

Independence Community School Board Minutes

Regular Meeting

October 17, 2016

A regular meeting of the Independence Community School Board was called to order at 6:00 p.m. by Chairperson Shelly Whited at the Administration Building, Independence, Iowa

Members Present: Chairperson Shelly Whited, Heather Meador, Kim Hansen,  
Brian Eddy

Members Absent: Eric Smith

Superintendent: Jean Peterson

Board Secretary: Lynnette Engel

1. FRIENDS OF EDUCATION

A. Salvation Army

Ms. Meyer thanked the Salvation Army for donating \$755.00 to help out with Kindergarten Milk for families at East Elementary.

B. Independence PTO

Ms. Meyer and Mrs. Reed thanked the Independence PTO for donating School Supply Packs to families at East and West Elementary.

2. CONSIDERATION OF ACTION ON CONSENT ITEMS – Motion Eddy, second Meador to approve 2A-2F. All voted “aye”. Motion carried.

A. Approval of the minutes of the regular/annual meeting on September 19, 2016 and the organizational meeting on September 19, 2016.

B. Approval of Agenda

	POLICY #	POLICY NAME
1.	402.3, 402.3E1*, 402.3E2* & 402.3R1*	Abuse of Students by School District Employees, Complaint of Injury to or Abuse of Student by a School District Employee Form, Report of Level I Investigation Form, Abuse of Students by School District Employees Regulation
2.	402.4	Gifts to Employees
3.	402.5*	Public Complaints About Employees
4.	402.6	Employee Relations to the Public
5.	402.7	Employee Outside Employment
6.	402.8	Employee Telephone Calls
7.	402.9	Solicitations from Outside
8.	402.10	District Landline and Cellular Telephone Usage
9.	902.7*	Unmanned Aircraft or Aerial Systems

C. Approval of Board Policies

	POLICY #	POLICY NAME
1.	403.2	Employee Injury on the Job
2.	403.3, 403.3E1 & 403.3R1	Communicable Diseases – Employees, Hepatitis B Vaccine Information and Record and Universal Precautions Regulation
3.	403.4	Hazardous Chemical Disclosure
4.	501.17	Homeless Children and Youth (Policy Rewritten by IASB)
5.	502.8*	Weapons
6.	503.1* & 503.1R1	Student Conduct and Student Suspension
7.	505.5*	Testing Program
8.	505.9*	Parent and Family Engagement

Second Readings:

First Readings:

9.	507.9 & 507.9R1	Wellness Policy and Wellness Regulation (Policy Rewritten by IASB)
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NAME	ASSIGNMENT	SALARY	DATE
Isaac Ales	Assistant Boys Track Coach	\$2,540	02/13/2017
Jess Chesmore	JSH 7.0 hr Sp Ed Para	\$9.50/hour	10/18/2016
Marlyce Kotouc	ECC/East Elem .5 hr Bus Duty	\$11.55/hr	09/01/2016

D. Resignations

E. Transfers/Reassignments

F. New Hires

G. Approval of Financial Reports – Motion Meador, second Hansen to approve. All voted “aye”. Motion carried 3-0. Eddy abstained.

3. Announcements, Communications and Presentations

A. Comments from the Public – No comments were made.

B. Comments from the Board –

Meador – Was out to look at new playground tiles and will follow up with the company concerning the 2<sup>nd</sup> grade are. She shared an email she received from a parent in the Center Point district complementing our student section at a recent sporting event.

Hansen – Congratulated the band on an excellent season.

Eddy – Thanked the parents who tape all the events at the school for others to be able to

NAME	ASSIGNMENT	DATE
Diane Kinseth	JH Girls Basketball Numbers Coach	10/03/2016
Nicci Weber	JSH 7.0 hr Sp Ed Para	09/28/2016

watch. Whited - Publicly thanked Brian Eddy for his five years as President of the Board as well as all the time he donated during that period. She also reminded everyone that October is Administrator appreciation month.

NAME	PREVIOUS ASSIGNMENT	NEW ASSIGNMENT	SALARY	DATE
Jason Lang	Head Girls Track Coach	Head Boys Track Coach	\$4,572	02/13/2017

Superintendent Peterson – Provided the board with a certified enrollment recap. Overall the district is down students from last year.

C. Presentations –

1. 2015-2016 BCSC Annual Report – Shelly Bertelli presented data and survey results from fiscal year 2016 for the Buchanan County Success Center.
2. Annual Progress Report (APR) – Erin Burmeister presented the Annual Progress Report from 2016. The board will approve the report at the regular November meeting.
3. 2016-2017 Affirmative Action Plan – Erin Burmeister reviewed with the board the fiscal year 2017 plan.
4. Social Media/Website Policy – Justin Putz shared with the board a newly created policy regarding social media and websites for the District. This new policy will be on the agenda at the regular November meeting.

#### 4. Reports

Building Administrators, Activities Director, Director of School Improvement, Technology Director, Food Service Director and Transportation/Buildings and Grounds employees reported on their respective buildings or areas of assignment

#### 5. Old Business

A. Board Goals – A work session will be held at a later date to discuss and update board goals. An agenda will be posted prior to the work session.

#### 6. New Business

A. Annual Progress Report (APR) – Discussion was held regarding the presented Annual Progress Report. Board members will send any recommended changes to Mrs. Burmeister prior to the November meeting.

B. 2016-2017 Affirmative Action Plan – Motion Eddy, second Meador to approve. All voted “aye”. Motion carried.

C. Event Rental Agreement with Henderson Event Center, LLC. – Motion Meador, second Hansen to approve. All voted “aye”. Motion carried.

D. Wire Transfer Agreement with BankIowa – Motion Meador, second Hansen to approve. All voted “aye”. Motion carried.

E. Remote Deposit Services Agreement with BankIowa – Motion Meador, second Hansen to approve. All voted “Aye”. Motion carried.

F. Appointments of Charlie McCardle, Susan Johnson, Andy Hauber and Lans Flickinger to the Mustang Foundation Board, for a term ending October, 2019 – Motion Hansen, second Eddy to approve. All voted “aye”. Motion carried.

G. Brad Hurtig Personal Appearance Contract – Motion Eddy, second Meador to approve subject to the removal of section 14. All voted “aye”. Motion carried.

H. Agreement to Establish a Consortium to Jointly Administer an Instructional Program at Waverly-Shell Rock Lied Center – Motion Meador, second Hansen to approve. All voted “aye”. Motion carried.

I. Certified Annual Report (CAR) – Motion Meador, second Eddy to approve. All voted “aye”. Motion carried.

J. Special Education Supplement (SES) – Motion Meador, second Hansen to approve. All voted “aye”. Motion carried.

RECESS WAS TAKEN 7:35 p.m.-7:42 p.m.

K. Closed Session – Motion Eddy, second Meador to enter into closed session as provided in Section 21.5(1)(a) of the Iowa Code; *To review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for that governmental body’s possession or continued receipt of federal funds*, and Section 21.5(1)(e) of the Iowa Code; *To discuss whether to conduct*

*a hearing or to conduct hearings to suspend or expel a student, unless an open session is requested by the student or a parent or guardian of the student if the student is a minor.*

Roll call vote: Meador – aye, Hansen – aye, Eddy – aye, Whited – aye. Motion carried 4-0. Entered into closed session at 7:43 p.m.

Came out of closed session at 8:12 p.m.

L. Possible Action on Closed Session – Motion Meador, second Eddy to support the administrator decision and uphold the third offense code of conduct violation. All voted “Aye”. Motion carried.

M. Closed Session – Motion Eddy, second Meador to enter into closed session as provided in Section 21.5(1)(j) of the Iowa Code; *To discuss the purchase or sale of particular real estate where premature disclosure could be reasonably expected to increase the price the school district would have to pay or lower the price the board would receive for that property.* Roll call vote: Meador – aye, Hansen – aye, Eddy – aye, Whited – aye. Motion carried 4-0. Entered into closed session at 8:13 p.m.

7. Adjournment – Motion Meador, second Eddy to adjourn at 8:30 p.m. All voted “aye”. Motion carried.

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Michelle Whited, President

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Lynnette Engel, Secretary

