February 18, 2011

To: All School Board Members

From: Jean Peterson, Superintendent

Voting Orders:
Dawnye Sturtz – DD #2 ‘11
Charlie McCadle – DD #3 ‘11
John Christensen – DD #3 ‘13
Kathryn Jensen – DD #1 ‘11
Stacy Henderson – At-Large ‘13

Re: Working agenda for the work session, public hearing and regular meeting on Monday, February 21, 2011 beginning at 5:30 p.m. at the Brandon Community Center, 802 Main Street, Brandon, Iowa

WORK SESSION – 5:30 p.m.

1. PLEDGE OF ALLEGIANCE
   A. Call to order

2. REVIEW OF 2009-2010 AUDIT
   Mary Babinet from the auditing firm of Nolte, Cornman & Johnson will be in attendance to present the 2009-2010 school audit results.

3. ADJOURNMENT

   Motion

PUBLIC HEARING – 6:00 p.m.

1. CALL TO ORDER

2. 2011-2012 SCHOOL CALENDAR

3. ADJOURNMENT

   Motion

REGULAR MEETING – 6:30 p.m.

1. CALL TO ORDER

2. FRIEND OF EDUCATION
   A. Brandon United Methodist Church
   We would like to recognize and honor the Brandon United Methodist Church for donating mittens, hats and socks to East Elementary.

Educating people to be life-long learners and respectful, responsible citizens.
CONSIDERATION OF ACTION ON CONSENT ITEMS

A. Approval of the minutes of the public hearing on January 17, 2011, the regular meeting on January 17, 2011, the public meeting on January 19, 2011, the special session on January 26, 2011, the work session on January 26, 2011, the public meeting on January 31, 2011, the public meeting on February 2, 2011, the work session on February 9, 2011 and the public meeting on February 11, 2011.

I am seeking approval of the minutes.

B. Approval of Agenda

I am seeking approval of the agenda.

C. Approval of Board Policies (* changes noted)

Second Readings:

<table>
<thead>
<tr>
<th>POLICY #</th>
<th>POLICY NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. 300</td>
<td>Role of School District Administration</td>
</tr>
<tr>
<td>2. 301.1</td>
<td>Management</td>
</tr>
<tr>
<td>3. 302.1</td>
<td>Administration and Board of Education</td>
</tr>
<tr>
<td>4. 302.2</td>
<td>Administration and Employees</td>
</tr>
<tr>
<td>5. 302.3</td>
<td>Administration and Adjoining District Administration</td>
</tr>
<tr>
<td>6. 302.4</td>
<td>Administration and Area Education Agency</td>
</tr>
</tbody>
</table>

I am seeking approval of the above policies’ second readings.

First Readings:

<table>
<thead>
<tr>
<th>POLICY #</th>
<th>POLICY NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. 303.1*</td>
<td>Superintendent Qualifications, Recruitment, Appointment</td>
</tr>
<tr>
<td>2. 303.2</td>
<td>Superintendent Contract and Contract Nonrenewal</td>
</tr>
<tr>
<td>3. 303.3</td>
<td>Superintendent Salary and Other Compensation</td>
</tr>
<tr>
<td>4. 303.4</td>
<td>Superintendent Duties</td>
</tr>
<tr>
<td>5. 401.6 &amp; 401.6R1*</td>
<td>Employee Records and Employee Records Regulation</td>
</tr>
<tr>
<td>6. 401.17*</td>
<td>Internet Acceptable Use Policy for Staff</td>
</tr>
<tr>
<td>7. 401.18*</td>
<td>Email Acceptable Use Policy for Staff</td>
</tr>
<tr>
<td>8. 605.6*, 605.6E1* &amp; 605.6R1*</td>
<td>Internet – Appropriate Use, Internet Access Forms and Internet – Appropriate Use Regulation</td>
</tr>
</tbody>
</table>

I am seeking approval of the above policies’ first readings.

D. New Hires (pending acceptable background checks)

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>SALARY</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kay Bunn</td>
<td>West Elem 4.0 Hour Media Associate</td>
<td>$8.75</td>
<td>02/17/2011</td>
</tr>
</tbody>
</table>

I am seeking approval of the above new hire(s).

E. Resignations

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karyl Hand</td>
<td>West Elem 2.25 hr Dishwasher/Food Service Assistant</td>
<td>02/11/2011</td>
</tr>
<tr>
<td>Katie Lechtenberg</td>
<td>7th Grade Softball Coach</td>
<td>02/06/2011</td>
</tr>
</tbody>
</table>

I am seeking approval of the above resignation(s).
F. Approval of Financial Reports
   1. Approval of Bills – Director Henderson will have reviewed the bills
   2. Vendor Report
   3. Board Report

4. ANNOUNCEMENTS, COMMUNICATIONS and PRESENTATIONS
   A. Comments from public
   B. Comments from Board
   C. Presentations
      1. Spotlight on Independence Schools – Lesson on Personal Space by Julie
         Rouse, K-4 Guidance Counselor

5. REPORTS
   A. Building Administrator Reports
      1. Sr High School
      2. Jr High School
      3. West Elementary
      4. East Elementary/Early Childhood Center
   B. Activities Director Report
   C. School Improvement/Curriculum Director Report
   D. Technology Report
   E. Food Service Report
   F. Transportation/Building & Grounds Report

6. NEW BUSINESS
   A. 2009-2010 Audit
   Mary Babinet from the auditing firm of Nolte, Cornman & Johnson will be in
   attendance to present the 2009-2010 school audit results. You will vote on the
   recommendation to approve the audit. A copy of the audit may be viewed at the
   Central Administration Office.

   Roll Call Vote

   B. 2011-2012 School Calendar
   I am seeking approval of the school calendar for the 2011-2012 school year.

   C. Special Education Supplement (SES)
   The state requires that the Board approve the Special Education Supplement
   (SES) annually.

   D. Buchanan County Success Center Graduates
   I am seeking approval of the early graduates from the Buchanan County Success
   Center.
E. Fund Raising Request(s)

I am seeking approval of the following fund raising request(s).

<table>
<thead>
<tr>
<th>GROUP</th>
<th>DESCRIPTION OF EVENT</th>
<th>PURPOSE</th>
<th>START UP COSTS</th>
<th>TARGET AMOUNT</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>HS Speech</td>
<td>Sell Theater-grams/ roses for $1.00-$2.00</td>
<td>Raise money for awards/banquet</td>
<td>$300</td>
<td></td>
<td>3/17/11 - 3/19/11</td>
</tr>
<tr>
<td>National Honor Society</td>
<td>Sell tickets to Junior High Dance for $5.00 each</td>
<td>Raise money for 7th grader Gage West who has had multiple surgeries and is receiving dialysis treatments in Iowa City</td>
<td></td>
<td>$500</td>
<td>02/25/2011</td>
</tr>
</tbody>
</table>

F. Renewal of Cooperative Sponsorship of Soccer with East Buchanan

I am seeking approval for the renewal of the existing cooperative program agreements with East Buchanan for boys and girls soccer for the 2011-2012 school year which includes 2012 summer activities.

G. Agreement with PaySchools

I am seeking approval to enter into an agreement with PaySchools beginning March 1, 2011 and ending June 30, 2012, and renewing annually for three years unless terminated by either party by giving the other written termination notice 60 days prior to the renewal date. PaySchools is an online payment processing system.

H. Ray and Associates Contract

The current contract with Ray and Associates for the 2010-2011 fiscal year will automatically renew for the 2011-2012 fiscal year at the same rate unless either party provides written notice of cancellation by March 1st. I am recommending the Board terminate this contract in order to keep our options open for negotiation support.

Roll Call Vote

I. Amount to Borrow from SILO Funds

I am seeking approval to borrow from SILO funds up to the maximum amount of nine million dollars for the 7-12 facility.

Roll Call Vote

7. ADJOURNMENT

EXEMPT SESSION

Negotiations Strategy Session

UPCOMING MEETINGS –
Monday, March 21st Regular Meeting 6:30 p.m. - Central Office Board Room, Independence
Monday, April 18th Regular Meeting 6:30 p.m. - Rowley Community Center
Monday, May 23rd Regular Meeting 6:30 p.m. - Brandon Community Center
Monday, June 20th Regular Meeting 6:30 p.m. - Central Office Board Room, Independence
Monday, July 18th Regular Meeting 6:30 p.m. - Central Office Board Room, Independence
Monday, August 15th Regular Meeting 6:30 p.m. - Central Office Board Room, Independence
Monday, September 19th Regular Meeting 6:30 p.m. - Central Office Board Room, Independence