

Independence Community School Board Minutes
Regular Meeting
June 19, 2017

A regular meeting of the Independence Community School Board was called to order at 6:00 p.m. by Vice-Chairperson Eric Smith at the Administration Building, Independence, Iowa

Members Present: Eric Smith, Kim Hansen, Heather Meador

Members Absent: Shelly Whited and Brian Eddy

Superintendent: Jean Peterson

Board Secretary: Lynnette Engel

1. LIVE THE MUSTANG WAY EMPLOYEE RECOGNITION

A. The administrators recognized the following employees for Living the Mustang Way:

1. **Sheila Kruger:** doing a tremendous job of supporting our students in terms of early intervention
2. **Greg Moen:** committing his career to teaching, modeling, practicing, and applying social and emotional skills with students
3. **Bret Adams:** helping students, staff, and administration to make sure everyone is in position to do their best
4. **Amy Gustafson:** being a volunteer 7th grade boys' volleyball coach/ sponsor and leading a large group of boys to discover a love of the sport
5. **Dave Morkel:** devoting 25 plus years being a positive mentor to students, staff, and student teachers at Independence
6. **Trish O'Loughlin:** leading the transition of building a "tiny" house this year and spending numerous hours marketing, promoting, and overseeing the great project
7. **Jean Rouse:** handling many different classes as a substitute while completing teacher expectations and maintaining discipline for 47 years
8. **Lisa Shonka:** going above and beyond to make sure we have the best people in the most appropriate places when staff needs to be gone

2. CONSIDERATION OF ACTION ON CONSENT ITEMS – Motion Meador, second Hansen to approve consent items 2A-2G, with the removal of 6J from the agenda. All voted “aye”. Motion carried.

A. Approval of the minutes of the regular meeting on May 15, 2017 and the special meeting on May 17, 2017.

B. Approval of Agenda

C. Approval of Board Policies

Second Readings:

	POLICY #	POLICY NAME
1.	414.1	Classified Employee Vacations – Holidays – Personal Leave
2.	414.2	Classified Employee Personal Illness Leave
3.	414.4	Classified Employee Bereavement Leave
4.	414.5	Classified Employee Political Leave
5.	414.6	Classified Employee Jury Duty Leave
6.	414.7	Classified Employee Military Service Leave
7.	415	Classified Employee Substitutes
8.	710.1*	School Food Program
9.	710.2*	Free or Reduced Price Meals Eligibility
10.	710.4 (new policy)	Meal Charges

First Readings:

	POLICY #	POLICY NAME
1.	409.3*, 409.3E1, 409.3E2, 409.3R1 & 409.3R2	Licensed Employee Family and Medical Leave, Licensed Employee Family and Medical Leave Notice to Employees, Licensed Employee Family and Medical Leave Request Form, Licensed Employee Family and Medical Leave Regulation and Licensed Employee Family and Medical Leave Definitions
2.	414.3*, 414.3E1, 414.3E2, 414.3R1 & 414.3R2	Classified Employee Family and Medical Leave, Classified Employee Family and Medical Leave Notice to Employees, Classified Employee Family and Medical Leave Request Form, Classified Employee Family and Medical Leave Regulation and Classified Employee Family and Medical Leave Definitions
3.	506.1*, 506.1E1*, 506.1E2*, 506.1E3*, 506.1E4*, 506.1E5*, 506.1E6*, 506.1E7*, 506.1E8*, 506.1R1*	Education Records Access, Request of NonParent for Examination or Copies of Education Records, Authorization for Release of Education Records, Request for Hearing on Correction of Education Records, Request for Examination of Education Records, Notification of Transfer of Education Records. Letter to Parent Regarding Receipt of a Subpoena, Juvenile Justice Agency Information Sharing Agreement, Annual Notice, Use of Education Records Regulation,
4.	506.2*, 506.2E1* and 506.2R1*	Student Directory Information, Authorization for Releasing Student Directory Information and Use of Directory Information

D. Resignations

NAME	ASSIGNMENT	DATE
Jess Chesmore	JSH 7.0 hr Sp Ed Para	06/02/2017
Crystal Davis	JSH Sp Ed Teacher Gr 7-8	05/15/2017
Alice Fangman	JSH 3.75 hr POS Op Cook/FSW	06/01/2017
Lonnie Hammond	JH Boys Track Coach	End of 2016-2017 Contract
Rachael Plein	East Elem Sp Ed Teacher	End of 2016-2017 Contract
Dan Putz	Small Group Speech Director	End of 2016-2017 Contract
Lisa Shonka	4.0 hr Secretary	End of 2016-2017 Contract

E. Transfers/Reassignments

NAME	PREVIOUS ASSIGNMENT	NEW ASSIGNMENT	SALARY	DATE
Kathy Eilers	JSH 3.0 hr Dishwasher & Cook/FSW	JSH 3.75 hr POS Op Cook/FSW	\$9.70/hr	08/22/2017
Kathy Hemsath	JSH 7.0 hr Sp Ed Para	East Elem 5.5 hr Sp Ed Para	\$9.95/hr	08/23/2017
Stacey Jenkins	JSH 6.25 hr Cook/FSW	JSH 6.0 hr Cook/FSW	\$9.70/hr	08/22/2017
Cindy Michels	ECC 5.5 hr Sp Ed Para	East Elem 5.75 hr Media Para	\$9.70/hr	08/18/2017
Deana Miller	East Elem 5.5 hr Sp Ed Para	West Elem 7.0 hr Behavior Interventionist Para	\$11.75/hr	08/23/2017
Lori Rouse	JSH 6.25 hr Cook/FSW	JSH 6.0 hr Cook/FSW	\$9.70/hr	08/22/2017
Amanda Scheer	JSH 7.75 hr Kitchen Manager	JSH 7.5 hr Kitchen Manager	\$11.45/hr	08/22/2017
Matt Shannon	JSH Science Teacher	JSH Computer Technology Teacher	\$45,587	08/18/2017
Cindy Shupe	JSH 7.0 hr Sp Ed Para	ECC 5.5 hr Sp Ed Para	\$9.95/hr	08/23/2017
Emily Van Etten	JSH 5.75 hr Cook/FSW	JSH 5.5 hr Cook/FSW	\$9.70/hr	08/22/2017

F. New Hires

NAME	ASSIGNMENT	SALARY	DATE
Joann Alessio	East Elem Summer School Teacher	\$20.95/hr	06/26/2017
Tim Andersen	JH Summer School Para	\$9.90/hr	06/27/2017
Tara Anderson	East Elem Summer School Teacher	\$22.63/hr	06/26/2017
Eduardo Arias	Assistant Football Coach	\$2,540	07/31/2017
Michelle Bartz	Bus Garage Summer School Bus Para	\$9.90/hr	06/26/2017
Angie Bonefas	ECC/East Elem Summer School Teacher	\$28.49/hr	06/26/2017
LouAnn Bresson	ECC Summer School Teacher	\$22.63/hr	06/26/2017
Jess Chesmore	Assistant Girls Track Coach	\$2,540	02/12/2018
Sarah Crawford	West Elem Summer Enrichment Camp Teacher	\$37.70/hr	06/19/2017
April Drew	.5 FTE ECC Sp Ed Teacher	\$23,535	08/17/2017
Christina Garrigus-Jones	East Elem Summer School Para	\$9.50/hr	06/26/2017
Heather Gilroy	ECC Summer School Teacher	\$25.14/hr	06/26/2017
Jackie Heinz	Dance Team	\$1,905	09/01/2017
Kathy Hemsath	West Elem Summer School Para	\$9.75/hr	06/26/2017
Brittany Holt	East Elem Summer School Teacher	\$24.30/hr	06/26/2017
Kelci Jahnel	East Elem Summer School Teacher	\$25.98/hr	06/26/2017
Scott Kleve	.5 FTE JH Softball Numbers Coach	\$794	05/19/2017
Sue Knott	East Elem Summer School Teacher	\$20.95/hr	06/26/2017
Virginia Lake	West Elem Summer School Teacher	\$39.84/hr	06/26/2017
April Loomis	ECC/East Elem Summer School Para	\$9.90/hr	06/26/2017
Tracy Manning	ECC/East Elem Summer School Para	\$9.00/hr	06/26/2017
Leah Martinson	West Elem Summer School Para	\$11.55/hr	06/26/2017
Cindy Michels	East Elem Summer School Para	\$9.50/hr	06/26/2017
Deana Miller	East Elem Summer School Para	\$11.55/hr	06/26/2017
Kelly Mitchell	East Elem Summer School Teacher	\$25.14/hr	06/26/2017
Holly Mueller	West Elem Summer School Teacher	\$40.89/hr	06/26/2017
Wendy Noe	East Elem Summer School Para	\$9.50/hr	06/26/2017
Melissa Peyton	East Elem Summer School Para	\$11.30/hr	06/26/2017
Lisa Preuss	JH Summer School Para	\$13.87/hr	06/27/2017
Kay Reidy	West Elem Summer School Teacher	\$39.18/hr	06/26/2017
Erin Rosburg	JSH Extended School Year Services Teacher	\$25.14/hr	06/27/2017
Jennifer Schauf	JSH 8th Grade Reading Teacher	\$52,553	08/17/2017
Hope Staker	East Elem Summer School Para	\$9.00/hr	06/26/2017
Cole Trimble	.5 FTE JH Softball Numbers Coach	\$794	05/19/2017
Robin Van Raden	East Elem Summer School Teacher	\$39.84/hr	06/26/2017
Jessica Willman	East Elem Sp Ed Teacher	\$40,705	08/17/2017

G. Approval of Financial Reports

1. Approval of Bills
2. Vendor Report
3. Board Report
4. Budget Report

3. ANNOUNCEMENTS, COMMUNICATIONS and PRESENTATIONS

A. Comments from the Public. Harold Freeman from the Independence Lion's Club presented Eric Smith with the coveted Melvin Jones Fellowship Award.

B. Comments from the Board/Superintendent

Mrs. Meador congratulated the Class of 2017 and commented how nice the ceremony was.

Mrs. Hansen also thanked the administrators, Mr. McBride and the AV Tech club for making the ceremony so nice. She also publicly thanked our retirees for their years of service to educating students. Camp Creamery finished up and was another great success and they cannot wait to come back again. She also attended the West Elementary talent show and was incredibly impressed with the phenomenal talent coming up.

Mr. Smith attended the BCSC graduation ceremony and appreciates it being held on Friday as a great kickoff to the graduation weekend. He also wanted to thank everyone involved in the successful all district assembly that continues to evolve and improve.

Superintendent Peterson reminded the board they will be working on their board goals and actions steps at the July meeting. She also introduced Laura Morine as the new board secretary/treasurer effective July 1st and thanked Lynnette Engel for her time and dedication to the Independence Community School District and wished her success in her new position and presented her with a token of appreciation.

C. Presentations

1. Bullying/Harassment Prevention Goals for 2017-2018 – Building administrators presented to the board their respective building bullying/harassment survey results and goals for 2017-2018 school year.

2. Student Learning Goals for 2017-2018 – Building administrators presented their respective building student learning goals for 2017-2018.

4. REPORTS

Building Administrators, Activities Director, Director of School Improvement, Technology Director, Food Service Director and Transportation/Buildings and Grounds employees reported on their respective buildings or areas of assignment.

5. NEW BUSINESS

A. Bullying/Harassment Prevention Goals for 2017-2018 – Motion Meador, second Hansen to approve. All voted "aye". Motion carried.

B. Student Learning Goals for 2017-2018 – Motion Hansen, second Meador to approve. All voted "aye". Motion carried.

C. Travel Request Form – July, 2017 Speech Students to Chicago, IL – Motion Meador, second Hansen to approve. All voted "aye". Motion carried.

D. Statewide 4 Year Old Voluntary Preschool Contract with Independence Community School District and Kidsville for 2017-2018 – Motion Hansen, second Meador to approve. All voted "aye". Motion carried.

E. Statewide 4 Year Old Voluntary Preschool Contract with Independence Community School District and St. John's for 2017-2018 – Motion Hansen, second Meador to approve. All voted “aye”. Motion carried.

F. Statewide 4 Year Old Voluntary Preschool Contract with Independence Community School District and Wee Care for 2017-2018 – Motion Hansen, second Meador to approve. All voted “aye”. Motion carried.

G. Title I Parental Involvement Policy for 2017-2018 – Motion Meador, second Hansen to approve. All voted “aye”. Motion carried.

H. Title I Compact for 2017-2018 – Motion Hansen, second Meador to approve. All voted “aye”. Motion carried.

I. Inter-Fund Transfer – Motion Meador, second Hansen to approve the Inter-Fund Transfer from the Donations Fund to the PPEL Fund. Roll Call Vote – Hansen – aye, Meador –aye, Smith – aye. Voted carried 3-0.

J. PowerSchool Access Agreement with Grant Wood Area Education Agency for 2017-2018 – Removed from the agenda

K. Chapter 28E Agreement Between Big Brothers Big Sisters of Northeast Iowa and Independence Community School District for 2017-2018 – Motion Meador, second Hansen to approve. All voted “aye”. Motion carried.

L. Lease Agreement with Hawkeye Community College for 2017-2018 – Motion Meador, second Hansen to approve. All voted “aye”. Motion carried.

M. Memorandum of Agreement between Independence Community School District and Junior Achievement of Eastern Iowa for the 2017-2018 School Year – Motion Hansen, second Meador to approve. All voted “aye”. Motion carried.

N. IASB Legislative Priorities – Discussion was held concerning next year's legislative priorities. All board members are to email Laura their top four choices from the IASB list and a board discussion and vote will happen at the July meeting.

O. 2017-2018 Student Handbooks – Elementary, Junior/Senior High and BCSC – Motion Meador, second Hansen to approve subject to minor corrections suggested by Mrs. Hansen. All voted “aye”. Motion carried.

P. 2017-2018 Faculty Handbook - Motion Hansen, second Meador to approve subject to minor corrections suggested by Mrs. Hansen. All voted “aye”. Motion carried.

Q. 2017-2018 Activities Handbook - Motion Meador, second Hansen to approve subject to minor corrections suggested by Mrs. Hansen. All voted “aye”. Motion carried.

R. 2017-2018 Student – Parent Handbook for Activities Participation - Motion Meador, second Hansen to approve subject to minor corrections suggested by Mrs. Hansen. All voted “aye”. Motion carried.

S. Appoint New Board Secretary/Treasurer – Motion Meador, second Hansen to approve Laura Morine as the new board secretary/treasurer effective July 1, 2017. All voted “aye”. Motion carried. Mrs. Morine was administered the Oath of Office by Secretary Engel.

T. CLOSED SESSION – motion Meador, second Hansen to enter into closed session at 7:37 p.m. as provided in Section 21.5(i) of the Iowa Code; *To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.*

Roll call vote: Hansen – aye, Meador – aye, Smith – aye. Motion carried.

Came out of closed session at 8:20 p.m.

U. Superintendent’s Contract – Motion Meador, second Hansen to approve the Superintendent contract for 2017-2018 school year with a salary of \$155,000. All voted “aye”. Motion carried.

6. ADJOURNMENT – Motion Hansen, second Meador to adjourn at 8:21 p.m. All voted “aye”. Motion carried.

Eric Smith
Board Vice-President

Lynnette Engel
Board Sec/Treas