

Independence Community School Board Minutes  
Regular Meeting  
August 17, 2009

A regular meeting of the Independence Community School Board was called to order at 7:00 p.m. by Chairperson Dawnye Sturtz in the Administration Building, Independence, Iowa.

Members Present: Chairperson Dawnye Sturtz, Vice-President Charlie McCardle, Director Kathryn Jensen, Director John Christensen, Director Kevin Robb (via poly com).

Superintendent Present: Devin Embray

Board Secretary Present: Charmaine Wickwire

Press Present: Tari Robertson, "The News"  
Michael Hohenbrink, "Independence Bulletin Journal"

Visitors Present: Interested Patrons

**FRIEND OF EDUCATION**

On behalf of Independence Community Schools, the Board of Education thanks Smith D&L Insurance for sponsoring registration day and staff Welcome Back Day at Heartland Acres.

The Board thanks Pizza Ranch for donating lunch for the Independence Community School staff on Welcome Back Day, August 20, 2009.

The Board extended their appreciation to Cindy McCardle who was instrumental in getting the weightlifting room painted.

**APPROVAL OF CONSENT AGENDA**

Motion McCardle, second Jensen to approve consent agenda items 3-A through 3-G as follows:

**3-A APPROVAL OF MINUTES** of the July 27, 2009 regular meeting and the July 27, 2009 Work Session.

**3-B APPROVAL OF AGENDA** with an additional fund raising request on 7-A. Also, change new hire position for Preschool Administrative Assistant from 5.75 hours to 4 hours.

**3-C APPROVAL OF BOARD POLICIES**

	POLICY #	POLICY NAME
1.	700	Purpose of Non-Instructional and Business Services
2.	701.1	Fiscal Year
3.	701.2	Depository of Funds
4.	701.3	Classification of Accounts

5.	701.4	Transfer of Funds
6.	701.5	Financial Records
7.	702 and 702.1R1	Cash in School Buildings and Gate Receipts Regulation
8.	703.1	Budget Planning
9.	703.2	Spending Plan
10.	409.3, 409.3E1*, 409.3E2*, <del>409.3E3</del> , 409.3R1* and 409.3R2*  (Policy Primer)	Licensed Employee Family and Medical Leave, Licensed Employee Family and Medical Leave Notice To Employees, Licensed Employee Family and Medical Leave Request Form, Licensed Employee Family and Medical Leave Certification Form (Do Not need per Angie Kendall at IASB), Licensed Employee Family and Medical Leave Regulation and Licensed Employee Family and Medical Leave Definitions
11.	414.3*, 414.3E1*, 414.3E2*, <del>414.3E3</del> , 414.3R1* and 414.3R2*  (Policy Primer)	Classified Employee Family and Medical Leave, Classified Employee Family and Medical Leave Notice To Employees, Classified Employee Family and Medical Leave Request Form, Classified Employee Family and Medical Leave Certification Form (Do Not Need per Angie Kendall at IASB), Classified Employee Family and Medical Leave Regulation and Classified Employee Family and Medical Leave Definitions
12.	203*  (Policy Primer)	Board of DirectorsøConflict of Interest
13.	401.3*  (Policy Primer)	Employee Conflict of Interest

### 3-D APPROVAL OF TRANSFERS/REASSIGNMENTS

#### 3-E APPROVAL OF NEW HIRES

NAME	PREVIOUS ASSIGNMENT	NEW ASSIGNMENT	DATE
Melissa Peyton	West Elem 5.5 hr Sp Ed Assoc	East Elem 5.5 hr Sp Ed Assoc	08/24/09

#### 3-F APPROVAL OF RESIGNATIONS

NAME	ASSIGNMENT	SALARY	DATE
Val Maximovich	Preschool 5.75 hr Administrative Assistant	\$10.00/hr	08/14/09
Connie Svoboda	Farm to School Grower Coordinator/FS Worker	\$8.75/hr	09/01/09
Brenda Zimmerly	West Elem 2.0 hr Dishwasher/FS Worker	\$8.75/hr	08/21/09

### 3-G APPROVAL OF FINANCIAL REPORTS

All voted "aye."

NAME	ASSIGNMENT	DATE
Susie Kuper	East Elementary 5.5 hr Special Education Associate	08/05/09

### **ANNOUNCEMENTS AND COMMUNICATIONS**

This time is reserved for patrons and Board Members to speak to items not on the agenda and request to speak to any item on the current agenda.

Sandy Merritt, East Principal/District Curriculum Administrator presented the APR (Annual Progress Report).

Charmaine Wickwire, Director of Finance, reported on the recent audit visit. The actual audit will not be published for a few months.

### **REPORTS**

Building Administrators, Activities Director, School Improvement/Curriculum Director, Technology Director, Food Service Director and Transportation/Building and Grounds Director all reported on their respective buildings or areas of assignment.

### **OLD BUSINESS**

#### **EMPLOYEE REQUEST FOR LEAVE**

Motion Christensen, second Jensen to approve a one year leave to be granted as a request from an employee who needs to care for an ill family member. Jensen voted "aye," Robb votes "aye," McCardle voted "nay," Christensen voted "nay," and Sturtz voted "nay." Motion denied 3-2.

### **NEW BUSINESS**

#### **OUTDOOR LEARNING CENTER**

Motion Christensen, second Jensen to approve .4 acres to school property to be established as wetlands for the purpose of an Outdoor Learning Center. The project has state and federal support and will not cost the district any dollars to place it or maintain it. All voted "aye."

#### **MENTORING/VOLUNTEER COORDINATOR**

Motion McCardle, second Christensen to approve the hiring of a mentoring/volunteer coordinator for up to 3.5 hours daily. All voted "aye."

A five minute recess was called with the meeting resuming at 9:03 p.m.

## **OLD BUSINESS**

### **2010 IASB LEGISLATIVE ACTION PRIORITIES**

Motion McCardle, second Robb to approve the revised IASB priority listing. The IASB had inadvertently combined resolutions #20 and #21 together. IASB included #21 as part of our legislative priorities and is considering #20 as an amendment. All voted "aye."

## **NEW BUSINESS**

Motion Christensen, second McCardle to approve the following Fund-Raising requests. All voted "aye."

GROUP	DESCRIPTION OF EVENT	PURPOSE	START UP COSTS	TARGET AMOUNT	DATE
HS Football	Buck Bowl 6 Sell old jerseys; \$20 for Soph jerseys, \$10 for older jerseys	Raise \$ for Uniforms		\$1000	Buck Bowl through September

### **TERMINATION OF FARM LEASE**

Motion Christensen, second Robb to terminate the district's farm lease prior to September 1, 2009. All voted "aye."

### **ORGANIZATION RESOLUTION AND AGREEMENT FOR CREDIT CARD PROGRAM**

Motion McCardle, second Jensen to approve the request of Banklowa to file a resolution and agreement for our school credit card. On roll call vote: Robb voted "aye," Jensen voted "aye," McCardle voted "aye," Christensen voted "aye," and Sturtz voted "aye." Motion carried 5-0.

### **ANNUAL PROGRESS REPORT**

Motion McCardle, second Robb to approve the 2008-09 APR (Annual Progress Report). All voted "aye."

### **PRESCHOOL CONTRACTS WITH PARTNER SCHOOLS**

Motion Robb, second Christensen to approve contracts with, St. John, WeeCare, and Kidsville as partners in our preschool grant program. All voted "aye."

### **SAM CONTRACT WITH SAI**

Motion McCardle, second Christensen to approve for our district to partner with the School Administrators of Iowa to provide the necessary training and support for our SAM position. The money for this contract will be furnished from ARRA funding.

### **CONTRACTED SERVICES AGREEMENT WITH TRI-COUNTY**

Motion Robb, Second Christensen to approve Tri-County Child & Family Development Council, Inc. to provide services for the associates in our preschool program at the Early Childhood Center. All voted "aye."

**ARRA SPECIAL EDUCATION GROWTH MONITOR**

Motion Jensen, second Christensen to approve a special education growth monitor position, with hours and needed. This position will help with our action plan that will address the concerns outlined in the watch/SINA document for our district and help in the area of special education IEP monitoring. The funding for this position will come from ARRA funding.

**NEW HIGH SCHOOL**

This was a discussion item allowing the Board to talk about issues concerning the new high school project.

**ADJOURNMENT**

Motion McCardle, second Robb to adjourn the meeting at 9:37 p.m. All voted "aye."

Dawnye Sturtz  
President

Charmaine Wickwire  
Secretary