

Independence Community School Board Minutes  
Regular Meeting  
October 26, 2009

A regular meeting of the Independence Community School Board was called to order at 7:01 p.m. by Chairperson Dawnye Sturtz in the Administration Building, Independence, Iowa.

Members Present: Chairperson Dawnye Sturtz, Vice-President Charlie McCardle, Director Kathryn Jensen, Director John Christensen, Director Stacy Henderson

Superintendent Present: Devin Embray

Press Present: Steven Smith, %The News+  
Michael Hohenbrink, %Independence Bulletin Journal+  
Deb Weigel, %Independence Bulletin Journal+  
Tracy Cummings, %Independence Bulletin Journal+

Visitors Present: Interested Patrons

### **FRIEND OF EDUCATION**

Jerry Hoskins of Aerial Services by Hoskie was recognized and thanked for fixing the flag pole prior to the home football game on October 16.

### **CONSIDERATION OF ACTION ON CONSENT ITEMS**

#### **3B – Approval of Agenda**

Motion McCardle, second Jensen to approve the agenda with the following corrections under New Business:

- Change %Weight Room Facility+from a motion item to discussion only.
- Include additional %Fundraising Request+from the West Elementary Media Center for a Book Fair to be held 11/16/09-11/24/09.
- Clarify %Employee Severance Plans+as a first reading only.
- Remove %Bowling.+

All voted %aye.+

Motion McCardle, second Christensen to approve consent items 3A, 3C, 3D, and 3E:

**3A - Approval of Minutes** of the regular meeting on September 21, 2009, the organizational meeting on September 21, 2009, the special session on October 5, 2009, the work session on October 6, 2009, the special session and work session on October 15, 2009, the special session and work session on October 20, 2009.

**3C- Approval of Board Policies** (all policies may be viewed at the Administration Building)

**Second Readings:**

POLICY #	POLICY NAME
704.1	Local-State-Federal-Miscellaneous Revenue
704.2	Sale of Bonds
704.3	Investments
704.4	Gifts-Grants-Bequests
704.5	Student Activities Fund
705.1	Purchasing-Bidding
705.2	Requisitions and Purchase Orders
705.3	Receiving Goods and Services
705.4	Payment for Goods and Services
705.5	Unpaid Warrants
402.10 (new policy)	District Landline and Cellular Telephone Usage
219.5	Activity Passes for Board Members
802.3	Emergency Repairs

**First Readings:**

POLICY #	POLICY NAME
706.1	Payroll Periods
706.2	Payroll Deductions
706.3 & 706.3R1	Pay Deductions and Pay Deduction Regulation
707.1	Secretary/Treasurer's Reports
707.2	Secretary/Treasurer's Annual Report
707.3	Publication of Financial Reports
707.4	Audit
707.5 & 707.5R1	Internal Controls and Internal Controls Procedures
708	Care, Maintenance and Disposal of School District Records
709.1	Insurance Program
709.2	Insurance Report
507.9 and 507.9E1	Wellness Policy and Physical Activity Contract for the Current School Year

**3D – Resignations**

NAME	ASSIGNMENT	DATE
Kathy Meister	Middle School 4.0 hour Custodian	10/19/2009
Gary Waters	MS 8 <sup>th</sup> Grade Girls Basketball (Numbers Coach)	10/22/2009

**3E - Approval of Financial Reports**

All voted ~~ay~~e.+

## **ANNOUNCEMENTS AND COMMUNICATIONS**

This time is reserved for patrons and board members to speak to items not on the agenda and to request to speak to any item on the current agenda.

## **REPORTS**

Building Administrators, Activities Director, School Improvement/Curriculum Director, Technology Director, Food Service Director and Transportation/Building and Grounds Director reported on their respective buildings or areas of assignment.

## **OLD BUSINESS**

### **High School Project/Timeline**

Motion McCardle, second Christensen to approve the development of an action plan on construction Phases 1 and 2 to be paid for by SILO funds and a capital fundraising campaign and to finalize this action plan at a later date. All voted ~~ay~~e.+

### **Future Business with Local Newspapers for Legal Items**

Board members discussed the use of The News and the Independence Bulletin Journal for publishing of the district's legal items.

## **NEW BUSINESS**

### **Approve New Curriculum Coordinating Council (CCC) Members**

Motion Jensen, second Henderson to approve Kelsie Wittrock and Brandi Klima as new members to the CCC. All voted ~~ay~~e.+

### **District Name Change**

Board members discussed the pros and cons of renaming the district in the future.

### **Iowa School Cash Anticipation Program (ISCAP) Resolution**

Motion McCardle, second Jensen to approve the Resolution Approving and Adopting a Financial Workout Plan, as read by Director McCardle. The Resolution is attached to the minutes and may be viewed at the Administration Office. On roll call vote: Christensen voted ~~ay~~e,+ McCardle voted ~~ay~~e,+Jensen voted ~~ay~~e,+Henderson voted ~~ay~~e,+and Sturtz voted ~~ay~~e.+

### **Recess from 8:13 p.m. to 8:20 p.m.**

### **Weight Room Facility (changed to discussion only)**

Board members discussed the need for a weight room and the interest of community members in helping to build some type of temporary facility.

### **Fundraising Requests**

Motion McCardle, second Jensen to approve the list of fundraising requests with the exception of West Elementary Life Touch spring pictures. All voted ~~aye~~ +

GROUP	DESCRIPTION OF EVENT	PURPOSE	START UP COSTS	TARGET AMOUNT	DATE
HS Band	\$1 Raffle Tickets; win performance of Marching Band; Oct 10 <sup>th</sup> at 8:00am	Marching Band Show, Props, Music, Drill, Flags		\$800 - \$1600	09/14/09 . 09/25/09
East Elem Media Center	Sell books, posters, pencils, bookmarks and activity kits as provided by Scholastic Books	Raise funds for library use. Purchase books/software		\$435 book profit; \$385 cash profit	11/17/09 . 11/24/09
West Elem Media Center	Donations for student reading time	Add books to the media center		\$1500 - \$1900	04/10/10
HS Cheerleaders	Painting choice of I or Mustang on customer driveway	State Wrestling and the Clash			Through-out fall & school year
West Elem	Sell pencils out of dispenser for \$0.25	West Activities	\$12.50/144 pencils		Through-out school year
Buchanan County Success Center	Pizza Ranch fund raiser	Raise money for Give Thanks+ Supper for family, friends and other support people		\$250 - \$500	11/4/2009 & 11/5/2009
West Elem	Life Touch Spring Pictures	Building Activities		\$650	Spring
West Elem Media Center (addition to agenda)	Sell books, posters, pencils, bookmarks and activity kits as provided by Scholastic Books	Raise funds for library			11/16/09- 11/24/09

**Employee Severance Plans (1<sup>st</sup> Reading – agenda clarification)**

Motion Christensen, second Jensen to approve the first readings of the Licensed Employee Early Retirement Plan, Code Nos. 407.3 and 407.4; Early Retirement Plan Acknowledgement of Receipt, Code No. 407.4E1; Licensed Employee Early Retirement Plan Beneficiary Designation, Code No. 407.4E2; Early Retirement Plan Application Form, Code No. 407.4E3; Classified

Employee Early Retirement Plan, Code Nos. 413.2 and 413.3; Early Retirement Plan Acknowledgement of Receipt, Code No. 413.3E1; Classified Employee Early Retirement Plan Beneficiary Designation, Code No. 413.3E2; and Early Retirement Plan Application Form, Code No. 413.3E3. These policies may be viewed at the Administration Building. All voted ~~ay~~ye.+

**Bowling – Removed from the agenda**

**Mustang Foundation Appointment**

Motion Christensen, second Jensen to approve the reappointment of Lans Flickinger for a three-year term to the Mustang Foundation. All voted ~~ay~~ye.+

**Teacher Quality/Professional Development.**

Motion Jensen, second Christensen to approve the funding plan of the teacher quality/professional development monies as follows: 60% at the individual level, 20% at the building level, and 20% at the district level. All monies used must meet the Iowa Professional Development Model and align with district goals. All voted ~~ay~~ye.+

**ADJOURNMENT**

Motion McCardle, second Henderson to adjourn the meeting at 9:22 p.m. All voted ~~ay~~ye.+

Dawnye Sturtz  
Chairperson

Devin Embray  
Superintendent