February 23, 2012

To: All School Board Members  
From: Jean Peterson, Superintendent

Brian C. Eddy – DD #1 ‘15  
Stacy Henderson – At-Large ‘13  
John Christensen – DD #3 ‘13  
Rusty Donnelly – DD #3 ‘15  
Eric B. Smith – DD #2 ‘15

Re: Working agenda for the regular meeting on Monday, February 27, 2012 beginning at 6:00 p.m. at the School Administration Office, 1207 First Street West, Independence, Iowa

1. PLEDGE OF ALLEGIANCE  
A. Call to order

2. FRIEND OF EDUCATION  
A. VFW Auxiliary  
   We would like to thank the VFW Auxiliary for donating $100 Walmart gift cards to East and West Elementary.

   B. Rowley First United Methodist Church  
   We would like to thank the Rowley First United Methodist Church for their donation of caps, mittens and gloves to the students at East Elementary.

   C. First United Methodist Church  
   We would like to thank the First United Methodist Church of Independence for donating the use of their big screen to show a movie to the students at West Elementary.

Educating people to be life-long learners and respectful, responsible citizens.
D. West Care Village

*We would like to thank the West Care Village for donating snacks for Iowa Assessments for the students at West Elementary.*

E. Security State Bank

*We would like to thank Security State Bank for donating pencils for use during Iowa Assessments for students at West Elementary.*

3. **SPOTLIGHT ON EDUCATION**
   
   A. Alisha Thompson
   
   *We would like to recognize and honor Alisha Thompson for being awarded the Horatio Alger Scholarship.*

   B. Independence Mustang Wrestlers

   *We would like to recognize and honor the two Independence Mustang Wrestlers who qualified for the 2012 State Wrestling Tournament. Congratulations to Caleb Studebaker who qualified at 126 lbs and Nick Fuller who qualified and was crowned state champion at 170 lbs. As a team, Independence placed 17th out of 76 teams in Class 2A. We would also like to recognize the Independence Wrestling Coaches for all of their hard work and dedication. Congratulations to Michael Doyle, Keith Donnelly, Brent Lenox, Mike Zimmerly, Brian Loughren, Matt Shannon, Kalika Staker and Josh Weber.*

4. **CONSIDERATION OF ACTION ON CONSENT ITEMS**

   A. Approval of the minutes of the regular meeting on January 16, 2012, the public hearing on January 17, 2012, the special session on January 17, 2012, the first of two public meetings on January 19, 2012, the second of two public meetings on January 19, 2012, the work session on February 1, 2012, the special session on February 9, 2012 and the work session on February 13, 2012. *I am seeking approval of the minutes.*

   B. Approval of Agenda

   *I am seeking approval of the agenda.*

   C. Approval of Board Policies (* changes noted) *Motion 4.C.*

   **Second Readings:**

<table>
<thead>
<tr>
<th>POLICY #</th>
<th>POLICY NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. 407.5</td>
<td>Licensed Employee Suspension</td>
</tr>
<tr>
<td>2. 407.6</td>
<td>Licensed Employee Reduction in Force</td>
</tr>
<tr>
<td>3. 408.1</td>
<td>Licensed Employee Professional Development</td>
</tr>
<tr>
<td>4. 408.2</td>
<td>Licensed Employee Publication or Creation of Materials</td>
</tr>
<tr>
<td>5. 408.3</td>
<td>Licensed Employee Tutoring</td>
</tr>
<tr>
<td>6. 409.1</td>
<td>Licensed Employee Vacation – Holidays – Personal Leave</td>
</tr>
<tr>
<td>7. 409.2</td>
<td>Licensed Employee Personal Illness Leave</td>
</tr>
<tr>
<td>8. 409.3, 409.3E1, 409.3E2, 409.3R1 &amp; 409.3R2</td>
<td>Licensed Employee Family and Medical Leave, Licensed Employee Family and Medical Leave Notice to Employees, Licensed Employee Family and Medical Leave Request Form, Licensed Employee Family and Medical Leave Regulation and Licensed Employee Family and Medical Leave Definitions</td>
</tr>
</tbody>
</table>

   *I am seeking approval of the above policies’ second readings.*
First Readings:

<table>
<thead>
<tr>
<th>POLICY #</th>
<th>POLICY NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>409.4 Licensed Employee Political Leave</td>
</tr>
<tr>
<td>2.</td>
<td>409.5 Licensed Employee Jury Duty Leave</td>
</tr>
<tr>
<td>3.</td>
<td>409.6 Licensed Employee Military Service Leave</td>
</tr>
<tr>
<td>4.</td>
<td>410.1 Substitute and Replacement Teachers</td>
</tr>
<tr>
<td>5.</td>
<td>410.2 Shared Licensed Employees</td>
</tr>
<tr>
<td>6.</td>
<td>410.3 Student Teachers – Internships</td>
</tr>
<tr>
<td>7.</td>
<td>410.4 Truancy Officer</td>
</tr>
<tr>
<td>8.</td>
<td>410.5 Education Aide</td>
</tr>
</tbody>
</table>

I am seeking approval of the above policies’ first readings.

D. New Hires (pending acceptable background checks)

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>SALARY</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beckie Andersen</td>
<td>East Elem 7.25 hr Special Ed Student Associate</td>
<td>$8.75/hr</td>
<td>02/06/2012</td>
</tr>
<tr>
<td>Stephanie Bantz</td>
<td>Assistant Girls Soccer Coach (Grades 9-12)</td>
<td>$2,260</td>
<td>03/19/2012</td>
</tr>
<tr>
<td>Lisa Bjorheim</td>
<td>West Elem 8.0 hr Custodian</td>
<td>$9.75/hr</td>
<td>02/13/2012</td>
</tr>
<tr>
<td>Karen Sherrets</td>
<td>West Elem 3.25 hr Dishwasher/Food Service Assistant</td>
<td>$8.75/hr</td>
<td>01/31/2012</td>
</tr>
</tbody>
</table>

I am seeking approval of the above new hire(s).

E. Resignations

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shelly Bellendier</td>
<td>East Elem 7.25 hr Special Ed Student Associate</td>
<td>01/24/2012</td>
</tr>
<tr>
<td>Travis Meiborg</td>
<td>Assistant Football Coach (Grades 9-12)</td>
<td>01/26/2012</td>
</tr>
<tr>
<td>Megan Rawlins</td>
<td>7th Grade Volleyball Coach</td>
<td>01/27/2012</td>
</tr>
</tbody>
</table>

I am seeking approval of the above resignation(s).

F. Approval of Financial Reports
   1. Approval of Bills – Director Henderson will have reviewed the bills
   2. Vendor Report
   3. Board Report
   4. Budget Report

Motion 4.F.

5. ANNOUNCEMENTS, COMMUNICATIONS and PRESENTATIONS
   A. Comments from the public
   B. Comments from the Board/Superintendent
   C. Presentations
      1. East Elementary – Kerry Pasker and Mary Jean Blaisdell
      2. Teacher, Parent and Student Surveys – Sandy Merritt

6. REPORTS
   A. Building Administrator Reports
      1. Senior High School
      2. Junior High School
      3. West Elementary
      4. East Elementary/Early Childhood Center

   B. Activities Director Report
C. School Improvement/Curriculum Director Report

D. Technology Report

E. Food Service Report

F. Buildings & Grounds Report

G. Transportation Report

7. OLD BUSINESS
   A. New Junior-Senior High School Facility  Discussion

8. NEW BUSINESS
   A. 2010-2011 Audit  Motion 8.A.
      Mary Babinet from the auditing firm of Nolte, Cornman & Johnson will be in attendance to present the 2010-2011 school audit results. You will vote on the recommendation to approve the audit. A copy of the audit may be viewed at the Central Administration Office.

      Roll Call Vote

   B. Travel Request Form – Steve Noyes  Motion 8.B.
      I am seeking approval for Steve Noyes to travel to St. Louis, Missouri for PowerSchool training. The trip is scheduled for June 24 - 29, 2012.

   C. School Bus Bids  Motion
      Bids for school buses were as follows:
      • Thomas Bus Sales, Inc. (Thomas Bus)
         o Primary Bid $75,395.00/Alternate Bid $74,794.00
      • School Bus Sales Co. (Bluebird Bus)
         o Primary Bid $76,744.00/Alternate Bid $74,348.00
      • Hoglund Bus Co., Inc. (International Bus)
         o Primary Bid $74,679.00/Alternate Bid $76,995.00

      I am seeking approval for the purchase of the Bluebird Bus from School Bus Sales Co. based on Burt Van Horn’s recommendation.

   D. Severance Packages  Motion 8.D.
      I am seeking approval from the Board for the following people to receive the severance package: Carole Franz, Corinne Love, Brian Swarts and Diane Yeager.

   E. Buchanan County Success Center Early Graduation Applicants  Motion 8.E.
      I am seeking approval of the early graduates from the Buchanan County Success Center.

   F. Renewal of Cooperative Sharing Agreement with East Buchanan  Motion 8.F.
      I am seeking approval for the renewal of the existing cooperative sharing agreement with East Buchanan for boys and girls soccer for the 2012-2013 school year which includes 2013 summer activities.
G. Application for Cooperative Sharing Agreement with East Buchanan

*I am seeking approval for the new cooperative sharing agreement with East Buchanan for tennis for the 2011-2012 school year which includes 2012 summer activities.*

H. School Office Pro Software Agreement

*I am seeking approval of the School Office Pro Software Agreement.*

I. Construction Monitoring and Testing Services - Earth Work Agreement

*I am seeking approval for the Construction Monitoring and Testing Services-Earth Work Agreement with Terracon Consultants, Inc.*

J. Five Year Maintenance Plan

Discussion 8.J

K. School Redistricting

*I am seeking approval for the School Redistricting Resolution.*

Roll Call Vote

L. Budget Guarantee Resolution

*In order to receive the scale down or 101% budget guarantee, eligible districts must adopt a local school board resolution. A copy of the resolution is due to the Department of Management by April 17, 2012.*

Roll Call Vote

M. Resolution Directing the Advertisement for Sale, Approving Electronic Bidding Procedures and Approving Official Statement

*I am seeking approval of the Resolution Directing the Advertisement for Sale, Approving Electronic Bidding Procedures and Approving Official Statement.*

Roll Call Vote

9. ADJOURNMENT

Motion

UPCOMING MEETINGS –
Monday, March 19th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence
Monday, April 16th Regular Meeting 6:00 p.m. - Rowley Community Center
Monday, May 21st Regular Meeting 6:00 p.m. - Brandon Community Center
Monday, June 18th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence
Monday, July 16th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence
Monday, August 20th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence
Monday, September 17th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence