

Independence Community School Board Minutes  
Regular Meeting  
May 23, 2011

A Regular meeting of the Independence Community School Board was called to order at 6:30 p.m. by Chairperson Dawnye Sturtz at the Brandon Community Center, Brandon, Iowa.

Members Present: Chairperson Dawnye Sturtz, Charlie McCardle,  
Kathryn Jensen, Stacy Henderson, John Christensen

Superintendent Present: Jean Peterson

Board Sec/Treas. Present: Lynnette Engel

Press Present: Steven Smith, "The News"  
John Klotzbach, "Independence Bulletin Journal"

Visitors Present: Interested Patrons

**1. FRIEND OF EDUCATION**

**A.** Mrs. Sornson recognized Pheasants Forever for donating 33 copies of A Sand County Almanac to the Science Department at the Jr/ Sr High School.

**B.** Mrs. Merritt recognized the Buchanan County Chapter #31125 of Thrivent Financial for Lutherans for generously donating \$300.00 to the mentoring program.

**2. CONSIDERATION OF ACTION ON CONSENT ITEMS**

Motion Christensen, second McCardle to approve the following consent items 2-A, 2-B, 2-C, 2-D, 2-E, 2-F and 2-H. All voted "Aye." Motion carried.

**2-A APPROVAL OF MINUTES** Approval of the minutes of the regular meeting on April 18, 2011, the special session on April 27, 2011 and the special session on May 16, 2011.

**2-B APPROVAL OF AGENDA**

**2-C Approval of Board Policies** (all policies may be reviewed in the Admin. Building)

**Second Readings:**

	POLICY #	POLICY NAME
1.	304.2	Administrator Qualifications, Recruitment, Appointment
2.	304.3	Administrator Contract and Nonrenewal
3.	304.4	Administrator Salary and Other Compensation
4.	304.5	Administrator Duties
5.	304.6	Administrator Evaluation
6.	304.7	Administrator Professional Development

**First Readings:**

	POLICY #	POLICY NAME
1.	304.1	Administrative Positions
2.	304.8	Administrator Civic Activities
3.	305	Reduction in Administrative Positions
4.	306.1	Development and Enforcement of Administrative Regulations
5.	306.2	Monitoring of Administrative Regulations
6.	307	Administrator Code of Ethics
7.	308	Succession of Authority to the Superintendent
8.	309	Communication Channels
9.	604.10	Home School Assistance Program

**2-D Transfers/Reassignments:**

NAME	PREVIOUS ASSIGNMENT	NEW ASSIGNMENT	DATE
Allison Anderson (Recall)	West Elem .5 FTE Math Strategist	West Elem .5 FTE Math Strategist	2011-12 School Yr
Deb Bahr	Jr/Sr HS 7 hr Sp Ed Assoc	Jr/Sr HS 8 hr Media Assoc	2011-12 School Yr
Susan Case	Jr/Sr HS 6.5 hr Sp Ed Assoc	East Elem 5.75 hr Sp Ed Assoc	2011-12 School Yr
Liola Ciesielski	Jr/Sr HS 5.75 hr Sp Ed Assoc	ECC Preschool 4 hr Secretary	2011-12 School Yr
Heidi Evans	ECC 5.5 hr Sp Ed Assoc	West & Jr/Sr HS Media Assoc	2011-12 School Yr
Sandy Johnson	Jr/Sr HS 7 hr Sp Ed Assoc	East Elem 7 hr Sp Ed Assoc	2011-12 School Yr
Leah Martinson	Jr/Sr HS 7 hr Sp Ed Assoc	East Elem 7 hr Sp Ed Assoc	2011-12 School Yr
Stephanie Peterson	Jr/Sr HS 7 hr Sp Ed Assoc	West Elem 5.75 hr Sp Ed Assoc	2011-12 School Yr
Melissa Peyton	East Elem 7 hr Sp Ed Assoc	ECC 5.5 hr Sp Ed Assoc	2011-12 School Yr
Diane Yeager	West Elem Vocal Music 3-6	East/West Vocal Music K-4	2011-12 School Yr

**2-E New Hires:**

NAME	ASSIGNMENT	SALARY	DATE
Marie Alston	West Elem .5 FTE Reading Strategist	BA Step 0	08/17/2011
Robert Arnold	Jr/Sr HS Assist Principal/Activities Director	\$72,000	07/01/2011
Pam Frish	8 <sup>th</sup> Grade Volleyball Coach	Cat 4 Step 11(16)	08/2011
Marcia Kreutner	.5 FTE Summer Driver Ed Instructor	\$2,630	05/27/2011
Brian Loughren	7 <sup>th</sup> Grade Football Coach (.6 FTE)	Cat 4 Step 6	08/2011
Victoria Reinkoester	West Elem .5 FTE Special Ed Teacher	BA+15 Step 13(1)	08/17/2011
Amanda Sedlacek	BCSC Summer School Associate	\$8.75/hr	06/06/11
Tia Shaffer	Summer School Teacher 6 Grades 3-6	\$22.62/hr	06/28/2011
Mark Torgerson	Summer Driver Education Instructor	\$5,260	05/27/2011

**2-F Resignations:**

NAME	ASSIGNMENT	DATE
Marcia Kreutner	8 <sup>th</sup> Grade Volleyball Coach	04/28/2011
Gloria Pullin	Jr/Sr HS 4.0 hr Food Service Worker	End of School Year
David VanGroll	West Elem Special Education Teacher	End of School Year

**2-G Termination of Contracts – Classified Staff:** Motion McCardle, second Jensen to terminate the following employees due to staff reductions for the 2011/2012 school year:

- Kay Bunn, 4.0 hr Media Associate
- Nichole LaMarsh, 5.75 hr Special Education Associate
- Carol Smith, 5.75 hr Special Education Associate
- Diane Shonka, 7.0 hr Special Education Associate

Roll call vote: McCardle ó Aye, Sturtz ó Aye, Henderson ó Aye, Christensen ó Aye, Jensen -Aye. Motion carried 5-0.

## **2-H Approval of Financial Reports**

### **3. ANNOUNCEMENTS, COMMUNICATIONS AND PRESENTATIONS:**

A. This time is reserved for patrons and Board members to speak to items not on the agenda and to request to speak to any items on the current agenda.

No members of the audience addressed the Board.

B. McCardle has been taking pictures at many different events lately. He also has attended the Buildings and Trades open house as well as the appreciation breakfast for the county/state employees.

Christensen was very impressed with the Buchanan County Success Center graduation ceremony. He is also impressed with the committees working on the potential future bond referendum.

Jensen attended a presentation regarding the potential for a bond referendum for the new Jr/Sr High building and she thought they did an excellent job communicating with the group.

Sturtz talked about the Drive One 4 Your School fundraiser that was held as well as the Farm to School Program that received more publicity with their school gardens.

#### **C. Presentations**

##### **1. Spotlight on Independence Schools**

A. Patrick Abildtrup ó 5<sup>th</sup> grade teacher showed a clip of how his class has started a small business making and selling jump ropes. These kids are the ones who do not participate in band and needed an activity for when band was taking place. All proceeds earned will be donated to the 5<sup>th</sup> grade book club.

B. Mrs. Sornson, Mrs. Merritt and Ms. Blaisdell shared with the board how they perform their classroom walk through and observations. They shared what they are looking for, how they rank the teacher and system that use. complete the tally sheet, and why this will help to improve teaching methods.

## **4. Reports**

Building Administrators, Activities Director, School Improvement/Curriculum Director, Technology Director, Food Service Director, and Transportation/Buildings and Grounds Director reported on their respective buildings or areas of assignment.

## **5. Old Business**

**5-A Sale of Former East Elementary Property:** Motion Christensen, second Henderson to accept the current offer from Billie Zimmerly for the amount of \$80,000 for the property formerly known as East Elementary. Roll call vote: McCardle ó\_Nay, Sturtz ó Aye, Henderson ó Aye, Christensen ó Aye, Jensen - Aye Motion carried 4-1.

## **6. New Business**

### **6-A 2011 Independence High School Graduates**

Motion Jensen, second Henderson to approve the 2011 Independence High School graduates upon their completion of the graduation requirements. All voted öAyeö. Motion carried.

### **6-B 2011 Buchanan County Success Center Graduates**

Motion Christensen, second Jensen to approve the 2011 Buchanan County Success Center graduates upon their completion of the graduation requirements. All voted öAyeö. Motion carried.

### **6-C Milk Bid Recommendation for 2011-2012**

Motion Henderson, second Jensen to approve the bid from Robert's Dairy for the 2011-2012 school year. All voted öAyeö. Motion carried. All bids may be reviewed in the Administration Building.

### **6-D Bread Bid Recommendation for 2011-2012**

Motion Jensen, second McCardle to approve the bid from IBC (Interstate Brands/Wonder Bread) for the 2011-2012 school year. All voted öAyeö. Motion carried. All bids may be reviewed in the Administration Building.

### **6-E Bid for General Food Purchases**

Motion Christensen, second McCardle to approve the general food purchases for July 1, 2011 through June 30, 2012 to Hawkeye Food Service Distribution. All voted öAyeö. Motion carried. All bids may be reviewed in the Administration Building.

### **6-F 2011-2012 28E Agreement for School-Based Supervision Program**

Motion Jensen, second Christensen to approve for the continuation of the 28E Agreement between Juvenile Court Services for the First Judicial District, the Iowa Department of Human Services, and Independence Community School District for School Based Supervision Program for 2011-2012. All voted öAyeö. Motion carried.

### **6-G Green Cleaning**

Discussion was held by the board regarding the green cleaning initiative that is being implemented. This resolution will be coming up on the June agenda so the district will have the option to öopt-outö due to the increase of cost.

### 6-H Fund Raising Requests

Motion McCardle, second Christensen to approve the following fund raisers. All voted *o*Aye*o*. Motion carried.

GROUP	DESCRIPTION OF EVENT	PURPOSE	START UP COSTS	TARGET AMOUNT	DATE
HS Cheerleading	Selling purses and items	Raise money for warm ups, pom poms and shoes		\$100	Summer 2011
HS Boys Basketball	Service project for 4 <sup>th</sup> of July Committee	Raise money for boys basketball program		\$500	7/2/11 <i>o</i> 7/5/11
HS Football	Sell ads to be hung on fence around football field for \$200 per section; \$55 goes towards the sign and \$145 to program	Help with new uniforms for Junior High football, Junior High equipment and update HS Program computer, printer, video cameras		\$1,900	During the summer months
HS Football	Football camp for \$30 per person	Raise money for pads on football sled.		\$1,500	8/1/11 <i>o</i> 8/5/11
HS Football	Through Ace Fundraising selling discount card with football schedule and discounts on back	Raise money for both Junior High football and HS football programs to purchase field equipment for use during practices		\$4,000	8/10/11
HS Football	\$1.00 to attend Buck Bowl games	Raise money for new Junior High uniforms		good weather - \$2,000; bad weather - \$500	8/19/11
HS Volleyball	Volleyball Camp; \$30 per person to attend (should make \$15 profit per person)	Raise money for volleyball program		\$4,000	7/27/11 <i>o</i> 7/29/11 and 8/2/11 <i>o</i> 8/5/11
HS Volleyball	Sell team poster for \$3	Raise money for volleyball team		\$2,000	8/8/11 <i>o</i> 8/12/11

### 6-I Staff Handbooks for 2011-2012

Motion Christensen, second McCardle to approve the staff handbooks for the 2011-2012 school year. Christensen, McCardle, Sturtz and Jensen voted *o*Aye*o*, Henderson voted *o*Nay*o*. Motion carried 4-1.

### 6-J Student Handbooks for 2011-2012

Motion McCardle, second Christensen to approve the student handbooks for the 2011-2012 school year. Christensen, McCardle, Sturtz and Jensen voted *o*Aye*o*, Henderson voted *o*Nay*o*. Motion carried 4-1.

**6-K 2011-2013 Independence Educational Support Personnel (Custodians)  
Master Contract**

Motion McCardle, second Henderson to approve the 2011-2012 Independence Educational Support Personnel (Custodians) Master Contract. All voted ðAyeö. Motion carried.

**6-L 2011-2013 Independence Educational Support Personnel (Secretaries, Food Service, Associates) Master Contract**

Motion McCardle, second Henderson to approve the 2011-2012 Independence Educational Support Personnel (Secretaries, Food Service, Associates) Master Contract. All voted ðAyeö. Motion carried.

**6-M 2011-2012 Certified Master Contract**

Motion McCardle, second Henderson to approve the 2011-2012 Certified Master Contract. All voted ðAyeö. Motion carried.

**6-N Town Hall Meeting with Gov. Branstad and Lt. Gov. Reynolds**

Discussion was held by board members giving guidance as to what they would like Mrs. Sturtz to address at the town hall meeting.

**ADJOURNMENT**

Motion Henderson, second McCardle to adjourn the meeting at 8:22 p.m. All voted ðAyeö. Motion carried.

Dawnye Sturtz  
Chairperson

Lynnette Engel  
Secretary