td>
<td>Student Activities Fund</td>
</tr>
<tr>
<td>6. 705.1*</td>
<td>Purchasing-Bidding</td>
</tr>
<tr>
<td>7. 705.2*</td>
<td>Requisitions and Purchase Orders</td>
</tr>
<tr>
<td>8. 705.3</td>
<td>Receiving Goods and Services</td>
</tr>
<tr>
<td>9. 705.4</td>
<td>Payment for Goods and Services</td>
</tr>
<tr>
<td>10. 705.5</td>
<td>Unpaid Warrants</td>
</tr>
<tr>
<td>11. 402.10 (new policy)</td>
<td>District Landline and Cellular Telephone Usage</td>
</tr>
<tr>
<td>12. 219.5*</td>
<td>Activity Passes for Board Members</td>
</tr>
<tr>
<td>13. 802.3*</td>
<td>Emergency Repairs</td>
</tr>
</tbody>
</table>

*I am seeking approval of the above policies' second readings.*

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<table>
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<th>POLICY #</th>
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<tbody>
<tr>
<td>1. 706.1</td>
<td>Payroll Periods</td>
</tr>
<tr>
<td>2. 706.2</td>
<td>Payroll Deductions</td>
</tr>
<tr>
<td>3. 706.3 &amp; 706.3R1</td>
<td>Pay Deductions and Pay Deduction Regulation</td>
</tr>
<tr>
<td>4. 707.1</td>
<td>Secretary/Treasurer’s Reports</td>
</tr>
<tr>
<td>5. 707.2*</td>
<td>Secretary/Treasurer’s Annual Report</td>
</tr>
<tr>
<td>6. 707.3</td>
<td>Publication of Financial Reports</td>
</tr>
<tr>
<td>7. 707.4</td>
<td>Audit</td>
</tr>
<tr>
<td>8. 707.5 &amp; 707.5R1</td>
<td>Internal Controls and Internal Controls Procedures</td>
</tr>
<tr>
<td>9. 708</td>
<td>Care, Maintenance and Disposal of School District Records</td>
</tr>
<tr>
<td>10. 709.1</td>
<td>Insurance Program</td>
</tr>
<tr>
<td>11. 709.2</td>
<td>Insurance Report</td>
</tr>
<tr>
<td>12. 507.9* and 507.9E1</td>
<td>Wellness Policy and Physical Activity Contract for the Current School Year</td>
</tr>
</tbody>
</table>

*I am seeking approval of the above policies' first readings.*

**D. RESIGNATIONS**

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kathy Meister</td>
<td>Middle School 4.0 hour Custodian</td>
<td>10/19/2009</td>
</tr>
<tr>
<td>Gary Waters</td>
<td>MS 8th Grade Girls Basketball (Numbers Coach)</td>
<td>10/22/2009</td>
</tr>
</tbody>
</table>

*I am seeking approval of the above resignation(s).*

E. Approval of Financial Reports  

1. Approval of Bills – Director Sturtz will have reviewed the bills  
2. Vendor Report  
3. Board Report  

Motion 3.D.

Motion 3.E.
4. ANNOUNCEMENTS AND COMMUNICATIONS
   A. Comments from public
   B. Comments from Board
   C. Presentations

5. REPORTS
   A. Building Administrator Reports
      1. High School
      2. Middle School
      3. West Elementary
      4. East Elementary/Early Childhood Center
   B. Activities Director Report
   C. School Improvement/Curriculum Director’s Report
   D. Technology Report
   E. Food Service Report
   F. Transportation/Building & Grounds Report

6. OLD BUSINESS
   A. High School Project/Timeline
      *It is my recommendation based on discussion that was held at a work session
      with P4P that the school district move forward with the planning and
      construction on parts one and two of the high school pending a successful
      fundraising campaign. I am asking that the board approve the moving
      forward and to formally approve the action plan to do so at our regular
      November board meeting.*

      B. Future Business with Local Newspapers for Legal Items
         *We have received information from the BJ indicating that they will place our
         legals in their Shopper Reminder for free. I do not know if this changes the
         thoughts of any board members, but wanted to have discussion on it to
         determine whether or not we take any action.*

7. NEW BUSINESS
   A. Approve New CCC Members
      *I am seeking approval of the CCC member Nominees Kelsie Wittrock and
      Brandi Klima.*

   B. District Name Change
      *This has been brought up by at least one board member in the past two
      months. I am placing it on the agenda as a discussion item. Should further
      action be needed we can make it an action item at a later date.*

   C. ISCAP Resolution
      *We need a roll call vote on adopting a resolution that indicates we are on a
      work out plan for the general fund cash flow based on our solvency ratio. I
      am asking for that approval.*
D. Weight Room Facility

*I am seeking approval to move forward with a temporary fix until part one and part two of the high school is complete. I would ask that the board consider giving money to help fund this project. Once the high school part one and two are complete, the weight facility can be transitioned into district storage of equipment.*

E. Fund Raising Requests

*I am seeking approval of the following fund raising requests.*

<table>
<thead>
<tr>
<th>GROUP</th>
<th>DESCRIPTION OF EVENT</th>
<th>PURPOSE</th>
<th>START UP COSTS</th>
<th>TARGET AMOUNT</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>HS Band</td>
<td>$1 Raffle Tickets; win performance of Marching Band; Oct 10(^{th}) at 8:00am</td>
<td>Marching Band Show, Props, Music, Drill, Flags</td>
<td>$800 - $1600</td>
<td>09/14/09 – 09/25/09</td>
<td></td>
</tr>
<tr>
<td>East Elem Media Center</td>
<td>Sell books, posters, pencils, bookmarks and activity kits as provided by Scholastic Books</td>
<td>Raise funds for library use. Purchase books/software</td>
<td>$435 book profit; $385 cash profit</td>
<td>11/17/09 – 11/24/09</td>
<td></td>
</tr>
<tr>
<td>West Elem Media Center</td>
<td>Donations for student reading time</td>
<td>Add books to the media center</td>
<td>$1500 - $1900</td>
<td>04/10/2010</td>
<td></td>
</tr>
<tr>
<td>HS Cheerleaders</td>
<td>Painting choice of I or Mustang on customer driveway</td>
<td>State Wrestling and the Clash</td>
<td></td>
<td>Throughout fall and school year</td>
<td></td>
</tr>
<tr>
<td>West Elem</td>
<td>Sell pencils out of dispenser for $0.25</td>
<td>West Activities</td>
<td>$12.50/144 pencils</td>
<td>Throughout school year</td>
<td></td>
</tr>
<tr>
<td>West Elem</td>
<td>Life Touch Spring Pictures</td>
<td>Building Activities</td>
<td>$650</td>
<td>Spring</td>
<td></td>
</tr>
</tbody>
</table>

F. Employee Severance Plans

*It is my recommendation that we approve the severance package policy again. There has been discussion around the rule of “88” whether or not we want to continue to have that as part of our plan. I can only see one option available to eligible staff this year and that is the 403B option.*

G. Bowling

*The board has been approached to have bowling added to our sports programming, at no cost to the district. I am asking that the board determine whether or not they wish to add this program.*

H. Mustang Foundation Appointment

*I am asking that Lans Flickinger be reappointed for a term of three years to the Mustang Foundation.*
I. Teacher Quality/Professional Development

The teacher quality committee as well as the CCC have approved the funding of the teacher quality professional development dollars. I am seeking board approval for the use of funds as described in the recommendation.

8. ADJOURNMENT

WORK SESSION

1. CALL TO ORDER

2. BOARD GOALS UPDATE

3. ADJOURNMENT

UPCOMING MEETINGS –
Monday, November 16th Regular Meeting 7:00 p.m. – Rowley Community Center
Monday, December 21st Regular Meeting 7:00 p.m. – Central Office Board Room, Independence
Monday, January 18th Regular Meeting 7:00 p.m. - Brandon Community Center
Monday, February 22nd Regular Meeting 7:00 p.m. – Central Office Board Room, Independence
Monday, March 15th Regular Meeting 7:00 p.m. – Central Office Board Room, Independence
Monday, April 19th Regular Meeting 7:00 p.m. – Rowley Community Center
Monday, May 24th Regular Meeting 7:00 p.m. – Brandon Community Center
Monday, June 21st Regular Meeting 7:00 p.m. – Central Office Board Room, Independence
Monday, July 19th Regular Meeting 7:00 p.m. – Central Office Board Room, Independence
Monday, August 16th Regular Meeting 7:00 p.m. – Central Office Board Room, Independence
Monday, September 20th Regular Meeting 7:00 p.m. – Central Office Board Room, Independence