

Independence Community School Board Minutes
Organizational Meeting
September 21, 2009

The organizational meeting of the Independence Community School Board was called to order at 7:10 p.m. by Chairperson Dawnye Sturtz in the Administration Building, Independence, Iowa.

Members Present: Chairperson Dawnye Sturtz, Vice-President Charlie McCardle, Director Kathryn Jensen, Director John Christensen (via phone), Director Stacy Henderson

Superintendent Present: Devin Embray

Board Secretary Present: Charmaine Wickwire

Press Present: Steven Smith, "The News"
Michael Hohenbrink, "Independence Bulletin Journal"

Visitors Present: Interested Patrons

Chairperson Sturtz called the members of the Board and Board members elect to order, documenting those present and that there was a quorum. She then administered the Oath of Office to Director Christensen and Director Henderson.

ELECTION OF PRESIDENT AND VICE-PRESIDENT

Ballots for President were as follows:

PRESIDENT

Board Member	Vote
Stacy Henderson	Dawnye Sturtz
Charlie McCardle	Dawnye Sturtz
Kathryn Jensen	Dawnye Sturtz
Dawnye Sturtz	Charlie McCardle
John Christensen	Dawnye Sturtz

Dawnye Sturtz is elected Board President.

VICE-PRESIDENT

Board Member	Vote
Stacy Henderson	Kathryn Jensen
Charlie McCardle	Kathryn Jensen
Kathryn Jensen	Charlie McCardle
Dawnye Sturtz	Charlie McCardle
John Christensen	Charlie McCardle

Charlie McCardle is elected Board Vice President.

Board Secretary Wickwire then administered the Oath of Office to President Sturtz and Vice-President McCardle.

APPOINTMENT OF BOARD TREASURER

Motion McCardle, second Christensen to appoint Charmaine Wickwire as Board Treasurer. All voted "aye." President Sturtz administered the Oath of Office to Board Treasurer Wickwire.

FRIENDS OF EDUCATION

The Board recognized Banklowa and Three Elms Golf Course as a Friend of Education for sponsoring the staff social on August 19, 2009 at Three Elms Golf Course.

SPOTLIGHT ON EDUCATION

The Board recognized the following:

Mary O'Loughlin named to Class 1A Soccer Second Team All-State;

Lyda Kennicker named to Class 1A Soccer All-State Team Honorable Mention;

Angie McCardle named to Class 1A Soccer All-State Team Honorable Mention; and

Trish O'Loughlin, girls' soccer coach, named as WaMaC Co-Coach of the Year.

SET 2009-2010 MEETING DATES, TIMES AND PLACES

Motion McCardle, second Jensen to approve the following:

October 26, 2009 (Fourth Monday) - Independence

November 16, 2009 - Rowley

December 21, 2009 - Independence

January 18, 2010 - Brandon

February 22, 2010 (Fourth Monday) - Independence

March 15, 2010 - Independence

April 19, 2010 - Rowley

May 24, 2010 (Fourth Monday) - Brandon

June 21, 2010 - Independence

July 19, 2010 - Independence

August 16, 2010 - Independence

September 20, 2010 – Independence

All voted "aye."

CONSIDERATION OF ACTION ITEMS

Motion Christensen, second Jensen to approve consent items 4A through 4-H. All voted "aye."

4-A APPROVAL OF MINUTES of the August 17, 2009 Regular Meeting, the August 17, 2009 Work Session, and the August 31, 2009 Joint Meeting with City, County and School.

4-B APPROVAL OF AGENDA

4-C PROPOSED BOARD COMMITTEE ASSIGNMENTS FOR 2009-2010

Committees assigned as follows:

<u>Committee</u>	<u>New Member</u>
1. Building & Grounds	Stacy Henderson
2. Transportation	Stacy Henderson
3. Co-Curricular Activities	Charlie McCardle
4. Review Board Meeting Bills	Dawnye Sturtz
5. IASB – Legislative Network	Dawnye Sturtz
6. IASB – Delegate Assembly I	Dawnye Sturtz
7. Buchanan County Conference Board (1 year)	John Christensen
8. Mustang Foundation Board of Directors	Charlie McCardle & John Christensen
9. Calendar Committee	Charlie McCardle
10. Curriculum Coordinating Council (SIAC)	Kathryn Jensen
11. Mentoring Advisory Board	John Christensen
12. Resource Enhancement And Protection (REAP) Committee	Stacy Henserson
13. Industrial Technology Advisory Committee	Dawnye Sturtz
14. City/County/School Representatives	Kathryn Jensen & Dawnye Sturtz

4-D Approval of Board Policies (*changes noted)

Second Readings:

	POLICY #	POLICY NAME
1.	700	Purpose of Non-Instructional and Business Services
2.	701.1	Fiscal Year
3.	701.2	Depository of Funds
4.	701.3	Classification of Accounts
5.	701.4	Transfer of Funds
6.	701.5	Financial Records
7.	702 and 702.1R1	Cash in School Buildings and Gate Receipts Regulation
8.	703.1	Budget Planning
9.	703.2	Spending Plan
10.	409.3, 409.3E1*, 409.3E2*, 409.3E. , 409.3R1* and 409.3R2* (Policy Primer)	Lic. Employee Fam and Medical Leave, Lic. Employee Fam and Medical Leave Notice To Employees, Lic. Employee Fam and Medical Leave Request Form, Lic. Employee Fam and Medical Leave Cert Form (Do Not need per IASB), Lic. Employee Fam and Medical Leave Regulation and Lic. Employee Fam and Medical Leave Definitions
11.	414.3*, 414.3E1*, 414.3E2*, 414.3E3 , 414.3R1* and 414.3R2* (Policy Primer)	Class Employee Fam and Medical Leave, Class. Employee Fam and Medical Leave Notice To Employees, Class Employee Fam and Medical Leave Request Form, Class. Employee Fam and Medical Leave Cert Form (Do Not Need per IASB), Class Employee Fam and Medical Leave Regulation and Class Employee Fam and Medical Leave Definitions

12.	203* (Policy Primer)	Board of DirectorsøConflict of Interest
13.	401.3* (Policy Primer)	Employee Conflict of Interest

First Readings:

	POLICY #	POLICY NAME
1.	704.1*	Local-State-Federal-Miscellaneous Revenue
2.	704.2	Sale of Bonds
3.	704.3	Investments
4.	704.4	Gifts-Grants-Bequests
5.	704.5*	Student Activities Fund
6.	705.1*	Purchasing-Bidding
7.	705.2*	Requisitions and Purchase Orders
8.	705.3	Receiving Goods and Services
9.	705.4	Payment for Goods and Services
10.	705.5	Unpaid Warrants
11.	402.10 (new policy)	District Landline and Cellular Telephone Usage
12.	219.5*	Activity Passes for Board Members
13.	802.3*	Emergency Repairs
14.	401.17*	Internet Acceptable Use Policy For Staff <i>I am requesting the Board to waive the second reading of this policy.</i>
15.	605.6*, 605.6E1* & E2*, & 605.6R1*	Internet-Appropriate Use, Letter to Parents, Violation Notice & Regulation <i>I am requesting the Board to waive the second reading of this policy.</i>

4-E TRANSFERS/REASSIGNMENTS

NAME	PREVIOUS ASSIGNMENT	NEW ASSIGNMENT	DATE
Krista James	Central Office Assoc/Receptionist	MS 5.75 hr Sp Ed Assoc	09/09/09
Stephanie Peterson	MS 5.75 hr Sp Ed Student Assoc	MS 7.0 hr Sp Ed Stu Assoc	08/24/09
Christina Snyder	MS 5.5 hr Sp Ed Student Assoc	MS 5.5 hr Sp Ed Class Assoc	08/24/09

4-F NEW HIRES

NAME	ASSIGNMENT	SALARY	DATE
Heidi Brown	East 5.5 hr Sp Ed Student Associate	\$8.75/hr	09/08/09
Andrea Frisbey	Central Office Assoc/Receptionist	\$8.75/hr	09/08/09
Val Maximovich	Mentoring/Volunteer Coordinator	\$10.00/hr	09/01/09
Diane Shonka	MS 7.0 hr Sp Ed Student Associate	\$8.75/hr	08/24/09
Carol Smith	East 5.5 hr Sp Ed Student Associate	\$8.75/hr	09/08/09

4-G RESIGNATIONS

NAME	ASSIGNMENT	DATE
Mary Cooksley	Mustang Foundation Board	09/2009
Keith Smith	Mustang Foundation Board	09/12/2009

4-H APPROVAL OF FINANCIALS REPORTS

ANNOUNCEMENTS AND COMMUNICATIONS

This time is reserved for patrons and Board Members to speak to items not on the agenda and request to speak to any item on the current agenda.

Presentations by the "Bulletin Journal" and "The News" were presented to the Board for later discussion on which paper the district would use to publish legal notices.

REPORTS

Building Administrators, Activities Director, School Improvement/Curriculum Director, Technology Director, Food Service Director and Transportation/Building and Grounds Director all reported on their respective buildings or areas of assignment.

A five minute recess was called from 8:50 to 8:55 P.M.

OLD BUSINESS

HIGH SCHOOL PROJECT/TIMELINE

Discussion was held pertaining to the new high school project and timeline.

HIGH SCHOOL PROJECT/TIMELINE

Motion McCardle, second Henderson to postpone this agenda item until the October 5, 2009 Special Meeting. Henderson voted, "aye," McCardle voted "aye," Jensen voted "aye," Sturtz voted "aye," Christensen voted "nay."
Motion carried 4-1.

NEW BUSINESS

MUSTANG FOUNDATION PROJECT FUND

Motion McCardle, second Jensen to approve the Mustang Foundation to take on the fundraising for the high school project. The Mustang Foundation will house the money in a special fund. All voted "aye."

FUTURE BUSINESS WITH LOCAL NEWSPAPERS FOR LEGAL ITEMS

After hearing presentations from the "Bulletin Journal" and "The News," the Board discussed which paper they would like to publish the district's legals.

DISTRICT WEBSITE

Discussion was held concerning the current state of the Independence Community School District website. There is a possibility that outside sources will be helping with this issue.

PHYSICAL ACTIVITY POLICY

Discussion was held concerning the implementation of this new policy. The administrators were present to help clarify or answer questions about this new law.

OPERATION FAMILY PACK (OFP)

Motion Jensen, second Henderson to enter into agreement with OFP for the 2009-2010 school year. This program provides food for families, who wish to participate, free of charge. All voted "aye."

HEALTH CURRICULUM

Motion Christensen, second McCardle to approve the Health Curriculum as presented. The Health Curriculum may be viewed in the Superintendent's Office. All voted "aye."

GLE & SUMMATIVE ASSESSMENT

Motion Christensen, second Jensen to approve the GLE and Summative changes as presented and previously approved by the CCC. All voted "aye."

LETTER OF SUPPORT FOR MHI

Motion Christensen, second Henderson to approve Superintendent Embray with proceeding to write a letter from the Independence Community School District/Independence School Board of Education in support of retaining the Mental Health Institute in Independence. McCardle and Jensen abstained from the vote. All others voted "aye."

Director Christensen departed the meeting at 10:20 p.m.

CONSIDERATION OF RESCINDING EXPULSION

Motion Jensen, second Henderson to allow a closed session regarding rescinding a student's expulsion. This will be placed on the October 5, 2009 Special Meeting Agenda. All voted "aye."

64TH ANNUAL IASB CONVENTION

Motion Jensen, second Henderson to approve the Board of Education to attend the School Board Convention to be held on November 18, 19 and 20. All voted "aye."

FUNDRAISING REQUESTS

Motion Henderson, second McCardle to approve all requested fundraisers. A full list may be viewed in the Superintendent's office.

ADJOURNMENT

Motion McCardle, second Jensen to adjourn the meeting at 10:57 p.m. All voted "aye."

Dawnye Sturtz, Chairperson

Charmaine Wickwire, Secretary