October 13, 2016

To: All School Board Members
   Shelly Whited – At-Large ‘17
   Eric B. Smith – DD #2 ‘19
   Brian C. Eddy – DD #1 ‘19
   Kim Hansen – DD #3 ‘19
   Heather Meador – DD #3 ‘17

From: Jean Peterson, Superintendent

Re: Working agenda for the regular meeting on Monday, October 17, 2016 beginning at 6:00 p.m.
at the School Administration Office, 1207 1st Street West, Independence, IA

1. PLEDGE OF ALLEGIANCE
   A. Call to Order

2. FRIENDS OF EDUCATION
   A. Salvation Army
      We would like to thank the Salvation Army for donating $755.00 to help out with Kindergarten Milk for families at East Elementary.

   B. Independence PTO
      We would like to thank the Independence PTO for donating School Supply Packs to families at East and West Elementary.

3. CONSIDERATION OF ACTION ON CONSENT ITEMS
   A. Approval of the minutes of the regular/annual meeting on September 19, 2016 and the organizational meeting on September 19, 2016.
      I am seeking approval of the minutes.

   B. Approval of Agenda
      I am seeking approval of the agenda.

Educating people to be life-long learners and respectful, responsible citizens.
C. Approval of Board Policies (*changes noted)  

**Motion 3.C.**

**Second Readings:**

<table>
<thead>
<tr>
<th>POLICY #</th>
<th>POLICY NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. 402.3, 402.3E1*, 402.3E2* &amp; 402.3R1*</td>
<td>Abuse of Students by School District Employees, Complaint of Injury to or Abuse of Student by a School District Employee Form, Report of Level I Investigation Form, Abuse of Students by School District Employees Regulation</td>
</tr>
<tr>
<td>2. 402.4</td>
<td>Gifts to Employees</td>
</tr>
<tr>
<td>3. 402.5*</td>
<td>Public Complaints About Employees</td>
</tr>
<tr>
<td>4. 402.6</td>
<td>Employee Relations to the Public</td>
</tr>
<tr>
<td>5. 402.7</td>
<td>Employee Outside Employment</td>
</tr>
<tr>
<td>6. 402.8</td>
<td>Employee Telephone Calls</td>
</tr>
<tr>
<td>7. 402.9</td>
<td>Solicitations from Outside</td>
</tr>
<tr>
<td>8. 402.10</td>
<td>District Landline and Cellular Telephone Usage</td>
</tr>
<tr>
<td>9. 902.7*</td>
<td>Unmanned Aircraft or Aerial Systems</td>
</tr>
</tbody>
</table>

*I am seeking approval of the above policies’ second readings.*

**First Readings:**

<table>
<thead>
<tr>
<th>POLICY #</th>
<th>POLICY NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. 403.2</td>
<td>Employee Injury on the Job</td>
</tr>
<tr>
<td>2. 403.3, 403.3E1 &amp; 403.3R1</td>
<td>Communicable Diseases – Employees, Hepatitis B Vaccine Information and Record and Universal Precautions Regulation</td>
</tr>
<tr>
<td>3. 403.4</td>
<td>Hazardous Chemical Disclosure</td>
</tr>
<tr>
<td>4. 501.17</td>
<td>Homeless Children and Youth (Policy Rewritten by IASB)</td>
</tr>
<tr>
<td>5. 502.8*</td>
<td>Weapons</td>
</tr>
<tr>
<td>6. 503.1* &amp; 503.1R1</td>
<td>Student Conduct and Student Suspension</td>
</tr>
<tr>
<td>7. 505.5*</td>
<td>Testing Program</td>
</tr>
<tr>
<td>8. 505.9*</td>
<td>Parent and Family Engagement</td>
</tr>
<tr>
<td>9. 507.9 &amp; 507.9R1</td>
<td>Wellness Policy and Wellness Regulation (Policy Rewritten by IASB)</td>
</tr>
</tbody>
</table>

*I am seeking approval of the above policies’ first readings.*

D. Resignations  

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diane Kinseth</td>
<td>JH Girls Basketball Numbers Coach</td>
<td>10/03/2016</td>
</tr>
<tr>
<td>Nicci Weber</td>
<td>JSH 7.0 hr Sp Ed Para</td>
<td>09/28/2016</td>
</tr>
</tbody>
</table>

*I am seeking approval of the above resignation(s).*

E. Transfers/Reassignments  

<table>
<thead>
<tr>
<th>NAME</th>
<th>PREVIOUS ASSIGNMENT</th>
<th>NEW ASSIGNMENT</th>
<th>SALARY</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jason Lang</td>
<td>Head Girls Track Coach</td>
<td>Head Boys Track Coach</td>
<td>$4,572</td>
<td>02/13/2017</td>
</tr>
</tbody>
</table>

*I am seeking approval of the above transfer(s)/reassignment(s)*

F. New Hires (pending acceptable background checks)  

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>SALARY</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Isaac Ales</td>
<td>Assistant Boys Track Coach</td>
<td>$2,540</td>
<td>02/13/2017</td>
</tr>
<tr>
<td>Jess Chesmore</td>
<td>JSH 7.0 hr Sp Ed Para</td>
<td>$9.50/hour</td>
<td>10/18/2016</td>
</tr>
<tr>
<td>Marlyce Kotouc</td>
<td>ECC/East Elem .5 hr Bus Duty</td>
<td>$11.55/hr</td>
<td>09/01/2016</td>
</tr>
</tbody>
</table>

*I am seeking approval of the above new hire(s).*
G. Approval of Financial Reports
   1. Approval of Bills – Director Whited will have reviewed the bills
   2. Vendor Report
   3. Board Report
   4. Budget Report

4. ANNOUNCEMENTS, COMMUNICATIONS and PRESENTATIONS
   A. Comments from the Public. Residents of the District, students attending the
      District, parents/guardians of students attending the District, and District staff
      members may address the Board about any topic relevant to the District whether on
      the current agenda or not. Those who wish to speak must sign up at the beginning
      of the meeting. Speaker’s participation is limited to three minutes once per board
      meeting. The Board President may need to reduce the three-minute time limit to
      accommodate more speakers in the 20 minutes allotted for the public forum. The
      Board must approve an extension of the 20-minute time allocation to allow all
      speakers up to three-minutes. The views and opinions of citizens addressing the
      Board do not necessarily reflect those of the Board, District administration, or staff.
      We ask speakers to remember that Iowa law prohibits the Board from discussing
      specific employees or students or their performance. Student speakers will state
      their name and school. Others will state their name and address.

   B. Comments from the Board/Superintendent

   C. Presentations
      1. 2015-2016 BCSC Annual Report – Shelly Bertelli
      2. Annual Progress Report (APR) – Erin Burmeister
      4. Social Media/Website Policy – Justin Putz

5. REPORTS
   A. Building Administrator Reports
      1. Junior-Senior High School Principal
      2. Junior-Senior High School Assistant Principal
      3. West Elementary Principal
      4. East Elementary/Early Childhood Center Principal

   B. Activities Director Report

   C. Director of School Improvement Report

   D. Director of Technology Report

   E. Director of Food Service Report

   F. Director of Buildings & Grounds Report

   G. Director of Transportation Report

6. OLD BUSINESS
   A. Board Goals

   Motion 3.G.
7. NEW BUSINESS
   A. Annual Progress Report (APR)  Discussion 7.A.
   B. 2016-2017 Affirmative Action Plan  Motion 7.B.
   C. Event Rental Agreement with Henderson Event Center, LLC.  Motion 7.C.
   D. Wire Transfer Agreement with BankIowa  Motion 7.D.
   E. Remote Deposit Services Agreement with BankIowa  Motion 7.E.
   F. Appointments of Charlie McCardle, Susan Johnson, Andy Hauber and Lans Flickinger to the Mustang Foundation Board, for a term ending October, 2019  Motion 7.F.
   G. Brad Hurtig Personal Appearance Contract  Motion 7.G.
   H. Agreement to Establish a Consortium to Jointly Administer an Instructional Program at Waverly-Shell Rock Lied Center  Motion 7.H.
   I. Certified Annual Report (CAR)  Motion 7.I.
   J. Special Education Supplement (SES)  Motion 7.J.

   K. CLOSED SESSION  Motion
      We need a motion to recess to a closed session as provided in Section 21.5(1)(a) of the Iowa Code; To review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for that governmental body's possession or continued receipt of federal funds, and Section 21.5(1)(e) of the Iowa Code; To discuss whether to conduct a hearing or to conduct hearings to suspend or expel a student, unless an open session is requested by the student or a parent or guardian of the student if the student is a minor.
      
      Roll Call Vote to Enter Closed Session

   L. Possible Vote on Closed Session  Motion

   M. CLOSED SESSION  Motion
      We need a motion to recess to a closed session as provided in Section 21.5(1)(j) of the Iowa Code; To discuss the purchase or sale of particular real estate where premature disclosure could be reasonably expected to increase the price the school district would have to pay or lower the price the board would receive for that property.
      
      Roll Call Vote to Enter Closed Session

8. ADJOURNMENT  Motion

UPCOMING MEETINGS –
Monday, November 21st Regular Meeting 6:00 p.m. - Central Office Board Room, Independence
Monday, December 19th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence
Monday, January 23rd Regular Meeting 6:00 p.m. - Central Office Board Room, Independence
Monday, February 20th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence
Monday, March 20th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence
Tuesday, April 18th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence

Monday, May 15th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence

Monday, June 19th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence

Monday, July 17th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence

Monday, August 21st Regular Meeting 6:00 p.m. - Central Office Board Room, Independence

Monday, September 18th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence