June 18, 2010

To: All School Board Members
From: Devin Embay, Superintendent

Voting Orders:
Dawnye Sturtz – DD #2 ‘11
Charlie McCordle – DD # 3 ‘11
John Christensen – DD # 3 ‘13
Kathryn Jensen – DD # 1 ‘11
Stacy Henderson – At-Large ‘13

Re: Working agenda for the regular meeting on Monday, June 21, 2010 beginning at 7:00 p.m.
at the School Administration Office, 1207 First Street West, Independence, Iowa

1. PLEDGE OF ALLEGIANCE
   A. Call to order

2. FRIEND OF EDUCATION
   A. Kim and Randy See
   We would like to thank Kim and Randy See for planting the flowers and doing the landscaping by the ramp in front of the high school. The front of the school looked great for Graduation.

   B. Shysters Coffee Group
   We would like to thank the Shysters Coffee Group for being the Greeters at West Elementary.

3. SPOTLIGHT ON EDUCATION
   A. Golf
   We would like to recognize and honor MacKenzie Black for participating in the 2010 Girls State Golf Tournament. She was coached by Mr. Joel Dinger.

Educating people to be life-long learners and respectful, responsible citizens.
B. Track
We would like to recognize and honor the 2010 State Track participants.
Boys Track:
Keaton Hosch finished 2nd in the Long Jump and 7th in the High Jump.
Cameron Hayward finished 3rd in Shot. They were coached by Mr. Scott
Soukup and Mr. Gary Waters.
Girls Track:
Mickey Geertsema, Chloe Kaiser, Sherokee Eder and Ashlyn Bagge
participated in the Distance Medley. Olivia Kaiser participated in the 400
Meter Dash. They were coached by Mr. Jason Lang and Mr. Bill Stamper.

4. CONSIDERATION OF ACTION ON CONSENT ITEMS
A. Approval of the minutes of the public hearing on May 24, 2010, the regular
   meeting on May 24, 2010, the public meeting on May 27, 2010, the special
   session on June 1, 2010, the special session on June 2, 2010, the special session
   on June 3, 2010, the special session on June 8, 2010, the special session on June
   9, 2010, the public meeting on June 10, 2010 and the special session on June 15,
   2010.
   *I am seeking approval of the minutes.

B. Approval of Agenda
   *I am seeking approval of the agenda.

C. Approval of Board Policies (* changes noted)
   *Motion 4.C.

First Readings:

<table>
<thead>
<tr>
<th>POLICY #</th>
<th>POLICY NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. 102*</td>
<td>School District Instructional Organization</td>
</tr>
<tr>
<td>2. 206.1*</td>
<td>President</td>
</tr>
<tr>
<td>3. 206.2*</td>
<td>Vice President</td>
</tr>
<tr>
<td>4. 211.1*</td>
<td>Annual Meeting</td>
</tr>
<tr>
<td>5. 211.2*</td>
<td>Regular Meeting</td>
</tr>
<tr>
<td>6. 211.7R*</td>
<td>Rules of Order Regulation</td>
</tr>
<tr>
<td>7. 218.1EI*</td>
<td>Board Meeting Minutes</td>
</tr>
<tr>
<td>8. 402.10*</td>
<td>District Landline and Cellular Telephone Usage</td>
</tr>
<tr>
<td>9. 504.6* and 504.6EI</td>
<td>Student Fund Raising and Fund Raising Request Form (New Form)</td>
</tr>
</tbody>
</table>

   *I am seeking approval of the above policies’ first readings.

D. Transfers/Reassignments
   *Motion 4.D.

<table>
<thead>
<tr>
<th>NAME</th>
<th>PREVIOUS ASSIGNMENT</th>
<th>NEW ASSIGNMENT</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christine Bagley</td>
<td>FS Office Assist/Cook</td>
<td>Food Service Secretary</td>
<td>08/09/10</td>
</tr>
<tr>
<td>Andrea Frisbey</td>
<td>Office Associate/Receptionist</td>
<td>Asst to Dir of Fin/Acct Payable</td>
<td>07/01/10</td>
</tr>
<tr>
<td>Lanette Frye (Recall)</td>
<td>Breakfast Cook/POS Op/FS</td>
<td>Cook/Food Service Worker</td>
<td>08/20/10</td>
</tr>
<tr>
<td>Tori Joblinski</td>
<td>Breakfast Cook/POS Op/FS</td>
<td>West Elem Kitchen Manager</td>
<td>08/20/10</td>
</tr>
<tr>
<td>Amanda Sedlacek (Recall)</td>
<td>HS Spanish Teacher</td>
<td>HS Spanish Teacher</td>
<td>08/19/10</td>
</tr>
</tbody>
</table>

   *I am seeking approval of the above transfer(s)/reassignment(s).
E. New Hires (pending acceptable background checks)

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>SALARY</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patrick Abildrup</td>
<td>West Elem 5th Grade Teacher</td>
<td>BA Step 0</td>
<td>08/19/2010</td>
</tr>
<tr>
<td>Amanda Bock</td>
<td>Grades 6-8 Summer School Teacher</td>
<td>$24.79/hr</td>
<td>06/07/2010</td>
</tr>
<tr>
<td>Angie Bonefas</td>
<td>Sp Ed Summer School Teacher</td>
<td>$20.29/hr</td>
<td>06/29/2010</td>
</tr>
<tr>
<td>Ashley Coulter</td>
<td>West Elem Title I Teacher (.5 FTE)</td>
<td>BA Step 0</td>
<td>08/19/2010</td>
</tr>
<tr>
<td>Terri Gallery</td>
<td>Sp Ed Associate for Summer School</td>
<td>$8.75/hr</td>
<td>06/29/2010</td>
</tr>
<tr>
<td>Christine Hogan</td>
<td>Sp Ed Associate for Summer School</td>
<td>$8.75/hr</td>
<td>06/29/2010</td>
</tr>
<tr>
<td>Melissa Kearns</td>
<td>Sp Ed Associate for Summer School</td>
<td>$9.00/hr</td>
<td>06/29/2010</td>
</tr>
<tr>
<td>Amanda Kellar</td>
<td>Sp Ed Summer School Teacher</td>
<td>$18.78/hr</td>
<td>06/29/2010</td>
</tr>
<tr>
<td>Nichole LaMarsh (Recall)</td>
<td>West El 5.5 hr Sp Ed Student Assoc</td>
<td>$8.75/hr (09-10 rate)</td>
<td>08/23/2010</td>
</tr>
<tr>
<td>Kris Martin</td>
<td>7th Grade Volleyball Coach</td>
<td>$1911</td>
<td>08/2010</td>
</tr>
<tr>
<td>Michelle Moore</td>
<td>Sp Ed Associate for Summer School</td>
<td>$8.75/hr</td>
<td>06/29/2010</td>
</tr>
<tr>
<td>Diane Shonka</td>
<td>Sp Ed Associate for Summer School</td>
<td>$8.75/hr</td>
<td>06/29/2010</td>
</tr>
<tr>
<td>Kelsie Wittrock</td>
<td>Sp Ed Summer School Teacher</td>
<td>$18.78/hr</td>
<td>06/29/2010</td>
</tr>
</tbody>
</table>

I am seeking approval of the above hire(s).

F. Resignations

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audra Kaiser</td>
<td>7th Grade Girls Track</td>
<td>06/02/2010</td>
</tr>
<tr>
<td>Jason Lang</td>
<td>Sophomore Volleyball Coach</td>
<td>06/11/2010</td>
</tr>
<tr>
<td>Wade Stahr</td>
<td>1/3 FTE National Honor Society Advisor</td>
<td>05/24/2010</td>
</tr>
<tr>
<td>Darrel Wenzel</td>
<td>Assistant Girls Basketball Coach (Grades 9-12)</td>
<td>06/02/2010</td>
</tr>
</tbody>
</table>

I am seeking approval of the above resignation(s).

G. Approval of Financial Reports
1. Approval of Bills – Director Sturtz will have reviewed the bills
2. Vendor Report
3. Board Report

5. ANNOUNCEMENTS AND COMMUNICATIONS
   A. Comments from public
   B. Comments from Board
   C. Presentations

6. REPORTS
   A. Building Administrator Reports
      1. High School
      2. Middle School
      3. West Elementary
      4. East Elementary/Early Childhood Center
   B. Activities Director Report
   C. School Improvement/Curriculum Director’s Report
   D. Technology Report
   E. Food Service Report
   F. Transportation/Building & Grounds Report
7. OLD BUSINESS
A. Long Range Vision Plan
   Brad, our architect, has been updating our vision plan with the new building images. Dawnye and Kathryn have been working on the community presentation of the plan. We are seeking approval to modify and update the plan in hopes to share with the public soon.

B. Soccer
   Brad, our architect, has been working with a small group of interested individuals from our local soccer association in addition to two board members for a complex on our new land. They would like to discuss this topic with the entire board.

C. Updated Architect Contract
   I am recommending the board approve an updated architect contract to include any future action on the high school project.

D. Transportation Director Sharing Agreement with Jesup Schools
   I am seeking approval for sharing of Transportation Director with Jesup Community Schools. They have already approved it on their end. Attached you will find the sharing agreement with Jesup. Also note that we will be using some of the incentive dollars to pay stipends to Kim, Burt and Chad to offset the amount of work/time that Mike will be working with Jesup with transportation related issues. Mike's salary will be increased and split between the two districts in addition to the stipend figures. Our district stands to receive just under $400,000 in incentive dollars over the next three years if the agreement stays in tact.

8. NEW BUSINESS
A. Sale of East Elementary
   We just received our appraisal of East Elementary. It would be my recommendation to solicit bids on East using the protocol we previously came up with. The board may wish to set a minimum bid consideration for this.

B. Cooperative Food Purchasing Agreement 2010-2011
   I am seeking approval to enter into a cooperative food purchasing agreement with the Iowa Educators Consortium Foodservice Division for 2010-2011.

C. Security Cameras at Jr/Sr High School
   I am seeking approval to install security cameras at the high school. Jennifer and Steve Noyes have done the work to investigate the different vendors based on our Request for Proposals. After reviewing the proposals, Steve and Jennifer would like to offer the quote to Infrastructure out of Monticello.

D. Millennium Therapy Contract Agreement for 2010-2011
   We are seeking approval of the training contract that we have had for this past year. I am seeking approval for this contract for next year.

E. Revenue Purpose Statement
   Resolution approving revenue purpose statement and ordering an election on a revenue purpose statement to authorize expenditures from the state, secure an advanced vision for education fund, through 2029. Our current sunset is 2022 on our revenue purpose statement.
F. Fund Raising Request

I am seeking approval of the following fund raising request(s).

<table>
<thead>
<tr>
<th>GROUP</th>
<th>DESCRIPTION OF EVENT</th>
<th>PURPOSE</th>
<th>START UP COSTS</th>
<th>TARGET AMOUNT</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>HS Volleyball</td>
<td>Team poster will be sold for $5.00</td>
<td>Raise money for volleyball program</td>
<td>Coach Schmitz will secure business sponsors to pay for initial cost of posters</td>
<td>$1500</td>
<td>08/09/10 through 08/14/10</td>
</tr>
<tr>
<td>HS Volleyball</td>
<td>VB Camp - grades 3-12 (2010-11); $30 for camp, t-shirt and prizes</td>
<td>Raise money for volleyball program</td>
<td></td>
<td>$1000; Estimated $15-$20 profit per camper</td>
<td>08/3/10 through 08/6/10</td>
</tr>
<tr>
<td>7th &amp; 8th Grade Girls Basketball</td>
<td>Little Kids Basketball Camp; $5.00 per child</td>
<td>Raise money for balls.</td>
<td></td>
<td>$200.00</td>
<td>07/19/10 through 07/22/10</td>
</tr>
<tr>
<td>HS Basketball</td>
<td>Team Camp; $35</td>
<td>Raise money for summer camps</td>
<td></td>
<td>$750</td>
<td>07/12/10 through 07/17/10</td>
</tr>
</tbody>
</table>

G. SAI Mentoring and Induction Program

This agreement is a requirement by the State Department. We must have a mentoring and induction program for new administrators in our district. We have been a part of SAI's program for the past few years. Should we hire a new administrator we would be set to move forward with the program. We are only charged for the program based on our participation by having a new administrator in our district.

H. Mid-Iowa School Improvement Consortium Membership Agreement

I am seeking approval to renew the district’s membership in the Mid-Iowa School Improvement Consortium (MISIC). The term of the agreement is for three years, commencing July 1, 2010 and terminating on June 30, 2013.

I. GASB 51

GASB 51 refers to Accounting and Financial Reporting for Intangible Assets. Charmaine and Lynnette have included for the board a policy that would address this. I am seeking approval to have this policy as a first read at this meeting and the second reading waived so we meet the deadline from the State. This will be Board Policy 802.10.

J. Special Education Delivery Plan

We are seeking approval of the Special Education Service Delivery Plan. This is the same plan that was approved last August, with the only revisions being dates. This was recommended by the State Site Visit Team due to our plan being recently adopted.

K. Fund Raising Policy Accountability

There have been some coaches/sponsors who have not followed the fund-raising procedures throughout this year. There is a sense that not following the procedure will become an ask for forgiveness after the fact more than not.
L. Classified/Certified Non Teaching/Administrative/Management Raises

Classified Staff 10 cents = $66,167; Classified Exempt Non-Union 60 Cents = $8,053; Certified Non-Union $1,318 = $2,636; Administrative benefit dollars only no salary increase = $16,000; Total Package = $92,856

Motion

M. 2011 IASB Legislative Action Priorities

I am asking that the Board review the possible legislative action priorities and engage in discussion on which five are priorities for our district. The Board of Education will need to adopt them as a group at the July regular meeting.

Discussion 8.M.

N. Safe-Room FEMA Grant

The school will be providing information to help develop the updated hazardous mitigation plan in order to qualify for the safe room FEMA grant this fall. The board needs to discuss this.

Discussion

O. Kindergarten/Third Grade Class Size

Due to low numbers in kindergarten the board wishes to engage in conversation regarding class size between kindergarten and third grade. See Mary Jean Blaisdell’s monthly board report

Discussion

<table>
<thead>
<tr>
<th>GRADE</th>
<th>STUDENTS</th>
<th>SECTION SIZE</th>
<th>SECTIONS</th>
<th>YEAR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Third Grade</td>
<td>105</td>
<td>26, 26, 26, 27</td>
<td>4</td>
<td>2010-2011</td>
</tr>
<tr>
<td>Kindergarten</td>
<td>74</td>
<td>15, 15, 15, 15, 14</td>
<td>5</td>
<td>2010-2011</td>
</tr>
</tbody>
</table>

9. ADJOURNMENT

Motion

UPCOMING MEETINGS –

- **Monday, July 19th** Regular Meeting 7:00 p.m. - Central Office Board Room, Independence
- **Monday, August 16th** Regular Meeting 7:00 p.m. - Central Office Board Room, Independence
- **Monday, September 20th** Regular Meeting 7:00 p.m. - Central Office Board Room, Independence