October 22, 2010

To: All School Board Members
From: Jean Peterson, Superintendent

Voting Orders:
Dawnye Sturtz – DD #2 ’11
Charlie McCordle – DD # 3 ’11
John Christensen – DD # 3 ’13
Kathryn Jensen – DD # 1 ’11
Stacy Henderson – At-Large ’13

Re: Working agenda for the regular meeting and work session on Monday, October 25, 2010 beginning at 6:30 p.m. at the School Administration Office, 1207 First Street West, Independence, Iowa

1. PLEDGE OF ALLEGIANCE
   A. Call to order

2. FRIEND OF EDUCATION
   A. Micki Sand-Cohen and Joe Olsen
      We would like to recognize and honor Micki Sand-Cohen and Joe Olsen for their work with the school garden.

   B. Feathered Red Hatters of Northeast Iowa
      We would like to recognize and honor the Red Hatters of Northeast Iowa for their donation of school supplies to West Elementary.

   C. Salvation Army
      We would like to recognize and honor the Salvation Army for their donation of school supplies and art supplies to West Elementary.

3. CONSIDERATION OF ACTION ON CONSENT ITEMS
   A. Approval of the minutes of the regular/annual meeting on September 20, 2010, the organizational meeting on September 20, 2010, the work session on September 20, 2010, the public hearing on October 11, 2010, the special session on October 11, 2010 and the work session on October 11, 2010.
      I am seeking approval of the minutes.

Educating people to be life-long learners and respectful, responsible citizens.
B. Approval of Agenda

I am seeking approval of the agenda.

C. Approval of Board Policies (* changes noted)  

**Second Readings:**

<table>
<thead>
<tr>
<th>POLICY #</th>
<th>POLICY NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Development of Policy</td>
</tr>
<tr>
<td>2.</td>
<td>Adoption of Policy</td>
</tr>
<tr>
<td>3.</td>
<td>Dissemination of Policy</td>
</tr>
<tr>
<td>4.</td>
<td>Suspension of Policy</td>
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<td>5.</td>
<td>Administration in the Absence of Policy</td>
</tr>
<tr>
<td>6.</td>
<td>Review and Revision of Policy</td>
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<tr>
<td>7.</td>
<td>Review of Administrative Regulations</td>
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</tbody>
</table>

I am seeking approval of the above policies’ second readings.

**First Readings:**

<table>
<thead>
<tr>
<th>POLICY #</th>
<th>POLICY NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Special Meeting</td>
</tr>
<tr>
<td>2.</td>
<td>Work Sessions</td>
</tr>
<tr>
<td>3.</td>
<td>Meeting Notice</td>
</tr>
<tr>
<td>4.</td>
<td>Quorum</td>
</tr>
<tr>
<td>5.</td>
<td>Method of Voting</td>
</tr>
<tr>
<td>6.</td>
<td>Open Meetings</td>
</tr>
<tr>
<td>7.</td>
<td>Closed Sessions</td>
</tr>
<tr>
<td>8.</td>
<td>Board Meeting Agenda</td>
</tr>
<tr>
<td>9.</td>
<td>Order of the Regular Board of Directors’ Meeting</td>
</tr>
<tr>
<td>10.</td>
<td>Consent Agendas</td>
</tr>
</tbody>
</table>

I am seeking approval of the above policies’ first readings.

D. Transfers/Reassignments

<table>
<thead>
<tr>
<th>NAME</th>
<th>PREVIOUS ASSIGNMENT</th>
<th>NEW ASSIGNMENT</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elizabeth Gloede</td>
<td>ECC 5.5 hr Special Ed Assoc</td>
<td>East Elem 5.5 hr Special Ed Assoc</td>
<td>09/27/2010</td>
</tr>
</tbody>
</table>

I am seeking approval of the above transfer(s)/reassignment(s).

E. New Hires *(pending acceptable background checks)*

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>SALARY</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allison Anderson</td>
<td>West Elem .5 FTE Math Strategist</td>
<td>$12,860</td>
<td>10/27/2010</td>
</tr>
<tr>
<td>Kelle Bowden</td>
<td>West Elem 4.5 hr Special Ed Assoc</td>
<td>$8.75/hr</td>
<td>09/29/2010</td>
</tr>
<tr>
<td>Kelle Bowden</td>
<td>7th Grade Girls Basketball Coach</td>
<td>$1,405</td>
<td>Fall 2010</td>
</tr>
<tr>
<td>Emily Griffin</td>
<td>.5 FTE Assistant Speech Coach</td>
<td>$703</td>
<td>Fall 2010</td>
</tr>
<tr>
<td>Molli Jacobsen</td>
<td>Jr/Sr HS .5 FTE Reading Strategist</td>
<td>$12,860</td>
<td>10/27/2010</td>
</tr>
<tr>
<td>David Martin</td>
<td>7th Grade Boys Basketball Coach</td>
<td>$1,855</td>
<td>Winter 2011</td>
</tr>
<tr>
<td>Cecelia Peterson</td>
<td>East Elem 5.5 hr Special Ed Assoc</td>
<td>$8.75/hr</td>
<td>09/27/2010</td>
</tr>
</tbody>
</table>

I am seeking approval of the above hire(s).
F. Resignations

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chris Black</td>
<td>Head Varsity Boys Basketball Coach (Grades 9-12)</td>
<td>10/19/2010</td>
</tr>
<tr>
<td>Ashley Coleman</td>
<td>.5 FTE Assistant Speech Coach</td>
<td>10/01/2010</td>
</tr>
</tbody>
</table>

I am seeking approval of the above resignation(s).

G. Approval of Financial Reports
   1. Approval of Bills – Director Christensen will have reviewed the bills
   2. Vendor Report
   3. Board Report

4. ANNOUNCEMENTS, COMMUNICATIONS and PRESENTATIONS
   A. Comments from public
   B. Comments from Board
   C. Presentations

5. REPORTS
   A. Building Administrator Reports
      1. Sr High School
      2. Jr High School
      3. West Elementary
      4. East Elementary/Early Childhood Center
   B. Activities Director Report
   C. School Improvement/Curriculum Director Report
   D. Technology Report
   E. Food Service Report
   F. Transportation/Building & Grounds Report

6. OLD BUSINESS
   A. Communication
      * Brian Unruh from AEA will be here to join in the discussion on how technology could be used to keep our communities better informed.
   B. Annual Insurance Report
   C. Agreement with Pepsi Cola General Bottlers, Inc
      * I am seeking approval of the School Beverage Agreement between Pepsi Cola General Bottlers, Inc of Waterloo dba: Pepsi Beverages Company and Independence School District.
   D. Old East Elementary Update
      * Finance Director Engel will be updating the board on the tentative timeline for the potential sale of the former East Elementary.
7. **NEW BUSINESS**

A. **Photo Voltaic System**  
*Motion*

*A Photo Voltaic System is being offered by Independence Light & Power and their power supplier, WPPI Energy, at no cost to the school. I am seeking approval for this system to be installed.*

B. **Fund Raising Request(s)**  
*Motion 7.B.*

*I am seeking approval of the following fund raising request(s).*

<table>
<thead>
<tr>
<th>GROUP</th>
<th>DESCRIPTION OF EVENT</th>
<th>PURPOSE</th>
<th>START UP COSTS</th>
<th>TARGET AMOUNT</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buchanan County Success Center</td>
<td>Sell Pizza Ranch cards, buffet and menu items</td>
<td>Raise money for Adventureland trip and t-shirts</td>
<td>$500</td>
<td>11/09/2010 – 11/10/2010</td>
<td></td>
</tr>
<tr>
<td>East Elem Library – Scholastic Book Fair</td>
<td>Sell Scholastic Books; cost varies from $0.99 to $8.00</td>
<td>Raise money for books for the library</td>
<td>$1,000 - $3,000</td>
<td>11/16/2010 through 11/23/2010</td>
<td></td>
</tr>
<tr>
<td>West Elem Library – Scholastic Book Fair</td>
<td>Sell Scholastic Books; cost varies from $0.99 to $8.00</td>
<td>Raise money for books for the library</td>
<td>$1,000 - $3,000</td>
<td>11/16/2010 through 11/23/2010</td>
<td></td>
</tr>
<tr>
<td>Jr/Sr High School Library – Scholastic Book Fair</td>
<td>Sell Scholastic Books; cost varies from $0.99 to $10.00</td>
<td>Raise money for books for the library</td>
<td>$1,000 - $3,000</td>
<td>11/16/2010 through 11/23/2010</td>
<td></td>
</tr>
<tr>
<td>HS Boys Baseball</td>
<td>Mustang Card $20</td>
<td>Raise money for equipment (bats, uniforms, training supplies etc.)</td>
<td>$3,000 - $6,000</td>
<td>04/26/2010 through 05/06/2010</td>
<td></td>
</tr>
</tbody>
</table>

C. **School Lunch Prices**  
*Discussion*

D. **BackPack Program Agreement 2010-2011**  
*Motion 7.D.*

*I am seeking approval to continue the BackPack Program for ECC, East Elementary, West Elementary and Jr/Sr High School for 2010-2011.*

E. **New SIAC Members for 2010-2011**  
*Motion 7.E.*

*The SIAC (School Improvement Advisory Council) is asking for the approval of the following members to the council for the 2010-2011 school year:*

- Margaret Wood
- Jennifer Eddy

F. **Long Term Disability Revised Joinder Agreement**  
*Motion 7.F.*

*I am seeking approval for the revised joinder agreement for the long Term Disability Insurance with Madison National Life.*

G. **Educational Program Sharing Agreement with East Buchanan Schools**  
*Motion 7.G.*

*I am seeking approval for the Educational Program Sharing Agreement with East Buchanan Community School District.*

H. **Certified Annual Report (CAR)**  
*Motion 7.H.*

*The state requires that the Board approve the Certified Annual Report (CAR) annually.*
I. Time Clocks for Employees

I am seeking approval to purchase the TimeClock Plus HYBRID Edition 3.0; Quote 219722.

J. Green Cleaning Policy

Motion 7.I.

Discussion 7.J.

8. ADJOURNMENT

WORK SESSION

1. CALL TO ORDER

2. BOARD SELF EVALUATION AND GOALS

Discussion

3. ADJOURNMENT

UPCOMING MEETINGS –

Wednesday, October 27th Work Session 4:30 p.m. - Central Office Board Room, Independence

Monday, November 15th Regular Meeting 6:30 p.m. - Rowley Community Center

Monday, December 20th Regular Meeting 6:30 p.m. - Central Office Board Room, Independence

Monday, January 17th Regular Meeting 6:30 p.m. - Brandon Community Center

Monday, February 21st Regular Meeting 6:30 p.m. - Central Office Board Room, Independence

Monday, March 21st Regular Meeting 6:30 p.m. - Central Office Board Room, Independence

Monday, April 18th Regular Meeting 6:30 p.m. - Rowley Community Center

Monday, May 23rd Regular Meeting 6:30 p.m. - Brandon Community Center

Monday, June 20th Regular Meeting 6:30 p.m. - Central Office Board Room, Independence

Monday, July 18th Regular Meeting 6:30 p.m. - Central Office Board Room, Independence

Monday, August 15th Regular Meeting 6:30 p.m. - Central Office Board Room, Independence

Monday, September 19th Regular Meeting 6:30 p.m. - Central Office Board Room, Independence