April 13, 2012

To: All School Board Members
From: Jean Peterson, Superintendent

Re: Working agenda for the regular meeting on Monday, April 16, 2012 beginning at 6:00 p.m. at the Rowley Community Center, Rowley, Iowa

1. PLEDGE OF ALLEGIANCE
   A. Call to Order

2. FRIEND OF EDUCATION
   A. Chef Jim Nadeau and Chef Jordan McConnell
      We would like to thank Chef Jim Nadeau and Chef Jordan McConnell for their help with the Chef to School nights at West Elementary.

   B. Iowa School Board Recognition
      We would like to honor our current Board of Directors for their time, resources and energy in helping make our district the best it can be. Their dedicated service has not gone unnoticed. Please help me in recognizing their commitment to helping make our district a better place for students, parents, and staff. School Board Recognition Week is May 6-12, 2012.

3. SPOTLIGHT ON EDUCATION
   A. Iowa Reading Association Creative Writing and Poetry Contest
      We would like to honor and recognize five students for reaching the state level for the Iowa Reading Association Creative Writing and Poetry Contests.
      Poetry Contest State Qualifiers included:
      - Audrey Scott, 1st grade – East Elementary
      - Ericka Barloox, 7th Grade – Junior-Senior High School
      - Calla Priebe, 10th Grade – Junior-Senior High School

Educating people to be life-long learners and respectful, responsible citizens.
Creative Writing Contest State Qualifiers included:
- Zoe Harrison, 8th Grade – Junior-Senior High School
- Stephanie McMillan, 10th Grade – Junior-Senior High School

Audrey placed 1st at the State Poetry Contest while Zoe placed 3rd and Stephanie placed 2nd at the State Creative Writing Contest.

Special thanks to Megan Rawlins for sponsoring the students.

B. Independence High School Jazz Band
We would like to recognize and honor the Independence High School Jazz Band for finishing 4th at the Iowa Jazz Championships. Members include Aaron Allen, Rachel Barloon, Hannah Butler, Alex Coffman, Devan Cummings, April Donlon, Jasmine Fischels, Daermon Garrigus, Abigail Goedken, Nick Halverson, Peter Haverkamp, Megan Jimmerson, Adam Kurt, Ryan Kurt, Angie McCardle, Nicolas Mendez, Brittany Robb, Leah Snyder, Peter Thedens, Rachel Wheelock and Austin Wright. Special congratulations to Hannah Butler for being named Outstanding Performer. We would also like to recognize Mr. David Lang for sponsoring the students.

C. Angie McCardle
We would like to honor and recognize Angie McCardle for lettering in 5 sports and her involvement in Fine Arts- Band, Jazz Band, Play and Choir.

4. CONSIDERATION OF ACTION ON CONSENT ITEMS
A. Approval of the minutes of the work session on March 15, 2012, the public hearing on March 19, 2012, the regular meeting on March 19, 2012 and the special session on March 21, 2012.

I am seeking approval of the minutes.

B. Approval of Agenda

I am seeking approval of the agenda.

C. Approval of Board Policies (*changes noted)

Second Readings:

<table>
<thead>
<tr>
<th>POLICY #</th>
<th>POLICY NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. 409.3, 409.3E1, 409.3E2, 409.3R1* &amp; 409.3R2</td>
<td>Licensed Employee Family and Medical Leave, Licensed Employee Family and Medical Leave Notice to Employees, Licensed Employee Family and Medical Leave Request Form, Licensed Employee Family and Medical Leave Regulation and Licensed Employee Family and Medical Leave Definitions</td>
</tr>
<tr>
<td>2. 411.1</td>
<td>Classified Employee Defined</td>
</tr>
<tr>
<td>3. 411.2</td>
<td>Classified Employee – Qualifications, Recruitment, Selection</td>
</tr>
<tr>
<td>4. 411.3</td>
<td>Classified Employee Contracts</td>
</tr>
<tr>
<td>5. 411.4</td>
<td>Classified Employee Licensing/Certification</td>
</tr>
<tr>
<td>6. 411.5</td>
<td>Classified Employee Assignment</td>
</tr>
<tr>
<td>7. 411.8</td>
<td>Classified Employee Probationary Status</td>
</tr>
</tbody>
</table>

I am seeking approval of the above policies’ second readings.
First Readings:

<table>
<thead>
<tr>
<th>POLICY #</th>
<th>POLICY NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. 411.6*</td>
<td>Classified Employee Transfers</td>
</tr>
<tr>
<td>2. 411.7*</td>
<td>Classified Employee Evaluation</td>
</tr>
<tr>
<td>3. 412.1*</td>
<td>Classified Employee Compensation</td>
</tr>
<tr>
<td>4. 412.2*</td>
<td>Classified Employee Wage and Overtime Compensation</td>
</tr>
<tr>
<td>5. 412.3*</td>
<td>Classified Employee Group Insurance Benefits</td>
</tr>
<tr>
<td>6. 412.4*</td>
<td>Classified Employee Tax Shelter Programs</td>
</tr>
<tr>
<td>7. 413.1</td>
<td>Classified Employee Resignation</td>
</tr>
<tr>
<td>8. 413.4</td>
<td>Classified Employee Suspension</td>
</tr>
<tr>
<td>9. 413.5</td>
<td>Classified Employee Dismissal</td>
</tr>
<tr>
<td>10. 413.6*</td>
<td>Classified Employee Reduction in Force</td>
</tr>
</tbody>
</table>

I am seeking approval of the above policies’ first readings.

D. Transfers/Reassignments

<table>
<thead>
<tr>
<th>NAME</th>
<th>PREVIOUS ASSIGNMENT</th>
<th>NEW ASSIGNMENT</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rick Alber</td>
<td>District Grounds, Maintenance, Sub Custodian</td>
<td>JSH 8.0 hour daytime Custodian</td>
<td>07/01/2012</td>
</tr>
<tr>
<td>Jon Carey</td>
<td>JSH Sp Ed Teacher (Grades 9-12)</td>
<td>JSH Sp Ed Teacher (Grades 7-8)</td>
<td>08/15/2012</td>
</tr>
<tr>
<td>Loren Staton</td>
<td>JSH 8.0 hour daytime Custodian</td>
<td>West Elem 8.0 hour day Custodian</td>
<td>07/01/2012</td>
</tr>
<tr>
<td>Kelsie Wittrock</td>
<td>4th Grade Teacher</td>
<td>5th Grade Teacher</td>
<td>08/15/2012</td>
</tr>
<tr>
<td>Michael Zimmerly</td>
<td>Junior High Football Coach (7th)</td>
<td>Assistant Football Coach (Gr 9-12)</td>
<td>07/01/2012</td>
</tr>
</tbody>
</table>

I am seeking approval of the above transfer(s)/reassignment(s).

E. New Hires (pending acceptable background checks)

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>SALARY</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jess Chesmore</td>
<td>Junior High Volleyball Coach (7th Grade)</td>
<td>$1,425</td>
<td>07/01/2012</td>
</tr>
<tr>
<td>Angie Jenkins</td>
<td>Assistant Volleyball Coach (Grades 9-12)</td>
<td>$2,554</td>
<td>07/01/2012</td>
</tr>
</tbody>
</table>

I am seeking approval of the above new hire(s).

F. Resignations

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Melissa Appleby</td>
<td>East Elem 2.0 hour Dishwasher/Food Service Worker</td>
<td>04/13/2012</td>
</tr>
<tr>
<td>Christine Bagley</td>
<td>West Elem 5.5 hour Food Service Secretary</td>
<td>05/25/2012</td>
</tr>
<tr>
<td>Mike Donnelly</td>
<td>Director of Buildings and Grounds</td>
<td>06/30/2012</td>
</tr>
<tr>
<td>Heidi Evans</td>
<td>JSH 4.0 hour Media Associate</td>
<td>04/06/2012</td>
</tr>
<tr>
<td>Rob Ratchford</td>
<td>Assistant Football Coach (Grades 9-12)</td>
<td>04/05/2012</td>
</tr>
</tbody>
</table>

I am seeking approval of the above resignation(s).

G. Approval of Financial Reports

- Approval of Bills – Director Smith will have reviewed the bills
- Vendor Report
- Board Report
- Budget Report

H. Approve Termination of Contract due to Programming/Staff Realignments

- Casey Reinkoester, West Elementary School Administrative Manager

Roll Call Vote
5. ANNOUNCEMENTS, COMMUNICATIONS and PRESENTATIONS
   A. Comments from the public
   B. Comments from the Board/Superintendent
   C. Presentations
      1. High School – Building Trades Program
      2. Advisor-Advisee Program – Jennifer Sornson
      3. ELL (English Language Learners) Plan – Mary Jean Blaisdell and Rob Arnold
      4. RTI (Response to Intervention) Plan – Mary Jean Blaisdell, Sandy Merritt and Jennifer Sornson

6. REPORTS
   A. Building Administrator Reports
      1. Senior High School
      2. Junior High School
      3. West Elementary
      4. East Elementary/Early Childhood Center
   B. Activities Director Report
   C. School Improvement/Curriculum Director Report
   D. Technology Report
   E. Food Service Report
   F. Buildings & Grounds Report
   G. Transportation Report

6.A. 

6.B. 

6.C. 

6.D. 

6.E. 

6.F. 

6.G. 

7. OLD BUSINESS
   A. Approve Usher Architecture LLC Contract
   B. Approve School Redistricting Resolution

Motion 7.A. 
Motion 7.B. 

Roll Call Vote

8. NEW BUSINESS
   A. Approve Fiscal Year 2012-2013 Staffing Plan
   B. Approve Vocal Music Department Travel Request Form
   C. Approve Indee Agricultural Education, Inc. Farm Lease Agreement
   D. Approve School Meal Prices for 2012-2013
   E. Approve School Registration Fees for 2012-2013
   F. Approve Application for Cooperative Sharing Agreement with North Linn
   G. Approve Field Experience Contractual Agreement with Luther College

Motion 8.A. 
Motion 8.B. 
Motion 8.C. 
Motion 8.D. 
Motion 8.E. 
Motion 8.F. 
Motion 8.G.
H. Approve Cooperative Agreement for Pre-Service Clinical Placement with UNI  Motion 8.H.

I. Approve Buchanan County Success Center Early Graduation Applicant  Motion 8.I.

J. Approve Timberline Billing Service LLC Agreement  Motion 8.J.

K. Approve Deletion of GLE MA.05.02  Motion 8.K.

L. Approve Classified Non-Union, District Exempt Non-Union, Certified Non-
Union and Administration Contracts for 2012-2013  Motion 8.M.

M. Approve District Logo  Motion 8.N.

N. Approve Resolution Appointing Paying Agent, Bond Registrar, and Transfer
Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent
Agreement and Authorizing the Execution of Same  Motion 8.O.

Roll Call Vote

O. Approve Form of Tax Exemption Certificate  Motion 8.P.

Roll Call Vote

P. Approve Continuing Disclosure Certificate  Motion 8.Q.

Roll Call Vote

Q. Approve Resolution Authorizing the Issuance of Bonds  Motion 8.R.

Roll Call Vote

9. ADJOURNMENT  Motion

UPCOMING MEETINGS –
Monday, May 21st Regular Meeting 6:00 p.m. - Brandon Community Center
Monday, June 18th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence
Monday, July 16th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence
Monday, August 20th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence
Monday, September 17th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence