

Independence Community School Board Minutes  
Regular Meeting  
May 15, 2017

A regular meeting of the Independence Community School Board was called to order at 6:00 p.m. by Chairperson Shelly Whited at the Administration Building, Independence, Iowa

Members Present: Shelly Whited, Eric Smith, Kim Hansen, Heather Meador and Brian Eddy

Superintendent: Jean Peterson

Board Secretary: Lynnette Engel

1. FRIENDS OF EDUCATION

A. Iowa School Board Recognition Month

Superintendent Peterson honored our current Board of Directors for their time, resources and energy in helping make our district the best it can be. Their dedicated service has not gone unnoticed. Please help me in recognizing their commitment to helping make our district a better place for students, parents, and staff. School Board Recognition Month is May, 2017.

B. Reverend John Hougen and Terry Tekippe

Mr. Hupke thanked Reverend John Hougen of the First Presbyterian Church and Terry Tekippe of Hardware Hank for their act of kindness in helping one of our students acquire a bicycle.

C. Juan Rodriguez

Mr. Howard thanked Juan Rodriguez for volunteering to be the disc jockey for all three Junior High dances during the 2016-2017 school year.

D. Independence Youth Football

Mr. Putz thanked Independence Youth Football for generously donating uniforms to the Independence Junior High Football Team.

E. Next Level Extreme Fitness

Mr. Putz thanked Next Level Extreme Fitness for generously donating a Hack Attack Pitching Machine to the Independence Baseball Program.

F. Eight Keys to a Better Me Book Donation

Mrs. Reed thanked American Family Insurance, Cy & Charley's Tire & Appliance, Independence Plumbing, Heating, Cooling, Ohl Real Estate and Insurance, Puffett Chiropractic Clinic, and WCF Financial Bank for generously donating a copy of the book Eight Keys to a Better Me to all third grade students.

G. Casey's General Store

Mr. Howard thanked Casey's General Store for providing incentive coupons for positive behavior for students at the Jr/Sr High School.

3. CONSIDERATION OF ACTION ON CONSENT ITEMS – Motion Eddy, second Meador to approve 2A-2E. All voted “aye”. Motion carried.

A. Approval of the minutes of the public hearing on April 18, 2017 and the regular meeting on April 18, 2017.

B. Approval of Agenda

C. Approval of Board Policies

**Second Readings:**

	POLICY #	POLICY NAME
1.	412.1	Classified Employee Compensation
2.	412.2	Classified Employee Wage and Overtime Compensation
3.	412.3	Classified Employee Group Insurance Benefits
4.	412.4	Classified Employee Tax Shelter Programs
5.	413.1	Classified Employee Resignation
6.	413.4	Classified Employee Suspension
7.	413.5	Classified Employee Dismissal
8.	413.6	Classified Employee Reduction in Force

**First Readings:**

	POLICY #	POLICY NAME
1.	414.1	Classified Employee Vacations – Holidays – Personal Leave
2.	414.2	Classified Employee Personal Illness Leave
3.	414.4	Classified Employee Bereavement Leave
4.	414.5	Classified Employee Political Leave
5.	414.6	Classified Employee Jury Duty Leave
6.	414.7	Classified Employee Military Service Leave
7.	415	Classified Employee Substitutes
8.	710.1*	School Food Program
9.	710.2*	Free or Reduced Price Meals Eligibility

D. Resignations

NAME	ASSIGNMENT	DATE
Angie Jenkins	JSH Science Teacher	End of 2016-2017 Contract
Angie Jenkins	Assistant Volleyball Coach	End of 2016-2017 Contract
Angie Jenkins	Assistant Girls Track Coach	End of 2016-2017 Contract
Angie Jenkins	JH Girls Basketball Coach	End of 2016-2017 Contract
Helen Lukes	West Elem 3rd Grade Curriculum Leader	End of 2016-2017 Contract
Elizabeth Opitz	Dance Team	End of 2016-2017 Contract

E. Transfers/Reassignments

NAME	PREVIOUS ASSIGNMENT	NEW ASSIGNMENT	SALARY	DATE
Susan Case	West Elem 5.75 hr Sp Ed Para	West Elem 5.5 hr Sp Ed Para	\$11.75/hr	08/23/2017
Crystal Davis	JSH Business Ed Teacher	JSH Sp Ed Teacher Gr 7-8	\$54,073	08/17/2017
Sonya Elzey	JSH Sp Ed Teacher Gr 7-8	JSH Sp Ed Teacher Gr 7-12	\$55,085	08/18/2017
Lonnie Hammond	JSH Sp Ed Teacher Gr 7-8	JSH Sp Ed Teacher Gr 9-12	\$63,950	08/18/2017
Jaci Hitchcock	West Elem 4th Grade Teacher	West Elem 3rd Grade Teacher	\$44,321	08/18/2017
Sandy Johnson	West Elem 7.0 hr Sp Ed Para	JSH 7.0 hr Sp Ed Para	\$11.75/hr	08/23/2017
Leah Martinson	West Elem 7.0 hr Sp Ed Para	JSH 7.0 hr Sp Ed Para	\$11.75/hr	08/23/2017
Cindy Michels	East Elem 5.5 hr Sp Ed Para	ECC 5.5 hr Sp Ed Para	\$9.70/hr	08/23/2017
Rachael Plein	West Elem Sp Ed Teacher	East Elem Sp Ed Teacher	\$49,387	08/18/2017
Janet Shannon	West Elem 6.5 hr Behavior Interventionist Para	East Elem 4.5 hr Sp Ed Para	\$9.70/hr	08/23/2017
Becky West	East Elem 5.75 hr Media Para	West Elem 7.25 hr Media Para	\$12.50/hr	08/18/2017

F. New Hires - Motion Meador, second Hansen to approve. All voted "aye".  
Motion carried 4-0. Smith abstained.

Motion

NAME	ASSIGNMENT	SALARY	DATE
Angela Blake	JSH Spanish Teacher	\$38,158	08/17/2017
Brandon Drew	West Elem Professional School Counselor	\$56,389	08/15/2017
Jill Eddy	West Elem Sp Ed Teacher	\$63,303	08/17/2017
Scott Eddy	JSH Science Teacher	\$62,985	08/17/2017
Laura Morine	Director of Finance/Board Secretary	\$70,000	07/01/2017
Heather Nefzger	JH Cross Country Coach	\$1,651	08/07/2017
Erin Rosburg	JH Summer School Teacher	\$25.14/hr	06/27/2017
Amanda Sedlacek	BCSC Summer School Teacher	\$31.42/hr	06/12/2017
Catherine Smith	Assistant Musical	\$1,588	12/01/2017
Zachary Souhrada-Rogers	East Elem/JH Vocal Music Teacher	\$38,158	08/17/2017
Zachary Souhrada-Rogers	Assistant Vocal Director	\$2,223	08/17/2017
Kate Stainbrook	JSH Sp Ed Teacher	\$53,436	08/17/2017
Angela Webb	BCSC Summer School Para	\$12.80/hr	06/12/2017

G. Approval of Financial Reports – Motion Meador, second Hansen to approve. All voted “aye”. Motion carried 4-0, Eddy abstained.

1. Approval of Bills
2. Vendor Report
3. Board Report
4. Budget Report

#### ANNOUNCEMENTS, COMMUNICATIONS and PRESENTATIONS

A. Comments from the Public. No comments were made by the public

4.

B. Comments from the Board/Superintendent

Mrs. Meador congratulated the girls golf team on being WaMac West champs. She also recently attended many activities including Dollars for Scholars ceremony, Baccalaureate, speech banquet and the FFA banquet.

Mrs. Hansen also attended the speech banquet and was excited to see the different mix of students involved in speech. She congratulated the Junior High boys track team on breaking a few school records this season. She also felt the recent choir/band concert was a phenomenal.

Mr. Eddy recently attended the excellent fifth/sixth grade band/choir concert. He also updated the board on the completed fundraising efforts for a memorial mustang statue at West for Vernie Kirkendall. There will be a dedication in the fall once students are back. He also encouraged people to drive past Mustang Way Park and see the new sign recently installed.

Mrs. Whited also attended some of the same events as well as the National Honor Society banquet. She commended the boys’ soccer team on finishing 2<sup>nd</sup> in their first annual home tournament and congratulated them on their first winning season since the 2005 season. She reminded the community of the all district assembly being held on Tuesday, May 16<sup>th</sup> and the Buchanan County Success Center graduation ceremony that will be held on Friday, May 19<sup>th</sup> at 6:00 p.m.

Superintendent Peterson informed the board that it was recently teacher and nurse appreciation weeks of which every building recognized their staff. She also recapped the districts last SIAC meeting results. She attended the above mentioned ceremonies as well as the building and trades tiny house open house and she was honored to be a judge again this year for the West Elementary talent show auditions.

C. Presentations

1. Auto Restoration Project – Wade Stahr and Patrick Breitsprecher presented to the board information about the auto restoration course that is offered to seniors. They had a PowerPoint that showed the beginning to end process as well as pictures from previously completed vehicles.

2. Senior Exit Survey for the Class of 2017 – Mr. Howard presented the data from this year’s survey results of the graduating seniors.

3. Follow Up Survey for the Class of 2015 – Mr. Howard presented comparative survey information from the 2015 graduating class.

## REPORTS

Building Administrators, Activities Director, Director of School Improvement, Technology Director, Food Service Director and Transportation/Buildings and Grounds employees reported on their respective buildings or areas of assignment.

## OLD BUSINESS

Catherine Smith addressed the board regarding her concern with a section of the newly proposed social media policy/procedure.

A. Social Media Policy/Procedures – Discussion was held regarding the new social media policy/procedures. It was decided that this policy should be part of the newly created communication plan.

6.

B. Social Media Policy/Procedures – Agenda item died due to lack of motion.

## NEW BUSINESS

A. Luther College Clinical Field Experience Memorandum of Understanding for 2017-2018 – Motion Meador, second Hansen to approve. All voted “aye”. Motion carried.

7.

B. Food Service Meal Charges Policy 710.4 First Reading – Discussion was held regarding the newly proposed Food Service Meal Charges Policy.

C. Food Service Meal Charges Policy 710.4 First Reading – Motion Meador, second Eddy to approve. All voted “aye”. Motion carried.

D. Bread Bid for 2017-2018 – Motion Smith, second Meador to approve the bread bid with Bimbo Bakery. All voted “aye”. Motion carried.

E. Milk Bid for 2017-2018 – Motion Smith, second Meador to approve the milk bid with Anderson Erickson. All voted “aye”. Motion carried.

F. Pizza Bid for 2017-2018 – Motion Hansen, second Smith to approve the pizza bid with Pizza Hut. All voted “aye”. Motion carried.

G. Agreement for Food Service Operations between Kidsville and Independence Community School District for 2017-2018 – Motion Meador, second Hansen to approve. All voted “aye”. Motion carried.

H. Camp Ewalu Ropes Challenge Course Contract 2017 – Motion Hansen, second Eddy to approve. All voted “aye”. Motion carried.

I. Independence Community School District Graduate Candidates for 2017 – Motion Smith, second Hansen to approve. All voted “aye”. Motion carried.

J. Transportation Shared Services Agreement with Jesup Community School District for 2017-2018 – Motion Eddy, second Smith to approve. All voted “aye”. Motion carried.

K. Chromebook Purchase – Motion Eddy, second Meador to approve the Chromebook purchase with CDW. All voted “aye”. Motion carried.

L. ICSD Communications Plan – Discussion was held regarding the newly designed communications plan. A few suggestions were made including the addition of the social media policy/procedures. An updated draft will be brought to a later meeting.

M. CLOSED SESSION – Motion Smith, second Meador to enter into closed session at 7:57 p.m. Roll call vote: Smith – aye, Meador – aye, Hansen – aye, Eddy – aye, Whited – aye. Motion carried.

We need a motion to recess to a closed session as provided in Section 21.5(1)(a) of the Iowa Code; *To review or discuss records which are required or authorized by state or federal law to be kept confidential.*

Came out of closed session at 8:10 p.m.

RECESS WAS TAKEN 8:10-8:15 p.m.

N. CLOSED SESSION – Motion Meador, second Hansen to enter into closed session at 8:15 p.m. Roll call vote: Smith – aye, Meador – aye, Hansen – aye, Eddy – aye, Whited – aye. Motion carried.

We need a motion to recess to a closed session as provided in Section 21.5(i) of the Iowa Code; *To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.*

Came out of closed session at 9:20 p.m.

ADJOURNMENT – Motion Smith, second Meador to adjourn at 9:20 p.m. All voted “aye”. Motion carried.

Shelly Whited  
Board President

Lynnette Engel  
Board Sec/Treas